



WEST VALLEY WATER DISTRICT
855 W. Base Line Road Rialto, CA
PH: (909) 875-1804 FAX: (909) 875-1849

NOTICE OF CALL OF
AND AGENDA FOR
SPECIAL MEETING

(Government Code § 54956(a))

PLEASE TAKE NOTICE that the President of Directors of the West Valley Water District has called a Special Meeting of the Board of Directors for

THURSDAY, JULY 9, 2020
CLOSED SESSION - 6:00 PM • OPEN SESSION – 8:00 PM

BOARD OF DIRECTORS

Channing Hawkins, President
Kyle Crowther, Vice President
Dr. Michael Taylor, Director
Greg Young, Director
Dr. Clifford Young, Director

"In order to comply with legal requirements for posting of agendas, only those items filed with the District Secretary's office by noon, on Wednesday a week prior to the Thursday's Board meeting in the following week, not requiring departmental investigation, will be considered by the Board of Directors."

Teleconference Notice: In an effort to prevent the spread of COVID-19 (Coronavirus), and in accordance with the Governor's Executive Order N-29-20 and the order of the County of San Bernardino dated March 17, 2020, there will be no public location for attending this Board Meeting in person. Members of the public may listen and provide public comment via telephone by calling the following number and access code: Dial: (888) 475-4499, Access Code: 807-977-6383 or you may join the meeting using Zoom by clicking on this link: <https://us02web.zoom.us/j/8070776383>. Public comment may also be submitted via email to nfarooqi@wvwd.org. The webinar will also be available for public viewing by visiting www.wvwd.org.

OPENING CEREMONIES

Pledge of Allegiance
Opening Prayer
Call to Order
Roll Call of Board Members

ADOPT AGENDA

PUBLIC PARTICIPATION

Any person wishing to speak to the Board of Directors on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the District Clerk. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.

Public communication is the time for anyone to address the Board on any agenda item or anything under the jurisdiction of the District. Also, please remember that no disruptions from the crowd will be tolerated. If someone disrupts the meeting, they will be removed.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the Board of Directors, Staff Member, or any member of the public request a specific item(s) be removed for separate action.

Consideration of:

1. Treasurer's Report for May 2020.
2. Monthly Financial Reports for May 2020.
3. Monthly Cash Disbursement Reports for May 2020.
4. Approval of Media Policy.
5. Approval of Social Media Policy.
6. Approval of Professional Services Agreement for Robert Katherman Consulting.
7. Adopt Resolution 2020-15 Amending Schedule of Charges for the Hourly Labor and Vehicle/Equipment Hourly Rates for Water Service Regulations.

BUSINESS MATTERS

Consideration of:

8. Consider Replacing an Automatic Transfer Switch at the Oliver P. Roemer Water Filtration Facility.
9. Approval of Payment to Ivie McNeil Wyatt Purcell & Diggs for Professional Services Rendered: Invoice No. 742662, \$6,206.92; Invoice No. 742974, \$15,445.00; Invoice No. 742664, \$450.00; Invoice No. 743142, \$314.96; Invoice No. 742663, \$525.00; Invoice No. 742838, \$9,983.00; Invoice No. 742839, \$4,550.00; and Invoice No. 743143, \$13,333.32.
10. Approval of Payment to Leal-Trejo for Professional Services Rendered in April 2020, Invoice No. 18027, \$19,497.50.
11. Approval of Payment to Tafoya & Garcia for Professional Services Rendered in May 2020, Invoice No. 20-1005, \$34,367.30.

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

1. **Board Members**
2. **Legal Counsel**
3. **General Manager**

UPCOMING MEETINGS

1. July 9, 2020 - West Valley Water District External Affairs Committee Meeting at 6:00 p.m. at the District Headquarters. **Being rescheduled due to conflict with Special Board Meeting date.**
2. July 13, 2020- West Valley Water District Human Resources Committee Meeting at 6:00 p.m. at the District Headquarters.
3. July 14, 2020- West Valley Water District Safety & Technology Committee Meeting at 6:00 p.m. at the District Headquarters.
4. July 16, 2020 - West Valley Water District Board of Directors Regular Board Meeting at 7:00 p.m. (Closed Session at 6:00 PM), at District Headquarters.
5. July 21, 2020 - San Bernardino Valley Municipal Water District Regular Board Meeting at 2:00 p.m., 380 E. Vanderbilt Way, San Bernardino, CA 92408.
6. August 4, 2020 - San Bernardino Valley Municipal Water District Regular Board Meeting at 2:00 p.m., 380 E. Vanderbilt Way, San Bernardino, CA 92408.
7. August 6, 2020 - West Valley Water District Board of Directors Regular Board Meeting at 7:00 p.m. (6:00 p.m. Closed Session), at District Headquarters.

8. August 10, 2020 - West Valley Water District Human Resources Committee Meeting at 6:00 p.m. at the District Headquarters.
9. August 11, 2020 - West Valley Water District Safety and Technology Committee Meeting at 6:00 p.m. at the District Headquarters.
10. August 12, 2020 - West Valley Water District Finance Committee Meeting at 1:00 p.m. at the District Headquarters.
11. August 12, 2020 - West Valley Water District Engineering, Operations & Planning Committee Meeting at 6:00 p.m. at the District Headquarters.
12. August 13, 2020 - West Valley Water District External Affairs Committee Meeting at 6:00 p.m. at the District Headquarters.
13. August 14, 2020 - Southern California Water Conference, 9:00 a.m. to 1:00 p.m., Virtual Meeting.
14. August 18, 2020 - San Bernardino Valley Municipal Water District Regular Board Meeting at 2:00 p.m., 380 E. Vanderbilt Way, San Bernardino, CA 92408.
15. August 20, 2020 - West Valley Water District Board of Directors Regular Board Meeting at 7:00 p.m. (6:00 p.m. Closed Session), at District Headquarters.

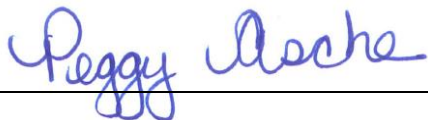
CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956 9: Number of Cases: Seven (7).
- EXISTING LITIGATIONS (GC 54956.9) - Kenny Hernandez v. West Valley Water District – Case No. CIVDS 1825805. Naisha Davis v. West Valley Water District - Case No. 20 STCV02126. WWWD, Clifford Young v Robert Tafoya, et al. - Case No. 19STCV 05677.
- CONFERENCE WITH LABOR NEGOTIATOR (54957 6) District Negotiators; Martin Pinon, Robert Tafoya, Union Negotiators; Re: International Union of Operating Engineers, Local 12
- CONFERENCE WITH LEGAL COUNSEL - PUBLIC EMPLOYEE APPOINTMENT - Pursuant to Government Code Section 54957, Title(s): Assistant General Manager
- PUBLIC EMPLOYEE PERFORMANCE EVALUATION - Pursuant to Government Code Section 54957 Title(s): General Manager, General Counsel.
- PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE - (Government Code Section 54957(b)

ADJOURN

DECLARATION OF POSTING:

I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Agenda at the District Offices on July 8, 2020.



Peggy Asche, Acting Board Secretary

Please Note:

Material related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 855 W. Baseline, Rialto, during normal business hours. Also, such documents are available on the District's website at www.wvwd.org subject to staff's ability to post the documents before the meeting.

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the above-agendized public meeting should be directed to Peggy Asche, at least 72 hours in advance of the meeting to ensure availability of the requested service or accommodation. Ms. Asche may be contacted by telephone at (909) 875-1804 ext. 703, or in writing at the West Valley Water District, P.O. Box 920, Rialto, CA 92377-0920.



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: July 9, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: TREASURER'S REPORT

DISCUSSION:

West Valley Water District ("District") engaged the Clifton Larson Allen LLP to prepare West Valley Water District's (WVWD) Investment report on a monthly basis. The District's investment policy is in uniformity with the State of California's Local Agency Investment Guidelines (Government Code Section 53601(b)). Report for the Month of March 2020 is presented to the Board of Directors for discussion.

FISCAL IMPACT:

Monthly Cost of \$2,500 was included in the FY 19-20 annual budget.

STAFF RECOMMENDATION:

That the WVWD Board of Director's receive and file the March 2020 Treasurer's Report.

ATTACHMENTS:

May 2020 – Treasurer's Reports

Respectfully Submitted,

Clarence C. Mansell Jr.
General Manager

Respectfully Submitted,

Clarence C. Mansell Jr.

Clarence Mansell Jr, General Manager

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ATTACHMENT(S):

