

**MINUTES**  
**REGULAR BOARD MEETING**  
of the  
**WEST VALLEY WATER DISTRICT**  
November 21, 2019

<b>Attendee Name</b>	<b>Present</b>	<b>Excused</b>	<b>Absent</b>
Board of Directors			
Michael Taylor	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kyle Crowther	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Donald Olinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clifford Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff			
Clarence Mansell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ricardo Pacheco	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jeremiah Brosowski	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Crystal L. Escalera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deborah Martinez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shamindra Manhabal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rosa Gutierrez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Amal Sedrak	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bertha Perez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melissa Blount	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Naseem Farooqi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Diana Gunn	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ralph Navarro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kenny Hernandez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Bilga Lopez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clifford Ray	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal Counsel			
John Moss	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consultant(s)			
Misty Cheng	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

WWWD

Minutes: 11/21/19

## OPENING CEREMONIES

Pledge of Allegiance - Led by Vice President Kyle Crowther  
Opening Prayer - Led by Director Don Olinger  
Call to Order  
Roll Call of Board Members

## ADOPT AGENDA

- **PULL ITEMS NO. 3, 4 AND 7**

Director Dr. Young motioned to pull Items No. 3, 4 and 7 prior to adopting the agenda.  
Director Greg Young second the motions which passed as follows:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Clifford Young, Director
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young
<b>EXCUSED:</b>	Michael Taylor

- **ADOPT BALANCE OF AGENDA**

Director Dr. Young motioned to adopt the balance of the agenda second by Director Olinger.  
The motion passed as follows:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Clifford Young, Director
<b>SECONDER:</b>	Donald Olinger, Director
<b>AYES:</b>	Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young
<b>EXCUSED:</b>	Michael Taylor

## PUBLIC PARTICIPATION

Comments were made to the Board of Directors by Don Griggs, Hardy Brown, Al Vogler, Kelly Gregg, Joseph Mays, and June Hayes (Director, San Bernardino Valley Municipal Water District).

## INFORMATION

1. Recognition of Director Don Olinger's Years of Service at West Valley Water District.

Public Affairs Manager, Naseem Farooqi, made a few remarks regarding Director Don Olinger's tenure at the district. Following these remarks, a plaque commemorating his service on the Board of Directors was presented to Director Olinger and pictures were taken. Director Olinger then made remarks about his service at the district and thanked the district employees and community for their support.

## CONSENT CALENDAR

Director Dr. Young motioned to adopt the Consent Calendar, second by Director Greg Young. The motion passed as follows:

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Clifford Young, Director
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young
<b>EXCUSED:</b>	Michael Taylor

### 2. OCTOBER 17, 2019 REGULAR MEETING MINUTES

#### BUSINESS MATTERS

### 3. APPROVAL OF PAYMENT TO THE KAUFMAN LAW FIRM FOR PROFESSIONAL SERVICES RENDERED IN OCTOBER 2018, INVOICE NO. 10130: \$24,430.00 AND JANUARY 2018, INVOICE NO. 10140: \$69,120.75

This item was pulled during the adoption of the agenda.

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>
<b>MOVER:</b>	Clifford Young, Director
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young
<b>EXCUSED:</b>	Michael Taylor

### 4. APPROVAL OF PAYMENT TO LEAL TREJO FOR PROFESSIONAL SERVICES RENDERED JUNE 2019 THROUGH OCTOBER 2019 JUNE 2019, INVOICE NO. 17656: \$44,344.94; JUNE 2019, INVOICE 17648: \$10,320.00; JULY, 2019, INVOICE NO. 17686: \$41,717.50; JULY 2019, INVOICE NO.: 17684: \$5,220.00; AUGUST 2019, INVOICE NO. 17718: \$16,043.89; AUGUST 2019, INVOICE NO.: 17716: \$8,156.00; SEPTEMBER 2019, INVOICE NO. 17765: \$28,500.00; SEPTEMBER 2019, INVOICE NO. 17763: \$9,390.00; OCTOBER 2019, INVOICE NO. 17796: \$20,282.00, AND OCTOBER 2019, INVOICE NO. 17794: \$1,760.00

This item was pulled during the adoption of the agenda.