1. 2020 May Treasurers Report

West Valley Water District
Cash, Investment & Reserve Balances - May 31, 2020

Institution/Investment Type	April 2020 Balance	May 2020 Balance	RESERVE ACCOUNT	Minimum Balance	Target Balance	Maximum Balance
Funds Under Control of the District:			RESTRICTED FUNDS			
District Cash Drawers	\$ 4,300.00	\$ 4,300.00	2016A Bond	\$ 2.96	\$ 2.96	\$ 2.96
	\$ 4,300.00	\$ 4,300.00	Customer Deposit Accounts	\$ 3,304,261.12	\$ 3,304,261.12	\$ 3,304,261.12
Checking and Savings:			Capacity Charge Acct Balance	\$ 13,286,789.81	\$ 13,286,789.81	\$ 13,286,789.81
Chase - General Government Checking	\$ 4,077,800.19	\$ 4,877,107.59	CIP account in LAIF for capital purposes	\$ 3,000,000.00	\$ 3,000,000.00	\$ 3,000,000.00
Chase - Special Rebate Checking	\$ -	\$ -		\$ 19,591,053.89	\$ 19,591,053.89	\$ 19,591,053.89
Chase - UTC Routine Checking	\$ 909,578.06	\$ 249,578.06	CAPITAL RESERVE FUNDS			
Chase - UTC Non-Routine Checking	\$ 48,636.50	\$ 48,636.50	Capital Project Account - 100% FY 19-20	\$ 12,525,825.00	\$ 12,525,825.00	\$ 12,525,825.00
	\$ 5,036,014.75	\$ 5,175,322.15	Capital Project Account-80% FY 20-21	\$ 10,020,660.00	\$ 10,020,660.00	\$ 10,020,660.00
State of California, Local Agency Investment Fund	\$ 16,565,631.15	\$ 17,225,631.15	Administrative & General Account	\$ 1,298,485.85	\$ 1,298,485.85	\$ 1,298,485.85
US Bank - Chandler Asset Mgmt	\$ 13,186,470.60	\$ 13,220,740.05		\$ 23,844,970.85	\$ 23,844,970.85	\$ 23,844,970.85
CalTrust Pooled Investment Fund - Short Term	\$ 15,657,552.81	\$ 15,702,741.48	LIQUIDITY FUNDS			
CalTrust Pooled Investment Fund - Medium Term	\$ 10,839,864.06	\$ 10,895,398.38	Rate Stabilization Account	\$ 853,895.90	\$ 2,561,687.70	\$ 4,269,479.50
U. S. Treasury Bills			Operating Reserve Account	\$ 4,328,286.17	\$ 8,656,572.33	\$ 12,984,858.50
Government Agencies (Federal Home Loan Bank)	\$ -	\$ -	Emergency Account	\$ 1,306,248.39	\$ 2,612,496.79	\$ 3,918,745.18
			Water Banking Account	\$ 125,000.00	\$ 625,000.00	\$ 1,250,000.00
Total	\$ 61,289,833.37	\$ 62,224,133.21		\$ 6,613,430.46	\$ 14,455,756.82	\$ 22,423,083.18
Funds Under Control of Fiscal Agents:			OTHER RESERVES			
US BANK			Self-Insurance Reserve	\$ 5,000,000.00	\$ 5,000,000.00	\$ 5,000,000.00
2016A Bond - Principal & Payment Funds	\$ 0.74	\$ 0.74		\$ 5,000,000.00	\$ 5,000,000.00	\$ 5,000,000.00
2016A Bond - Interest Fund	\$ 2.22	\$ 2.22	OPERATING CASH			
Total	\$ 2.96	\$ 2.96	Balance Available for Daily Operations	\$ 7,174,680.97	\$ (667,645.39)	\$ (8,634,971.75)
Grand Total	\$ 61,289,836.33	\$ 62,224,136.17		\$ 7,174,680.97	\$ (667,645.39)	\$ (8,634,971.75)
			Grand Total	\$ 62,224,136.17	\$ 62,224,136.17	\$ 62,224,136.17
			UNRESTRICTED RESERVES \$ 42,633,082.28			

I hereby certify that the investment activity for this reporting period conforms with the investment policy adopted by the West Valley Water District Board of Directors and the California Government Code Section 53601

I also certify that there are adequate funds available to meet the District's Budget.

Shamindra S. Manbahal
Chief Financial Officer



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: July 9, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: MONTHLY FINANCIAL REPORTS

BACKGROUND:

The Board of Directors requested the Monthly Financial Status Report to be presented to the Finance Committee for review and discussion before presenting these reports to the Board of Directors. The reports are being produced from the District's Financial System (System of Records) and will be presented on a monthly basis.

DISCUSSION:

The Monthly Financial Status Reports summarizes the District's revenue categories as well as expenditures for all Departments. The original total budget includes the adopted budget. Current total budget includes the adopted budget plus any budget amendments or adjustments made during the year. Period activity column represents activity for the reporting periods. Fiscal activity column represents the year to date activity or transactions that have been recorded in the general ledger from the beginning of the fiscal year July 1 through May 31, 2020. The encumbrance column represents funds encumbered with a purchase order that's not spent but committed. The percent column represents the percentage of the current budget that has been received (Revenue) or utilized (Expenditure).

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

That the WVWD Board of Director's receive and file the Monthly Financial Status Reports.

ATTACHMENTS:

Monthly Financial Status Reports – May 2020

Respectfully Submitted,

Clarence C. Mansell Jr.
General Manager

Respectfully Submitted,



Clarence Mansell Jr, General Manager

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ATTACHMENT(S):

1. 2020 May Monthly Financial Report



West Valley Water District, CA

Budget Report Group Summary

For Fiscal: 2019-2020 Period Ending: 05/31/2020

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Revenue							
4000 - Water consumption sales	17,077,918.00	17,077,918.00	1,228,207.48	15,536,995.51	0.00	-1,540,922.49	90.98 %
4010 - Water service charges	6,999,071.00	6,999,071.00	638,581.72	6,764,979.80	0.00	-234,091.20	96.66 %
4020 - Other operating revenue	3,683,235.00	3,683,235.00	425,905.72	1,914,045.40	0.00	-1,769,189.60	51.97 %
4030 - Property Taxes	1,970,000.00	1,970,000.00	907,832.63	2,339,825.65	0.00	369,825.65	118.77 %
4040 - Interest & Investment Earnings	375,000.00	375,000.00	0.00	360,677.83	0.00	-14,322.17	96.18 %
4050 - Rental Revenue	30,000.00	30,000.00	2,929.88	30,080.70	0.00	80.70	100.27 %
4060 - Grants and Reimbursements	0.00	0.00	0.00	84,862.33	0.00	84,862.33	0.00 %
4080 - Other Non-Operating Revenue	11,800.00	11,800.00	2,322.37	11,100.69	0.00	-699.31	94.07 %
Revenue Total:	30,147,024.00	30,147,024.00	3,205,779.80	27,042,567.91	0.00	-3,104,456.09	89.70 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 05/31/2020

Departmen...	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)	Percent Used
Expense							
5110 - Source Of Supply	1,682,292.00	1,957,292.00	23,400.01	1,446,603.35	34.30	510,654.35	73.91 %
5210 - Production	3,227,110.00	3,227,110.00	183,990.12	2,611,163.32	45,598.61	570,348.07	82.33 %
5310 - Water Quality	648,669.00	667,679.00	34,324.64	426,536.88	17,739.34	223,402.78	66.54 %
5320 - Water Treatment - Perchlorate	601,600.00	236,600.00	10,743.19	157,984.74	13,258.08	65,357.18	72.38 %
5350 - Water Treatment - FBR/FXB	2,314,210.00	1,983,210.00	71,586.77	1,270,360.29	283,673.11	429,176.60	78.36 %
5390 - Water Treatment - Roemer/Arsenic	1,840,730.00	1,963,730.00	128,335.43	1,411,239.28	133,944.81	418,545.91	78.69 %
5410 - Maintenance - T & D	2,427,170.00	2,661,170.00	105,304.46	1,893,342.55	355,387.86	412,439.59	84.50 %
5420 - Asset Management	422,570.00	409,570.00	32,197.51	371,461.60	1,830.20	36,278.20	91.14 %
5510 - Customer Service	847,550.00	982,550.00	62,752.80	826,377.88	4,038.57	152,133.55	84.52 %
5520 - Meter Reading	1,160,926.00	1,090,926.00	53,316.18	723,963.31	25,107.71	341,854.98	68.66 %
5530 - Billing	529,525.00	529,525.00	26,685.85	403,938.37	804.96	124,781.67	76.44 %
5610 - Administration	2,361,280.00	2,495,530.00	316,737.82	2,208,955.59	44,145.85	242,428.56	90.29 %
5615 - General Operations	2,734,890.00	2,719,890.00	87,700.05	2,311,853.19	65,986.19	342,050.62	87.42 %
5620 - Accounting	777,983.00	777,983.00	37,788.00	617,254.15	3,168.92	157,559.93	79.75 %
5630 - Engineering	-12,308.00	-159,408.00	94,163.19	1,232,852.49	3,304.46	-1,395,564.95	-775.47 %
5640 - Business Systems	1,225,074.00	1,225,074.00	78,095.89	841,696.54	60,258.13	323,119.33	73.62 %
5645 - GIS	150,200.00	150,200.00	9,923.85	25,883.60	2,100.00	122,216.40	18.63 %
5650 - Board Of Directors	226,350.00	257,350.00	16,291.38	206,243.52	2,625.00	48,481.48	81.16 %
5660 - Human Resources/Risk Management	809,684.00	817,184.00	64,599.77	811,127.25	106,417.20	-100,360.45	112.28 %
5680 - Purchasing	462,390.00	440,390.00	30,731.78	334,870.46	1,458.18	104,061.36	76.37 %
5710 - Public Affairs	1,115,252.00	1,050,452.00	59,148.69	1,320,391.44	166,931.85	-436,871.29	141.59 %
5720 - Grants & Rebates	146,000.00	66,000.00	0.00	9,456.63	0.00	56,543.37	14.33 %
5730 - Water Resources Management	340,060.00	340,060.00	16,294.22	139,996.84	56,646.75	143,416.41	57.83 %
5740 - HydroSTEM	99,650.00	79,650.00	0.00	3,530.79	0.00	76,119.21	4.43 %
6200 - Interest Expense	974,350.00	974,350.00	0.00	226,390.53	0.00	747,959.47	23.24 %
6800 - Other Non-Operating Expense	0.00	0.00	0.00	162,000.00	0.00	-162,000.00	0.00 %
Expense Total:	27,113,207.00	26,944,067.00	1,544,111.60	21,995,474.59	1,394,460.08	3,554,132.33	86.81 %
Report Surplus (Deficit):	3,033,817.00	3,202,957.00	1,661,668.20	5,047,093.32	-1,394,460.08	449,676.24	114.04 %

Budget Report

For Fiscal: 2019-2020 Period Ending: 05/31/2020

Fund Summary

Fund	Original Total Budget	Current Total Budget	Period Activity	Fiscal Activity	Encumbrances	Variance Favorable (Unfavorable)
100 - Water Operations Fund	3,033,817.00	3,202,957.00	1,661,668.20	5,047,093.32	-1,394,460.08	449,676.24
Report Surplus (Deficit):	3,033,817.00	3,202,957.00	1,661,668.20	5,047,093.32	-1,394,460.08	449,676.24



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: July 9, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: MONTHLY CASH DISBURSEMENT REPORTS

BACKGROUND:

The Board of Directors requested the Monthly Cash Disbursements Report for review and discussion. The reports are being produced from the District's Financial System (System of Records).

DISCUSSION:

Each month, the Accounting Department provides a complete listing of all disbursements for the previous month in an effort to promote fiscal responsibility and accountability over the expenditure of public funds. This process includes providing the Finance Committee, Board of Directors and ratepayers the opportunity to review expenses for supplies, materials, services, and payroll Disbursements. Payroll is processed bi-weekly and accounts payable is processed weekly. Information to justify each payment is available through the Accounting Department. For reference, Customer Refunds are credits due as a result of closing a water account.

FISCAL IMPACT:

None.

STAFF RECOMMENDATION:

That the Board of Directors to receive and file the WVWD Monthly Cash Disbursements Report as of May 2020.

ATTACHMENTS:

Monthly Cash Disbursements Reports – May 2020.

Respectfully Submitted,

Clarence C. Mansell Jr.
General Manager

Respectfully Submitted,

Clarence C. Mansell Jr.

Clarence Mansell Jr, General Manager

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ATTACHMENT(S):

1. 2020 May Cash Disbursements Board Report
2. 2020 May Payroll Cash Board Reports

WEST VALLEY WATER DISTRICTCASH DISBURSEMENT REPORT
MAY 2020

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
4577	AIR & HOSE SOURCE INC	FBR SUPPLIES	363.03	
4578	ARAIZA, ANTHONY W	MEDICARE PART B REIMB JAN-MAR 2020	1,128.00	
4579	ARAIZA, DIANA	MEDICARE PART B REIMB JAN-MAR 2020	1,128.00	
4580	ARROWHEAD UNITED WAY	Ernest Montelongo	5.00	
4580	ARROWHEAD UNITED WAY	Gina Bertoline	4.00	
4580	ARROWHEAD UNITED WAY	Ernest Montelongo	5.00	
4580	ARROWHEAD UNITED WAY	Gina Bertoline	4.00	
4581	CDW GOVERNMENT INC	CONTRACTS/LICENSES	1,310.00	
4581	CDW GOVERNMENT INC	CONTRACTS/LICENSES	2,620.00	
4582	CED CREDIT OFFICE	PRODUCTION REPAIR/MAINTENANCE	362.88	
4582	CED CREDIT OFFICE	FINANCE CHARGES	7.53	
4582	CED CREDIT OFFICE	FINANCE CHARGES	9.44	
4582	CED CREDIT OFFICE	FINANCE CHARGES	39.05	
4582	CED CREDIT OFFICE	FINANCE CHARGES	7.53	
4582	CED CREDIT OFFICE	FINANCE CHARGES	9.44	
4582	CED CREDIT OFFICE	10056155365473	9.87	
4582	CED CREDIT OFFICE	FINANCE CHARGES	9.87	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	13.50	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	31.50	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	13.50	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	18.75	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	361.25	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	12.50	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	12.50	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	20.75	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	20.75	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	20.75	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	20.75	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	15.75	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	15.75	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	15.75	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	13.50	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	67.50	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	54.00	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	60.75	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	128.25	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	13.50	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	6.75	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	6.75	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	6.75	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	48.50	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	249.50	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	374.25	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	324.25	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	27.00	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	6.75	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	6.75	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	60.75	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	60.75	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	60.75	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PEHLORATE	211.50	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	211.50	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELL 6	258.25	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	249.50	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELL 6	530.00	

WEST VALLEY WATER DISTRICTCASH DISBURSEMENT REPORT
MAY 2020

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	113.25	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	80.00	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	105.00	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ARSENIC	18.75	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ARSENIC	25.00	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	113.25	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	80.00	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	80.00	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	113.25	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	15.00	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	262.50	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	80.00	
4583	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	30.00	
4585	DC FROST ASSOCIATES INC	WTP REPAIR/MAINTENANCE	8,905.98	
4586	DIAMOND ENVIRONMENTAL SERVICES LLC	PORTABLE RESTROOM RENTAL	112.71	
4587	ENGINEERING RESOURCES INC	ENGINEERING SERVICES		5,817.10
4588	FASTENAL COMPANY	SAFETY SUPPLIES	479.68	
4589	GARDEN INTERIORS	Plant Maintenance for April 2020	424.00	
4590	GETZ, BETTY	MEDICARE PART B REIMB JANUARY-MARCH 2020	433.80	
4591	INFOSEND INC	BILL PRINTING & MAILING	167.83	
4591	INFOSEND INC	BILL PRINTING & MAILING	357.38	
4591	INFOSEND INC	ONLINE PAYMENTS-MARCH 2020	1,348.25	
4592	KVAC ENVIRONMENTAL SERVICES INC	FBR MAINTENANCE	11,511.50	
4593	LANE, JAN	MEDICARE PART B REIMB JANUARY-MARCH 2020	433.80	
4594	OFFICE SOLUTIONS BUSINESS PRODUCTS	OFFICE SUPPLIES	499.74	
4595	RAMCO RECYCLED AGGREGATE MATERIALS	SHOP SUPPLIES	48.68	
4595	RAMCO RECYCLED AGGREGATE MATERIALS	SHOP SUPPLIES	60.45	
4595	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES	375.00	
4595	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES	250.00	
4595	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES	125.00	
4596	SB VALLEY MUNICIPAL	JANUARY BASELINE FEEDER	2,200.00	
4596	SB VALLEY MUNICIPAL	FEBRUARY-BASELINE FEEDER	2,200.00	
4596	SB VALLEY MUNICIPAL	MARCH BASELINE FEEDER	2,200.00	
4596	SB VALLEY MUNICIPAL	JANUARY BASELINE FEEDER	26,794.07	
4596	SB VALLEY MUNICIPAL	JANUARY BASELINE FEEDER	(24,333.56)	
4596	SB VALLEY MUNICIPAL	FEBRUARY-BASELINE FEEDER	26,794.07	
4596	SB VALLEY MUNICIPAL	MARCH BASELINE FEEDER	26,794.07	
4596	SB VALLEY MUNICIPAL	JANUARY BASELINE FEEDER	47,595.31	
4596	SB VALLEY MUNICIPAL	FEBRUARY-BASELINE FEEDER	50,323.15	
4596	SB VALLEY MUNICIPAL	MARCH BASELINE FEEDER	42,595.96	
4596	SB VALLEY MUNICIPAL	MARCH-BASELINE FEEDER ELECTRIC BILL	52,745.53	
4597	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	6.06	
4597	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	6.16	
4597	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.76	
4597	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.63	
4597	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.57	
4597	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.51	
4597	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.40	
4597	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	6.25	
4597	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.63	
4597	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	6.16	
4597	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	6.06	
4597	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.51	
4597	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	6.25	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT
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EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
4597	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	4.61	
4597	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	40.87	
4597	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	5.83	
4597	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	3.85	
4597	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	5.81	
4597	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	4.61	
4597	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	4.61	
4597	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	5.81	
4597	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	3.85	
4597	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	5.83	
4597	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	5.83	
4597	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	4.61	
4597	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	4.61	
4597	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	4.52	
4597	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	4.73	
4597	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	5.61	
4597	UNIFIRST CORPORATION	UNIFORMS-ASSET MANAGEMENT	4.51	
4597	UNIFIRST CORPORATION	UNIFORMS-ASSET MANAGEMENT	5.63	
4597	UNIFIRST CORPORATION	UNIFORMS-ASSET MANAGEMENT	4.51	
4597	UNIFIRST CORPORATION	UNIFORMS-ASSET MANAGEMENT	5.63	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.62	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.75	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.56	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	4.42	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.62	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.81	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.77	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.62	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	4.42	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.56	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.81	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.62	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.75	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.77	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.56	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.62	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.77	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.81	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	4.42	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.75	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.62	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.75	
4597	UNIFIRST CORPORATION	UNIFORMS-METERS	5.62	
4597	UNIFIRST CORPORATION	JANITORIAL SERVICES	262.92	
4597	UNIFIRST CORPORATION	JANITORIAL SERVICES	262.92	
4597	UNIFIRST CORPORATION	JANITORIAL SERVICES	262.92	
4597	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	4.44	
4597	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	1.88	
4597	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	4.50	
4597	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	1.88	
4597	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	4.44	
4597	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	4.50	
4597	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	1.88	
4597	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	4.44	
4597	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	4.50	
4597	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	4.44	
4597	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	4.50	
4597	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	7.15	

WEST VALLEY WATER DISTRICTCASH DISBURSEMENT REPORT
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EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
4597	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	7.15	
4597	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	7.15	
4602	CED CREDIT OFFICE	WTP REPAIR/MAINTENANCE	26.24	
4603	CHANDLER ASSET MANAGEMENT	APRIL 2020 SERVICES	1,101.46	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	36.75	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	36.75	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-BLF	13.50	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	27.00	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	349.25	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	457.25	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	720.00	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	94.50	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	228.25	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	89.25	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	33.75	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	15.75	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	69.25	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	6.75	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	6.75	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	6.75	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	56.75	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	44.25	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	44.25	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	12.50	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	27.00	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	87.75	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	94.50	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	128.25	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	44.25	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WELLS	13.50	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES	27.00	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	211.50	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	81.75	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	51.75	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	13.50	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-PECHLORATE	211.50	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	15.00	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	113.25	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	497.75	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	113.25	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	80.00	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	30.00	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-ARSENIC	66.75	
4604	CLINICAL LAB OF SAN BERNARDINO INC	LAB FEES-WTP	30.00	
4606	FASTENAL COMPANY	MAINTENANCE SUPPLIES	204.85	
4606	FASTENAL COMPANY	SHOP SUPPLIES	269.59	
4607	HARRINGTON INDUSTRIAL PLASTICS	PRODUCTION REPAIR/MAINTENANCE	502.27	
4608	HASA INC.	BLF CHEMICALS	2,113.47	
4608	HASA INC.	WELL 8 CHEMICALS	211.35	
4608	HASA INC.	WELL 54 CHEMICALS	157.81	
4608	HASA INC.	WELL 8 CHEMICALS	197.26	
4608	HASA INC.	WTP CHEMICALS	3,037.48	
4608	HASA INC.	WTP CHEMICALS	3,037.48	
4609	MCMMASTER-CARR SUPPLY COMPANY	PRODUCTION REPAIRS/MAINTENANCE	33.46	