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>
<b>MOVER:</b>	Clifford Young, Director
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young
<b>EXCUSED:</b>	Michael Taylor

**5. APPROVAL OF PAYMENT TO TAFOYA & GARCIA, LLP FOR PROFESSIONAL SERVICES RENDERED IN NOVEMBER 2019, INVOICE NO. 19-1011: \$10,045.70**

This item was taken for separate consideration as requested by Director Greg Young. Director Greg Young began discussion by inquiring about the billing dates that were submitted. Mr. John Moss was in attendance representing Mr. Robert Tafoya from Tafoya & Garcia, informed Director Greg Young that he was not familiar with the billing and could not speak to the matter. With that said, Director Greg Young motioned to table this item. Director Dr. Young second the motion and the following vote was taken:

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>
<b>MOVER:</b>	Clifford Young, Director
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young
<b>EXCUSED:</b>	Michael Taylor

**6. APPROVAL OF PAYMENT TO VARNER & BRANDT, LLP FOR PROFESSIONAL SERVICES RENDERED MARCH 2019 THROUGH AUGUST 2019, 23767-000: \$5,585.18 AND 23767-0002: \$2,209.50**

Director Greg Young motioned to approve items No. 6, 8 and 9. Director Dr. Young second and there was no discussion. The following vote was then taken:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gregory Young, Director
<b>SECONDER:</b>	Clifford Young, Director
<b>AYES:</b>	Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young
<b>EXCUSED:</b>	Michael Taylor

**7. APPROVAL OF PAYMENT TO LAW OFFICES OF WILLOUGHBY & ASSOCIATES FOR PROFESSIONAL SERVICES RENDERED IN JULY 2019, INVOICE NO. 2002: \$8,720.00 AND AUGUST 2019, INVOICE NO. 2007: \$2,420.00**

This item was pulled during the adoption of the agenda.

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>
<b>MOVER:</b>	Clifford Young, Director
<b>SECONDER:</b>	Gregory Young, Director
<b>AYES:</b>	Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young
<b>EXCUSED:</b>	Michael Taylor

**8. CONSIDER WATER SYSTEM INFRASTRUCTURE INSTALLATION AND CONVEYANCE AGREEMENT WITH SC FONTANA DEVELOPMENT COMPANY, LLC FOR TRACT 17039 AND 17039-1**

Vice President Crowther motioned to approve Items 5, 6, 8, and 9. Director Greg Young then made a substitute motioned to approve Items No. 6, 8 and 9 only. Director Dr. Young second the motion and there was no discussion. The following vote was then taken:

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Gregory Young, Director  
**SECONDER:** Clifford Young, Director  
**AYES:** Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young  
**EXCUSED:** Michael Taylor

**9. CONSIDER AN AGREEMENT WITH ERS INDUSTRIAL SERVICES, INC. FOR FLUIDIZED BED BIOLOGICAL REACTORS (FBR) FILTER UNDERDRAIN INSPECTION AND MEDIA HANDLING**

Director Greg Young motioned to approve items No. 6, 8 and 9. Director Dr. Young second and there was no discussion. The following vote was then taken:

**RESULT:** APPROVED [UNANIMOUS]  
**MOVER:** Gregory Young, Director  
**SECONDER:** Clifford Young, Director  
**AYES:** Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young  
**EXCUSED:** Michael Taylor

**REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

- **Board Members**
  - **Director Greg Young:** Commented on Director Olinger's service at the district and extended his well wishes in his future endeavors. He also thanked the attending community and wished them a happy Thanksgiving.
  - **Director Dr. Young:** Also extended his well wishes to Director Olinger and wished him a happy retirement.
  - **Vice President Kyle Crowther:** Thanked Director Olinger for his services and expressed his hope to see him at future community events.
- **Legal Counsel**
  - Mr. John Moss from Tafoya and Garcia was in attendance representing Mr. Robert Tafoya. He had no report.
- **General Manager**
  - **Clarence Mansell:** Thanked Director Olinger for his advice and support. Clarence also informed the Board of staff who participated in a local meeting for asset management. He called the staff forward to brief the Board on their participation.

Mr. Mansell then asked the Board of Directors if there were any questions. At that time Director Dr. Young addressed a question raised by Kelly Gregg during public participation regarding if Mr. Larry Lawrence was employed by the West Valley Water District. Director Dr. Young asked the Mr. Mansell if he could clarify Mr. Lawrence's employee status and if he is receiving any benefits from the district. Mr. Mansell responded by saying Mr. Larry Lawrence has never worked for the district and has not received any benefits from the district. He further stated that Mr. Lawrence cannot work for the district until the Board votes to approve an employment contract for the district. Director Dr. Young then asked the General Manager if there are any people working for the district without contracts or Board approval. Mr. Mansell responded that there are

contracts that have expired and the district is working on transitioning them out until contracts can be renewed. Discussion then ensued regarding the accrual of district liability. There were no further comments.

**ADJOURN**

Being no further business, the meeting adjourned at 6:50 PM.



**Channing Hawkins**  
**President of the Board of Directors**  
**of West Valley Water District**

**ATTEST:**



**Crystal L. Escalera, Board Secretary**