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4609	MCMASTER-CARR SUPPLY COMPANY	PRODUCTION REPAIRS/MAINTENANCE	441.65	
4609	MCMASTER-CARR SUPPLY COMPANY	PRODUCTION SUPPLIES COVID19	15.90	
4609	MCMASTER-CARR SUPPLY COMPANY	FBR REPAIRS/MAINTENANCE	23.94	
4609	MCMASTER-CARR SUPPLY COMPANY	FBR REPAIRS/MAINTENANCE	310.75	
4609	MCMASTER-CARR SUPPLY COMPANY	FBR REPAIRS/MAINTENANCE	138.82	
4609	MCMASTER-CARR SUPPLY COMPANY	FBR REPAIRS/MAINTENANCE	29.69	
4609	MCMASTER-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	161.82	
4609	MCMASTER-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	52.38	
4609	MCMASTER-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	36.52	
4609	MCMASTER-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	314.56	
4609	MCMASTER-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	465.37	
4609	MCMASTER-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	321.05	
4609	MCMASTER-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	337.84	
4609	MCMASTER-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	267.82	
4609	MCMASTER-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	15.71	
4609	MCMASTER-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	15.70	
4609	MCMASTER-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	12.51	
4610	MUNIQUIP SOCIAL LLC	WTP SERVICES	4,662.87	
4611	SALCEDO, JUAN CARLOS	BACKFLOW CERTIFICATION	135.00	
4612	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.76	
4612	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	6.06	
4612	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.63	
4612	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.57	
4612	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.51	
4612	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	4.40	
4612	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	6.25	
4612	UNIFIRST CORPORATION	UNIFORMS-PRODUCTION	6.16	
4612	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	4.50	
4612	UNIFIRST CORPORATION	UNIFORMS-WATER QUALITY	5.67	
4612	UNIFIRST CORPORATION	UNIFORMS-FBR	5.83	
4612	UNIFIRST CORPORATION	UNIFORMS-FBR	5.73	
4612	UNIFIRST CORPORATION	UNIFORMS-FBR	5.21	
4612	UNIFIRST CORPORATION	UNIFORMS-FBR	4.73	
4612	UNIFIRST CORPORATION	MATS AND TOWELS 4/7/20	8.47	
4612	UNIFIRST CORPORATION	UNIFORMS-WTP	5.83	
4612	UNIFIRST CORPORATION	UNIFORMS-WTP	5.73	
4612	UNIFIRST CORPORATION	UNIFORMS-WTP	4.62	
4612	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	4.73	
4612	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	4.61	
4612	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	4.61	
4612	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	4.52	
4612	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	3.85	
4612	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	5.83	
4612	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	5.83	
4612	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	5.81	
4612	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	5.61	
4612	UNIFIRST CORPORATION	UNIFORMS-MAINTENANCE	4.61	
4612	UNIFIRST CORPORATION	UNIFORMS-METERS	5.62	
4612	UNIFIRST CORPORATION	UNIFORMS-METERS	4.42	
4612	UNIFIRST CORPORATION	UNIFORMS-METERS	5.81	
4612	UNIFIRST CORPORATION	UNIFORMS-METERS	5.77	
4612	UNIFIRST CORPORATION	UNIFORMS-METERS	5.56	
4612	UNIFIRST CORPORATION	UNIFORMS-METERS	5.75	
4612	UNIFIRST CORPORATION	UNIFORMS-METERS	5.62	

WEST VALLEY WATER DISTRICTCASH DISBURSEMENT REPORT
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EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
4612	UNIFIRST CORPORATION	District Office Rugs/Towels 04/29/20	262.92	
4612	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	4.44	
4612	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	4.50	
4612	UNIFIRST CORPORATION	UNIFORMS-ENGINEERING	1.88	
4612	UNIFIRST CORPORATION	UNIFORMS-PURCHASING	7.15	
4614	ALBERT A WEBB ASSOCIATES	ENGINEERING SERVICES		1,067.50
4614	ALBERT A WEBB ASSOCIATES	ENGINEERING SERVICES		4,190.00
4615	COMPUTERIZED EMBROIDERY COMPANY INC	UNIFORMS-HR	491.08	
4616	HACH COMPANY	WTP REPAIR/MAINTENANCE	306.50	
4617	HALL, BARBARA A.	MEDICARE PART B REIMB JANUARY-MARCH	433.80	
4618	INLAND DESERT SECURITY	Answering Services	505.75	
4618	INLAND DESERT SECURITY	Answering Services	513.40	
4618	INLAND DESERT SECURITY	Answering Services	527.79	
4619	LOS ANGELES COUNTY PUBLIC SAFETY	LA County Public Safety - COVID19	7,470.00	
4620	MCMaster-CARR SUPPLY COMPANY	FBR SUPPLIES	458.45	
4620	MCMaster-CARR SUPPLY COMPANY	WTP REPAIR/MAINTENANCE	236.58	
4620	MCMaster-CARR SUPPLY COMPANY	WTP REPAIRS/MAINTENANCE	518.25	
4621	OFFICE SOLUTIONS BUSINESS PRODUCTS	OFFICE SUPPLIES	453.70	
4621	OFFICE SOLUTIONS BUSINESS PRODUCTS	OFFICE SUPPLIES	446.32	
4621	OFFICE SOLUTIONS BUSINESS PRODUCTS	FIRE PROOF FILE CABINETS HR DEPT-DEPOSIT	4,769.29	
4622	SAMBA HOLDINGS INC	HR SERVICES-DRIVER MONITOR	106.25	
4623	VULCAN MATERIALS COMPANY	SHOP SUPPLIES	1,439.67	
4623	VULCAN MATERIALS COMPANY	SHOP SUPPLIES	730.03	
4624	BEHRENS AND ASSOCIATES INC	PROD REP/MAINT-SOUND BARRIER WELL 54	560.30	
4624	BEHRENS AND ASSOCIATES INC	PROD REP/MAINT-SOUND BARRIER WELL 54	1,100.00	
4624	BEHRENS AND ASSOCIATES INC	Emergency sound barrier for well 54		19,597.29
4624	BEHRENS AND ASSOCIATES INC	Emergency sound barrier for well 54		862.00
4625	ENGINEERING RESOURCES INC	ENGINEERING SERVICES		3,245.00
4625	ENGINEERING RESOURCES INC	ENGINEERING SERVICES		5,686.55
4625	ENGINEERING RESOURCES INC	ENGINEERING SERVICES		6,515.80
4626	ERS INDUSTRIAL SERVICES INC.	CONT LABOR-RETENTION INV#100426	(11,447.09)	
4626	ERS INDUSTRIAL SERVICES INC.	Labor-FBR Filter Underdrain Repair Project		228,941.74
4627	HASA INC.	BLF CHEMICALS	1,408.98	
4627	HASA INC.	WELL 8 CHEMICALS	288.84	
4627	HASA INC.	WELL 54 CHEMICALS	183.17	
4627	HASA INC.	WELL 33 CHEMICALS	491.31	
4627	HASA INC.	WELL 54 CHEMICALS	253.62	
4627	HASA INC.	WELL 24 CHEMICALS	147.94	
4627	HASA INC.	WELL 8 CHEMICALS	418.47	
4627	HASA INC.	WELL 30 CHEMICALS	239.53	
4627	HASA INC.	WELL 15 CHEMICALS	271.93	
4627	HASA INC.	BLF CHEMICALS	1,690.78	
4627	HASA INC.	WTP CHEMICALS	3,037.48	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT
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EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4628	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4630	LIEBERT CASSIDY WHITMORE	HR SERVICES	488.00	
4631	MCMASER-CARR SUPPLY COMPANY	WTP REPAIR/MAINTENANCE	67.88	
4632	RAMCO RECYCLED AGGREGATE MATERIALS	SHOP SUPPLIES	86.44	
4632	RAMCO RECYCLED AGGREGATE MATERIALS	SHOP SUPPLIES	132.34	
4632	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES	375.00	
4633	RYAN PROCESS INC	Bulk Chemical Tanks for Wells	3,476.25	
4633	RYAN PROCESS INC	Bulk Chemical Tanks for Wells	43.75	
4634	SHARP EXTERMINATOR COMPANY	MONTHLY PEST CONTROL-APRIL	185.00	
4635	VULCAN MATERIALS COMPANY	SHOP SUPPLIES	2,257.73	
4636	ARROWHEAD UNITED WAY	Ernest Montelongo	5.00	
4636	ARROWHEAD UNITED WAY	Gina Bertoline	4.00	
4636	ARROWHEAD UNITED WAY	Ernest Montelongo	5.00	
4636	ARROWHEAD UNITED WAY	Gina Bertoline	4.00	
4637	CAROLLO ENGINEERS INC	WTR RESOURCE MGMT CONSULTANTS	4,910.25	
4638	CDW GOVERNMENT INC	CDWG - MS EA Software-Contracts/Licenses	735.56	
4638	CDW GOVERNMENT INC	CDWG - MS EA Software-Contracts/Licenses	367.78	
4639	CRB SECURITY SOLUTIONS	CRB Monitoring Invoice-Alarms	340.00	
4640	ENGINEERING RESOURCES INC	LORD RANCH SITE GRADING & PAVEMENT		7,190.00
4641	FASTENAL COMPANY	VENDING RESTOCK	103.36	
4641	FASTENAL COMPANY	VENDING RESTOCK	236.17	
4641	FASTENAL COMPANY	T&D REPAIRS/MAINTENANCE	581.38	
4641	FASTENAL COMPANY	VENDING RESTOCK	433.84	
4641	FASTENAL COMPANY	VENDING RESTOCK	464.79	
4642	GARDEN INTERIORS	PLANTS MAINTENANCE	424.00	
4643	HARRINGTON INDUSTRIAL PLASTICS	WTP SUPPLIES	211.38	
4643	HARRINGTON INDUSTRIAL PLASTICS	WTP SUPPLIES	61.30	
4644	HASA INC.	WELL 30 CHEMICALS	197.26	
4644	HASA INC.	WELL 15 CHEMICALS	112.72	

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4644	HASA INC.	BLF CHEMICALS	1,363.89	
4644	HASA INC.	WELL 8 CHEMICALS	125.40	
4644	HASA INC.	WELL 54 CHEMICALS	133.85	
4644	HASA INC.	WTP CHEMICALS	3,037.48	
4645	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4645	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4645	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4645	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4645	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4645	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4645	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4645	HILLTOP GEOTECHNICAL, INC.	GEOLOGIC TECHNICIAN PATCH REPAIR	400.00	
4646	KRUEGER, WILLIAM E	SAFETY BOOTS REIMBURSEMENT	200.00	
4647	MCMASTER-CARR SUPPLY COMPANY	FBR DAF	423.06	
4647	MCMASTER-CARR SUPPLY COMPANY	FBR SUPPLIES	372.68	
4647	MCMASTER-CARR SUPPLY COMPANY	FBR DAF FLOW	226.95	
4647	MCMASTER-CARR SUPPLY COMPANY	FBR FIRE PANEL	328.41	
4647	MCMASTER-CARR SUPPLY COMPANY	FBR SUPPLIES	52.00	
4647	MCMASTER-CARR SUPPLY COMPANY	FBR SUPPLIES	427.11	
4647	MCMASTER-CARR SUPPLY COMPANY	WTP SUPPLIES	106.94	
4647	MCMASTER-CARR SUPPLY COMPANY	WTP SUPPLIES	493.08	
4647	MCMASTER-CARR SUPPLY COMPANY	WTP SUPPLIES	217.06	
4647	MCMASTER-CARR SUPPLY COMPANY	WTP SUPPLIES	192.26	
4647	MCMASTER-CARR SUPPLY COMPANY	WTP SUPPLIES	211.47	
4648	RAMCO RECYCLED AGGREGATE MATERIALS	DISPOSAL FEES	750.00	
77740	AQUA-METRIC SALES CO	INVENTORY-MXU'S	21,548.81	
77740	AQUA-METRIC SALES CO	METER PROGRAM		24,907.23
77741	AT&T LONG DISTANCE	TELEPHONE LONG DISTANCE-0301695325001	36.35	
77741	AT&T LONG DISTANCE	TELEPHONE LONG DISTANCE-0301695325001	58.24	
77742	BURRTEC WASTE INDUSTRIES INC	WTP DISPOSAL FEES	242.91	
77742	BURRTEC WASTE INDUSTRIES INC	OFFICE DISPOSAL FEES	661.91	
77743	CINTAS CORPORATION	Extra Covid19 Deep Cleaning of Restrooms	295.95	
77744	CONTROL TEMP INC	A/C MAINTENANCE	833.10	
77745	FISH WINDOW CLEANING	Window Cleaning 04/30/20	175.00	
77746	FMB TRUCK OUTFITTERS, INC.	SAFETY EQUIPMENT	1,476.25	
77747	GOMEZ, LOUIS & GLORIA	CUSTOMER REFUND	30.78	
77748	GRAINGER INC	PRODUCTION REPAIR/MAINTENANCE	161.22	
77748	GRAINGER INC	WTP REPAIR/MAINTENANCE	27.55	
77748	GRAINGER INC	WTP REPAIR/MAINTENANCE	119.52	
77749	GUERRA, DANIEL	D2 CERTIFICATION	60.00	
77750	HARMSCO INC	Filter Cartridges for Wells with TreatmeNT-FBR	7,337.22	
77750	HARMSCO INC	Filter Cartridges for Wells with TreatmeNT-FBR	7,337.22	
77751	JOHNSON'S HARDWARE INC	PRODUCTION REPAIR/MAINTENANCE	19.36	
77751	JOHNSON'S HARDWARE INC	T&D REPAIR/MAINTENANCE	46.31	
77751	JOHNSON'S HARDWARE INC	T&D REPAIR/MAINTENANCE	26.88	
77752	MARTINEZ, EDUARDO / KARLA	CUSTOMER REFUND	89.00	
77753	PASO ROBLES TANK, INC	Paso Robles Tank - Vent Cover for Center Vent	2,000.00	
77754	PEP BOYS	VEHICLE MAINTENANCE	65.63	
77755	TIME WARNER CABLE	CABLE/INTERNET	324.48	
77756	TYLER TECHNOLOGIES INC	COMPUTER SOFTWARE-LICENSE/MAINT FEE		6,750.00
77756	TYLER TECHNOLOGIES INC	COMPUTER SOFTWARE-UTILITY BILLING ONLINE		4,928.00
77756	TYLER TECHNOLOGIES INC	COMPUTER SOFTWARE-UTILITY BILLING ASSIST		5,562.50
77756	TYLER TECHNOLOGIES INC	COMPUTER SOFTWARE-UTILITY BILLING ASSIST		187.50
77757	USA BLUEBOOK	WTP CHEMICALS	495.52	
77758	VERIZON WIRELESS PHONES	CELL PHONES/IPADS/WIRELESS CARDS/EQUIP	1,985.45	

WEST VALLEY WATER DISTRICT

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77758	VERIZON WIRELESS PHONES	CELL PHONES/IPADS/WIRELESS CARDS/EQUIP	94.98	
77758	VERIZON WIRELESS PHONES	CELL PHONES/IPADS/WIRELESS CARDS/EQUIP	1,350.17	
77759	WESTERN WATER WORKS SUPPLY CO INC	Meter Box Lids for Inventory	12,660.63	
77760	YO FIRE	METERS/AMRS	6.47	
77761	ACWA /JPIA	DELTACARE DENTAL PPO	(128.10)	
77761	ACWA /JPIA	EMPLOYEE ASSISTANCE PROGRAM	(2.57)	
77761	ACWA /JPIA	HEALTH INSURANCE	(1,781.93)	
77761	ACWA /JPIA	VISION	(17.21)	
77761	ACWA /JPIA	EE Adjustments	(1,930.03)	
77761	ACWA /JPIA	EMPLOYEE ASSISTANCE PROGRAM	0.22	
77761	ACWA /JPIA	DELTACARE DENTAL PPO	431.54	
77761	ACWA /JPIA	HEALTH INSURANCE	7,508.02	
77761	ACWA /JPIA	VISION	86.05	
77761	ACWA /JPIA	DELTACARE DENTAL PPO	35.36	
77761	ACWA /JPIA	EMPLOYEE ASSISTANCE PROGRAM	2.57	
77761	ACWA /JPIA	HEALTH INSURANCE	640.65	
77761	ACWA /JPIA	VISION	17.21	
77761	ACWA /JPIA	DELTACARE DENTAL HMO	851.49	
77761	ACWA /JPIA	DELTACARE DENTAL PPO	6,703.52	
77761	ACWA /JPIA	EMPLOYEE ASSISTANCE PROGRAM	218.45	
77761	ACWA /JPIA	HEALTH INSURANCE	130,177.57	
77761	ACWA /JPIA	VISION	1,462.85	
77761	ACWA /JPIA	DELTACARE DENTAL PPO	128.10	
77761	ACWA /JPIA	EMPLOYEE ASSISTANCE PROGRAM	2.57	
77761	ACWA /JPIA	HEALTH INSURANCE	1,781.93	
77761	ACWA /JPIA	VISION	17.21	
77761	ACWA /JPIA	Retirees - May 2020	23,283.06	
77761	ACWA /JPIA	Retirees - May 2020	1,462.29	
77761	ACWA /JPIA	Retirees - May 2020	447.46	
77762	ALBRIGHT, YEE & SCHMIT, APC	LEGAL FEES	1,868.50	
77763	ALDAMA, BRIAN	SAFETY BOOTS REIMBURSEMENT	200.00	
77764	AMAZON	WTP SUPPLIES	327.46	
77764	AMAZON	WTP SUPPLIES	254.16	
77764	AMAZON	OFFICE SUPPLIES-CREDIT	(69.28)	
77764	AMAZON	OFFICE SUPPLIES	97.06	
77764	AMAZON	OFFICE SUPPLIES	129.20	
77764	AMAZON	OFFICE SUPPLIES	430.96	
77764	AMAZON	OFFICE SUPPLIES	102.35	
77764	AMAZON	OFFICE SUPPLIES	322.30	
77764	AMAZON	OFFICE SUPPLIES	355.43	
77764	AMAZON	OFFICE SUPPLIES	549.20	
77764	AMAZON	VEHICLE MAINTENANCE	276.88	
77764	AMAZON	VEHICLE MAINTENANCE	136.04	
77764	AMAZON	COMPUTER SUPPLIE FOR COVID 19 TELECOMMUTE	4,387.60	
77765	AT&T	WTP FIRE SVC	449.72	
77766	CALTEC CORP.	CONTRACTOR LABOR-FOYER RENOVATION		1,728.85
77766	CALTEC CORP.	CONTRACTOR LABOR-FOYER RENOVATION		11,197.11
77767	CEMEX INC	SHOP SUPPLIES	509.63	
77768	CINTAS CORPORATION	JANITORIAL SERVICES	123.31	
77768	CINTAS CORPORATION	Extra Covid19 Deep Cleaning of Restrooms	295.95	
77769	CITY OF RIALTO	APRIL-UTILITY USER TAX	34,380.08	
77769	CITY OF RIALTO	APRIL-UTILITY USER TAX	(128.09)	
77770	DIVE/CORR, INC.	INSPECTION SERVICES	2,750.00	
77771	FAST SERVICE	APRIL SATELLITE LOCATION PAYMENT	341.00	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT
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EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
77772	GARDA CL WEST INC	ARMORED TRANSPORTATION	578.13	
77773	GRAINGER INC	PRODUCTION REPAIR/MAINTENANCE	228.16	
77773	GRAINGER INC	PRODUCTION REPAIR/MAINTENANCE	187.44	
77773	GRAINGER INC	PRODUCTION REPAIR/MAINTENANCE	76.71	
77773	GRAINGER INC	PRODUCTION REPAIRS/MAINTENANCE-CREDIT	(65.81)	
77773	GRAINGER INC	WTP REPAIR/MAINTENANCE	37.69	
77773	GRAINGER INC	WTP REPAIR/MAINTENANCE	465.94	
77774	HERNANDEZ, KENNY J	MILEAGE REIMBURSEMENT	6.53	
77774	HERNANDEZ, KENNY J	MILEAGE REIMBURSEMENT/T2 RENEWAL	69.55	
77775	INLAND WATER WORKS SUPPLY CO	SHOP SUPPLIES-METERS	640.04	
77775	INLAND WATER WORKS SUPPLY CO	SHOP SUPPLIES-METERS	137.92	
77776	JOHNSON CONTROLS FIRE PROTECTION LP	FBR-Fire Protection	926.00	
77776	JOHNSON CONTROLS FIRE PROTECTION LP	FBR-Fire Protection	1,310.75	
77777	JOHNSON'S HARDWARE INC	SHOP SUPPLIES	16.15	
77778	LEAL TREJO ATTORNEYS AT LAW	LEGAL FEES	7,500.00	
77778	LEAL TREJO ATTORNEYS AT LAW	LEGAL FEES	1,157.50	
77778	LEAL TREJO ATTORNEYS AT LAW	LEGAL FEES	4,155.02	
77778	LEAL TREJO ATTORNEYS AT LAW	LEGAL FEES	29,845.00	
77778	LEAL TREJO ATTORNEYS AT LAW	LEGAL FEES	170.50	
77778	LEAL TREJO ATTORNEYS AT LAW	LEGAL FEES	28,670.00	
77778	LEAL TREJO ATTORNEYS AT LAW	LEGAL FEES	3,465.04	
77778	LEAL TREJO ATTORNEYS AT LAW	LEGAL FEES	40,545.00	
77778	LEAL TREJO ATTORNEYS AT LAW	LEGAL FEES	1,057.41	
77778	LEAL TREJO ATTORNEYS AT LAW	LEGAL FEES	17,195.00	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	AD&D	(1.25)	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	DEPENDENT LIFE	(1.20)	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	LIFE INSURANCE	(25.00)	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY	(35.82)	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	AD&D	0.70	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	DEPENDENT LIFE	4.80	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	LIFE INSURANCE	13.95	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY	21.27	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	AD&D	1.25	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	LIFE INSURANCE	25.00	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY	40.71	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	AD&D	100.79	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	DEPENDENT LIFE	86.40	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	LIFE INSURANCE	2,015.80	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY	2,865.83	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	AD&D	1.25	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	DEPENDENT LIFE	1.20	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	LIFE INSURANCE	25.00	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY	35.82	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	Employee Adjustments	(45.61)	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	EMPLOYEE AFTER-TAX	21.00	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	EMPLOYEE AFTER-TAX	874.94	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	EMPLOYEE AFTER-TAX	18.92	
77779	MUTUAL OF OMAHA INSURANCE COMPANY	EMPLOYEE AFTER-TAX	855.89	
77780	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	126.78	
77780	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	61.40	
77780	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	21.70	
77780	O'REILLY AUTO PARTS	VEHICLE MAINTENANCE	42.90	
77781	PACK N MAIL	APRIL SATELLITE LOCATION PAYMENT	183.00	
77782	ROYAL INDUSTRIAL SOLUTIONS	CHEMICAL PUMPS FOR FBR	95.92	

WEST VALLEY WATER DISTRICT

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77782	ROYAL INDUSTRIAL SOLUTIONS	WTP REPAIRS/MAINTENANCE	668.81	
77783	RUHNAU CLARKE ARCHITECTS	CS AND ADMINISTRATION FOYER RENOVATION		1,700.00
77784	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	34,292.81	
77784	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	19,656.28	
77784	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	6,653.19	
77784	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	1,085.21	
77784	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	90.59	
77784	SO CALIFORNIA EDISON	ELECTRICITY VARIOUS LOCATIONS	2,010.02	
77784	SO CALIFORNIA EDISON	WTP ELECTRICITY	32,444.01	
77785	STATE WATER RESOURCES CONTROL BOARD	T4 CERTIFICATION-CARLOS SALCEDO	105.00	
77786	TOTAL PLAN OF THE INLAND EMPIRE	OFFICE FURNITURE		1,771.41
77787	UNDERGROUND SERVICE ALERT	Dig Safe Board - Dig Alert Invoice 18dsbfe4870	279.33	
77787	UNDERGROUND SERVICE ALERT	Dig Safe Board Invoice 18dsbfe5481	293.30	
77787	UNDERGROUND SERVICE ALERT	Dig Safe Board - Dig Alert Invoice18dsbfe7308	293.30	
77787	UNDERGROUND SERVICE ALERT	Dig Safe Board Invoice 18dsbfee4260	279.33	
77787	UNDERGROUND SERVICE ALERT	Underground Service Alert - DigAlert	569.35	
77787	UNDERGROUND SERVICE ALERT	Dig Safe Invoice dsb20190626	220.26	
77788	USA BLUEBOOK	GLOVES FOR COVID-19	113.89	
77788	USA BLUEBOOK	GLOVES FOR COVID-19	132.60	
77836	AMAZON	Computer Supplies-Covid19	394.15	
77836	AMAZON	Computer Supplies-Covid19	1,058.82	
77837	AQUA-METRIC SALES CO	5/8" Meters for Inventory	6,676.40	
77837	AQUA-METRIC SALES CO	5/8" Meters for Inventory	3,136.18	
77837	AQUA-METRIC SALES CO	Annual Sensus Software Support	2,365.00	
77837	AQUA-METRIC SALES CO	MXU Order for AMR Project 41.4		24,874.25
77837	AQUA-METRIC SALES CO	1" Water Meters for AMR Project Rt 1		24,864.45
77838	AT&T MOBILITY	CELL PHONES	23.64	
77839	BAE SYSTEMS APPLIED INTELLIGENCE	EMAIL SERVICE	2,735.73	
77840	CALIFORNIA CHAMBER OF COMMERCE	MEMBERSHIP FEE 2020-2021	749.00	
77841	CEMEX INC	SHOP SUPPLIES	130.41	
77842	CINTAS CORPORATION	Extra Covid19 Deep Cleaning of Restrooms	295.95	
77843	CITY OF FONTANA	PERMIT FEE-PARCEL#019203123	186.00	
77843	CITY OF FONTANA	PERMIT FEE-PARCEL#7006869	136.00	
77844	CITY OF SAN BERNARDINO	Lytle Creek Water - April	20,126.75	
77845	COLTON PUBLIC UTILITIES	WELL 18A ELECTRIC	344.50	
77846	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MACHINES MAINTENANCE	13.71	
77846	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MACHINES MAINTENANCE	135.34	
77846	DIGITAL IMAGE SOLUTIONS, LLC	COPIER MACHINES MAINTENANCE	233.88	
77847	EMPLOYMENT CHECK	Professional Services - HR Consultants	1,080.00	
77848	FEDEX	MAILING FEES	63.91	
77849	GOMEZ, ALEJANDRO	SAFETY MASKS	41.89	
77850	GRAINGER INC	WTP REPAIR/MAINTENANCE	9.96	
77851	HOME DEPOT	DISTRICT REPAIR/MAINTENANCE	241.33	
77852	JOHNSON'S HARDWARE INC	PRODUCTION WELL-54 REPAIR/MAINTENANCE	12.91	
77852	JOHNSON'S HARDWARE INC	PVC PARTS FOR SERVICE REPAIR	130.50	
77853	NETWORK	VEHICLES MAINTENANCE	2,922.78	
77854	NORMAN A TRAUB & ASSOCIATES LLC	Professional Consulting Services-HR	3,653.00	
77855	ROBERT W KASCH	VEHICLE REPAIR/MAINTENANCE	409.45	
77856	ROYAL INDUSTRIAL SOLUTIONS	PRODUCTION REPAIR/MAINTENANCE	141.58	
77857	RYAN HERCO PRODUCTS CORP	WTP REPAIR/MAINTENANCE	299.60	
77858	SAN BERNARDINO COUNTY RECORDER	LIEN RELEASE	20.00	
77859	SB COUNTY FIRE PROTECTION DISTRICT	HAZARDOUS MATERIALS PERMITS	420.00	
77860	SDRMA (SPECIAL DISTRICT RISK	WORKERS COMPENSATION INSURANCE	201,846.62	
77861	SO CAL LOCKSMITH / MARY K DUNSMORE	DISTRICT REPAIR/MAINTENANCE	120.00	

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77862	SO CALIFORNIA EDISON	SOUTH END SHOP	79.29	
77863	SOUTH COAST AQMD	AQMD ANNUAL FEES	137.63	
77863	SOUTH COAST AQMD	AQMD ANNUAL FEES	137.63	
77865	UNITED STATES POSTAL SERVICE	POSTAGE-METER ACCT#52900	500.00	
77866	USA BLUEBOOK	WTP CHEMICALS	489.67	
77866	USA BLUEBOOK	WTP REPAIR/MAINTENANCE	498.04	
77866	USA BLUEBOOK	GLOVES FOR COVID-19	107.48	
77866	USA BLUEBOOK	ROEMER CHEMICALS FOR COVID-19	480.83	
77872	FFF RIALTO LLC	DEPOSIT REFUNDS-CONT/METER BOX/VALVE BOX	6,800.00	
77872	FFF RIALTO LLC	DEPOSIT REFUNDS-CONT/METER BOX/VALVE BOX	2,280.00	
77872	FFF RIALTO LLC	DEPOSIT REFUNDS-CONT/METER BOX/VALVE BOX	28,886.80	
77874	ACWA /JPIA	Credit May Premiums 4 Terminated Employees	(4,675.46)	
77874	ACWA /JPIA	DELTACARE DENTAL HMO	851.49	
77874	ACWA /JPIA	DELTACARE DENTAL PPO	6,470.07	
77874	ACWA /JPIA	EMPLOYEE ASSISTANCE PROGRAM	210.74	
77874	ACWA /JPIA	HEALTH INSURANCE	126,490.69	
77874	ACWA /JPIA	VISION	1,411.22	
77874	ACWA /JPIA	DELTACARE DENTAL PPO	431.54	
77874	ACWA /JPIA	HEALTH INSURANCE	7,508.02	
77874	ACWA /JPIA	VISION	86.05	
77874	ACWA /JPIA	Retirees - June 2020	23,283.06	
77874	ACWA /JPIA	Retirees - June 2020	1,462.29	
77874	ACWA /JPIA	Retirees - June 2020	447.46	
77875	ALL PRO ENTERPRISES INC.	Janitorial Services for May 2020	1,224.72	
77875	ALL PRO ENTERPRISES INC.	Janitorial Services for May 2020	3,156.01	
77875	ALL PRO ENTERPRISES INC.	Carpet Cleaning of Offices	300.00	
77876	AQUA-METRIC SALES CO	MXUs for Inventory	23,943.13	
77876	AQUA-METRIC SALES CO	MXU Order for AMR Project Rt 12		24,874.25
77876	AQUA-METRIC SALES CO	MXU Order for AMR Project Rt 12		24,874.25
77877	ASBCSD	DINNER MEETING-MANSELL/CROWTHER/GUEST	41.00	
77877	ASBCSD	DINNER MEETING-MANSELL/CROWTHER/GUEST	41.00	
77877	ASBCSD	DINNER MEETING-MANSELL/CROWTHER/GUEST	41.00	
77878	AT&T	WTP TELEMETRY	82.27	
77878	AT&T	TELEMETRY LINE	67.07	
77879	AT&T MOBILITY	CELL PHONES	69.55	
77880	AUTOMATED GATE SERVICES INC	GATE SERVICE 05/14/20	250.00	
77881	BAE SYSTEMS APPLIED INTELLIGENCE	EMAIL SERVICES	2,489.81	
77881	BAE SYSTEMS APPLIED INTELLIGENCE	EMAIL SERVICES	2,674.77	
77881	BAE SYSTEMS APPLIED INTELLIGENCE	EMAIL SERVICES	2,682.77	
77881	BAE SYSTEMS APPLIED INTELLIGENCE	EMAIL SERVICES	2,794.73	
77882	CEMEX INC	SHOP SUPPLIES	253.51	
77883	CHAMBERLAYNEPR	CONSULTING SERVICES	3,875.00	
77883	CHAMBERLAYNEPR	CONSULTING SERVICES	4,450.00	
77883	CHAMBERLAYNEPR	CONSULTING SERVICES	4,950.00	
77883	CHAMBERLAYNEPR	CONSULTING SERVICES	15,600.00	
77884	CHINO BASIN WATERMASTER	SPECIAL ASSESSMENT	411.26	
77885	CINTAS CORPORATION	Extra Covid19 Deep Cleaning of Restrooms	295.95	
77886	CITY OF SAN BERNARDINO	BLF WATER	34.30	
77887	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	878.81	
77887	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	309.11	
77887	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	878.69	
77887	COLONIAL SUPPLEMENTAL INSURANCE	COLONIAL	309.05	
77888	FONTANA UNION WATER CO	STOCK SHARES	1,755.00	
77888	FONTANA UNION WATER CO	STOCK SHARES	108.00	

WEST VALLEY WATER DISTRICTCASH DISBURSEMENT REPORT
MAY 2020

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
77888	FONTANA UNION WATER CO	STOCK SHARES	540.00	
77888	FONTANA UNION WATER CO	STOCK SHARES	405.00	
77888	FONTANA UNION WATER CO	STOCK SHARES	54.00	
77889	GRAINGER INC	PRODUCTION SUPPLIES	0.61	
77889	GRAINGER INC	PRODUCTION SUPPLIES	76.62	
77889	GRAINGER INC	PRODUCTION SUPPLIES	100.21	
77889	GRAINGER INC	WTP SUPPLIES	398.59	
77890	HOME DEPOT	SUPPLIES FOR PRODUCTION	267.10	
77890	HOME DEPOT	SUPPLIES FOR PRODUCTION	478.00	
77890	HOME DEPOT	WTP SUPPLIES	234.37	
77891	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	6.45	
77891	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	25.01	
77891	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	27.99	
77891	JOHNSON'S HARDWARE INC	PRODUCTION SUPPLIES	48.48	
77891	JOHNSON'S HARDWARE INC	FBR SUPPLIES	14.00	
77891	JOHNSON'S HARDWARE INC	FBR SUPPLIES	18.29	
77892	LAW OFFICE OF WILLOUGHBY & ASSOC	LEGAL FEES-NOVEMBER 2019	11,902.40	
77892	LAW OFFICE OF WILLOUGHBY & ASSOC	LEGAL FEES-DECEMBER 2019	4,520.00	
77892	LAW OFFICE OF WILLOUGHBY & ASSOC	LEGAL FEES-JANUARY 2020	38,805.40	
77892	LAW OFFICE OF WILLOUGHBY & ASSOC	LEGAL FEES-FEBRUARY 2020	25,190.25	
77893	LEGAL SHIELD	LEGALSHIELD	329.89	
77893	LEGAL SHIELD	LEGALSHIELD	329.86	
77894	LES SCHWAB TIRE CENTERS OF CENTRAL CALIFORNIA	TIRES FOR UNIT# 233	1,198.19	
77895	MUNITEMPS	OUTSIDE LABOR-HR SERVICES	11,625.00	
77895	MUNITEMPS	OUTSIDE LABOR-HR SERVICES	11,250.00	
77896	MUTUAL OF OMAHA INSURANCE COMPANY	AD&D	97.04	
77896	MUTUAL OF OMAHA INSURANCE COMPANY	DEPENDENT LIFE	84.00	
77896	MUTUAL OF OMAHA INSURANCE COMPANY	LIFE INSURANCE	1,940.80	
77896	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY	2,795.71	
77896	MUTUAL OF OMAHA INSURANCE COMPANY	AD&D	0.70	
77896	MUTUAL OF OMAHA INSURANCE COMPANY	DEPENDENT LIFE	4.80	
77896	MUTUAL OF OMAHA INSURANCE COMPANY	LIFE INSURANCE	13.95	
77896	MUTUAL OF OMAHA INSURANCE COMPANY	LONG TERM DISABILITY	21.27	
77896	MUTUAL OF OMAHA INSURANCE COMPANY	EMPLOYEE AFTER-TAX	863.31	
77896	MUTUAL OF OMAHA INSURANCE COMPANY	EMPLOYEE AFTER-TAX	848.59	
77896	MUTUAL OF OMAHA INSURANCE COMPANY	EE Adjustments	335.41	
77897	NATIONAL DEMOGRAPHICS CORPORATION	CONSULTANTS	28,000.00	
77898	NETWORK	VEHICLES MAINTENANCE	2,224.72	
77899	OCCUPATIONAL HEALTH CENTERS OF CALIFORNIA,	HR SERVICES	417.00	
77900	ROYAL INDUSTRIAL SOLUTIONS	WTP SUPPLIES	191.45	
77901	RYAN HERCO PRODUCTS CORP	WTP SUPPLIES	474.75	
77901	RYAN HERCO PRODUCTS CORP	WTP SUPPLIES	478.09	
77902	SAN BERNARDINO COUNTY RECORDER	LIEN RELEASE	20.00	
77903	SO CALIFORNIA EDISON	WELL #22 ELECTRIC	11.88	
77903	SO CALIFORNIA EDISON	WELL #11X ELECTRIC	40.02	
77903	SO CALIFORNIA EDISON	WELL #6 ELECTRIC	1,756.47	
77904	SOUTHWEST VALVE & EQUIPMENT	FBR SUPPLIES	12,175.75	
77904	SOUTHWEST VALVE & EQUIPMENT	FBR SUPPLIES-CREDIT	(366.30)	
77905	SQUIRES LUMBER CO INC	BLOCKING TO LEVEL PIPES	485.51	
77906	STATE OF CALIFORNIA FRANCHISE TAX	GARNISHMENT	390.79	
77906	STATE OF CALIFORNIA FRANCHISE TAX	GARNISHMENT	390.79	
77907	STERLING WATER TECHNOLOGIES LLC	WTP CHEMICALS-ALUMINIUM CHLOHYDRATE	12,103.52	
77908	THE GAS COMPANY	WTP GAS	19.53	
77908	THE GAS COMPANY	OFFICE-GAS BILL	69.33	

WEST VALLEY WATER DISTRICT

CASH DISBURSEMENT REPORT
MAY 2020

EFT/Check #	Vendor Name	Description	O & M Amount	CIP Amount
77909	UNDERGROUND SERVICE ALERT	DIG SAFE BOARD CA STATE FEE	220.26	
77910	USA BLUEBOOK	DISTRIBUTION TESTING	293.11	
77911	VERIZON CONNECT NWF INC	CONTRACTS/LICENSES	690.90	
77912	VORTEX INDUSTRIES INC	WTP REPAIR/MAINTENANCE	8,999.60	
77913	YO FIRE	FBR SUPPLIES	30.17	
77913	YO FIRE	FBR SUPPLIES	161.63	
77913	YO FIRE	REPAIR TO SERVICE LINE	147.62	
77913	YO FIRE	T&D REPAIRS/MAINTENANCE	492.15	
77913	YO FIRE	T&D REPAIRS/MAINTENANCE	607.71	
DFT0000761	EMPLOYMENT DEVELOPMENT DEPT	Unemployment Insurance Benefit Charge	2,868.90	
SUBTOTALS			1,619,656.39	441,332.78
GRAND TOTAL			2,060,989.17	

**WEST VALLEY WATER DISTRICT
PAYROLL GROSS WAGES
FISCAL YEAR 2019 - 2020**

Report Month	Description	From	To	Gross Wages Paid
July 2019	Pay Period #14	06/14/19	06/28/19	294,891.84
July 2019	Monthly Pay Period #7	06/01/19	06/30/19	6,953.10
July 2019	Manual Check	06/28/19	07/12/19	1,093.93
July 2019	Manual Check	06/28/19	07/12/19	6,052.00
July 2019	Manual Check	06/28/19	07/12/19	5,832.62
July 2019	Pay Period #15	06/28/19	07/12/19	298,232.04
Total for July 2019				613,055.53
August 2019	Pay Period #16	07/12/19	07/26/19	291,405.81
August 2019	Monthly Pay Period #8	07/01/19	07/31/19	6,953.10
August 2019	Supplemental Payroll	07/12/19	07/26/19	163.17
August 2019	Pay Period #17	07/26/19	08/09/19	303,037.85
August 2019	Pay Period #18	08/09/19	08/23/19	311,612.04
Total for August 2019				913,171.97
September 2019	Monthly Pay Period #9	08/01/19	08/31/19	6,791.40
September 2019	Pay Period #19	08/23/19	09/06/19	303,532.86
September 2019	Pay Period #20	09/06/19	09/20/19	302,357.04
Total for September 2019				612,681.30
October 2019	Monthly Pay Period #10	09/01/19	09/30/19	6,629.70
October 2019	Pay Period #21	09/20/19	10/04/19	304,038.46
October 2019	Supplemental Payroll	various	09/20/19	7,368.91
October 2019	Pay Period #22	10/04/19	10/18/19	305,086.01
October 2019	Manual Check	10/18/19	10/30/19	2,650.72
October 2019	Safety Pays		10/31/19	5,017.95
Total for October 2019				630,791.75
November 2019	Pay Period #23	10/18/19	11/01/19	323,811.67
November 2019	Monthly Pay Period #11	10/01/19	10/31/19	6,468.10
November 2019	Manual Checks	11/01/19	11/07/19	6,821.19
November 2019	Manual Check	11/01/19	11/08/19	7,667.53
November 2019	Manual Check (Settlement)			168,508.58
November 2019	Longevity, SLCO, and Settlement			68,690.90
November 2019	Manual Check	11/01/19	11/08/19	3,709.60
November 2019	Pay Period #24	11/01/19	11/15/19	295,869.84
Total for November 2019				881,547.41
December 2019	Pay Period #25	11/15/19	11/29/19	294,225.52
December 2019	Monthly Pay Period #12	11/01/19	11/30/19	6,282.23
December 2019	Manual Check	11/29/19	12/13/19	2,190.98
December 2019	Pay Period #26	11/29/19	12/13/19	310,880.83
Total for December 2019				613,579.56

**WEST VALLEY WATER DISTRICT
PAYROLL GROSS WAGES
FISCAL YEAR 2019 - 2020**

Report Month	Description	From	To	Gross Wages Paid
January 2020	Pay Period #1	12/13/19	12/27/19	310,892.76
January 2020	Monthly Pay Period #1	12/01/19	12/31/19	5,772.86
January 2020	Pay Period #2	12/27/19	01/10/20	316,839.42
January 2020	Manual Check	01/10/20	01/24/20	4,757.14
January 2020	Manual Check	01/10/20	01/27/20	8,490.80
January 2020	Manual Check	01/10/20	01/28/20	7,969.29
January 2020	Pay Period #3	01/10/20	01/24/20	301,121.57
Total for January 2020				955,843.84
February 2020	Monthly Pay Period #2	01/01/20	01/31/20	7,470.76
February 2020	Pay Period #4	01/25/20	02/08/20	310,057.60
February 2020	Pay Period #5	02/08/20	02/22/20	311,373.03
Total for February 2020				628,901.39
March 2020	Safety Celebration			6,295.51
March 2020	Monthly Pay Period #3	02/01/20	02/28/20	7,980.13
March 2020	Manual Check	02/22/20	03/05/20	7,471.01
March 2020	Manual Check	02/22/20		
March 2020	Pay Period #6	02/22/20	03/07/20	299,911.18
March 2020	Pay Period #7	03/07/20	03/21/20	306,556.26
Total for March 2020				628,214.09
April 2020	Monthly Pay Period #4	03/01/20	03/31/20	8,149.92
April 2020	Manual Check	03/21/20	04/02/20	11,093.25
April 2020	Pay Period #8	03/21/20	04/03/20	308,805.48
April 2020	Manual Checks	04/04/20	04/09/20	54,124.29
April 2020	Pay Period #9	04/03/20	04/17/20	330,256.65
April 2020	Manual Checks (Settlement)		04/22/20	271,555.44
April 2020	Manual Checks (Settlement)		04/22/20	17,163.50
Total for April 2020				1,001,148.53
May 2020	Pay Period #10	04/17/20	05/01/20	282,722.03
May 2020	Monthly Pay Period #5	04/01/20	04/30/20	7,640.55
May 2020	Manual Check	05/01/20	05/19/20	5,904.38
May 2020	Pay Period #11	05/03/20	05/17/20	275,179.02
Total for May 2020				571,445.98

**WEST VALLEY WATER DISTRICT
EFT AND PAYROLL ITEMS
MAY 2020**

Date	Item	Check No. or EFT	Amount
05/07/20	Monthly Pay Period #5	none	
05/07/20	Pay Period #10	8763 - 8766	3,581.50
05/19/20	Manual Check	8767	3,880.14
05/21/20	Pay Period #11	8768 - 8769	3,416.80
	Total Checks		<u>10,878.44</u>
04/09/20	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	25,695.29
04/09/20	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	18,905.90
04/23/20	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	24,381.31
04/23/20	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	18,448.16
05/07/20	Monthly Pay Period #5 Direct Deposits	EFT	6,701.61
05/07/20	Federal Tax Withheld Social Security & Medicare	EFT	1,499.14
05/07/20	State Tax Withheld and State Disability Insurance	EFT	24.30
05/07/20	Pay Period #10 Direct Deposits	EFT	189,195.79
05/07/20	Federal Tax Withheld Social Security & Medicare	EFT	70,685.68
05/07/20	State Tax Withheld and State Disability Insurance	EFT	13,821.83
05/07/20	Lincoln Deferred Compensation Withheld	EFT	13,537.48
05/07/20	Lincoln - Employer Match Benefit	EFT	3,375.00
05/07/20	Nationwide Deferred Compensation Withheld	EFT	1,931.42
05/07/20	Nationwide - Employer Match Benefit	EFT	450.00
05/07/20	Nationwide - 401a Employer Match Benefit	EFT	200.00
05/07/20	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	24,483.94
05/07/20	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	17,537.65
05/07/20	California State Disbursement	EFT	638.31
05/07/20	California Employment Development Department	EFT	121.65
05/19/20	Federal Tax, Social Security & Medicare	EFT	2,023.21
05/19/20	State Tax Withheld and State Disability Insurance	EFT	453.85
05/21/20	Pay Period #11 Direct Deposits	EFT	184,261.79
05/21/20	Federal Tax Withheld Social Security & Medicare	EFT	68,079.03
05/21/20	State Tax Withheld and State Disability Insurance	EFT	13,025.22
05/21/20	Lincoln Deferred Compensation Withheld	EFT	13,907.95
05/21/20	Lincoln - Employer Match Benefit	EFT	3,425.00
05/21/20	Nationwide Deferred Compensation Withheld	EFT	2,031.42
05/21/20	Nationwide - Employer Match Benefit	EFT	500.00
05/21/20	Nationwide - 401a Employer Match Benefit	EFT	200.00
05/21/20	CalPERS Retirement - Classic (EPMC and ER contribution)	EFT	
05/21/20	CalPERS Retirement - 2nd Tier (EE and ER contribution)	EFT	
05/21/20	California State Disbursement	EFT	638.31
05/15/20	PERS - Replacement Benefit Contribution, RBP	EFT	1,045.55
05/15/20	PERS - Admin Fee	EFT	400.00
05/15/20	PERS - Balance from March pay period	EFT	44.70
	Total EFT		<u>721,670.49</u>
	Grand Total Payroll Cash		<u>732,548.93</u>



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: July 9, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: MEDIA RELATIONS POLICY

BACKGROUND:

Staff has prepared a draft Media Policy to specify the appropriate protocols to manage media interactions and provide statements on behalf of the Water District. The policy specifies which positions within the organization have the authority to interact with the media and provide statements with approvals by executive management.

The policy will better assist the organization to ensure accurate information is relayed to the public and ratepayers. The protocol will minimize inaccurate information being released which may have a significant impact on the Water District.

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Staff recommends approval of the policy notification to all personnel.


Respectfully Submitted,

Clarence Mansell Jr, General Manager

CM

ATTACHMENT(S):

1. 07072020 Press Contact and Media Relations Policy


 <p>West Valley Water District Board of Directors</p>	<p>WEST VALLEY WATER DISTRICT</p> <p>Human Resources Policies & Practices Manual</p>	<p>Article No. 22</p>
		<p>Board Effective Date: 12-09-19</p>
		<p>Revision Date & No:</p>
<p>TITLE: PRESS CONTACT & MEDIA RELATIONS</p>		<p>Page 1 of 2</p>

301. PURPOSE

West Valley Water District seeks to work cooperatively with the media to disseminate information of public interest and concern in an accurate, complete and timely manner.

302. APPLICABILITY

1. To achieve West Valley Water District's goal, the Public Affairs Department is designated as the Water Districts media point of contact and shall be responsible for the implementation of this policy. When the Public Affairs Department is unavailable, the General Manager shall designate one of the authorized district spokespersons as the Acting District Public Information Officer.
2. Only the Water District's spokesperson is authorized to communicate with the media. At no time for no reason are employees authorized to comment to the media on any inquiry.
3. The press should be treated like a customer of the Water District and all Water District employees or officials who engage with the press shall do so in a courteous, polite and professional manner.
4. Any media inquiries received by district staff will be referred immediately to the Public Relations Manager, who in turn, will immediately forward the contact to the General Manager for response. District employees shall not respond to media inquiries.
5. Inquiries from the news media are given a high priority by West Valley Water District and should be responded to as quickly and efficiently as possible. Every effort should be made to meet media deadlines and to ensure that all information released is accurate and complete.
6. When contacted by Public Affairs personnel for information needed to respond to a media inquiry, all Department Managers shall immediately provide Public Affairs the most accurate and complete information available for the response.
7. If the General Manager determines that the Water District's goal can best be achieved by having someone with more background or expertise speak for the Water District on a particular topic, he or she may designate one of the authorized spokespersons to assist with, or give the Water District's response.
Water District's elected officials have accurate, complete and timely information to fulfill their responsibilities to represent the public in Water District affairs, the President of the Board shall be informed by email of substance of significant media inquiries and of the Water District's official response. The Board President shall be

 <p>West Valley Water District Board of Directors</p>	<p>WEST VALLEY WATER DISTRICT</p> <p>Human Resources Policies & Practices Manual</p>	<p>Article No. 22</p>
		<p>Board Effective Date: 12-09-19</p>
		<p>Revision Date & No:</p>
<p>TITLE: PRESS CONTACT & MEDIA RELATIONS</p>		<p>Page 2 of 2</p>

notified of all official Water District press releases. The Board President will inform or cause to be informed the remaining Board Members.

303. WATER DISTRICT SPOKESPERSON

Authorized District Spokespersons that the General Manager, in his or her judgment, may designate for a particular response are:

- Public Affairs Manager
- Assistant General Managers
- The Water District's Legal Counsel
- All Department Managers/Supervisors
- Water District employees with expertise on a specific issue

DRAFT



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: July 9, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: SOCIAL MEDIA POLICY

BACKGROUND:

Social media platforms have continued to become a quicker and more effective way to communicate with the public and our ratepayers. As the Water District continues to see increased traffic on our platforms, staff recommends that we also implement additional forms of protections against vulgar language that is determined as inappropriate for a public agency to allow on its platforms.

Throughout the country, public agencies' governing boards have been adopting policies ensuring each agency has an approved policy to determine appropriate protocols for posting on their platforms and ensuring policy compliance.

The policy will not limit an individual's freedom of speech. However, it will require any interaction to follow the policy if approved by the Board of Directors.

FISCAL IMPACT:

None

STAFF RECOMMENDATION:

Approve the draft policy allowing staff to further monitor and control interactions on social media platforms.

Respectfully Submitted,

Clarence Mansell Jr, General Manager

CM

ATTACHMENT(S):

1. 07072020 Social Media Policy

Social Media Policy

SECTION I: PURPOSE

SECTION 2: POLICY DISTRICT CODE

SECTION 3: POSTING GUIDELINES

SECTION 4: TRANSPARENCY

SECTION 5: SOCIAL MEDIA SITES BOARD OF DIRECTORS' USE

SECTION 6: SOCIAL MEDIA SITES

SECTION 7: POLICY ADOPTION AND REVIEW

SECTION I: PURPOSE

The purpose of this Policy is to establish the goals of the District for social media use, provide criteria for choosing social media outlets, identify employees who will represent the West Valley Water District (WVWD) through these outlets, and the type of information that will be conveyed via social media.

The Water District's presence on social media is an extension of the District's communications and outreach efforts and is jointly overseen by the general manager or their designee, public affairs department, and the director of general services. Social media includes any internet-based networking site, including, but not limited to, blogs, *Facebook*, *Twitter*, *YouTube* and *Instagram*.

There are two main purposes for WVWD to have a presence on social media:

- I. To disseminate time-sensitive information as quickly as possible, such as in the event of an emergency;
- II. To increase the District's ability to broadcast its message to the widest possible audience.

Social media is, by nature, interactive. It is inherently less controllable than traditional media and should be undertaken with full awareness that not all comments and conversations will show the Water District in a positive light. In addition, by creating a presence on social media, the Water District is potentially creating a community of users who can talk to each other about the organization. However, it is an important opportunity to engage the community in a dynamic conversation, quickly convey information, and to address any comments about Water District programs and services through conversations that are taking place on social media. It affords two-way communication opportunities that are difficult to create through more traditional communication methods.

SECTION 2: POLICY

1. All Water District social media sites shall be (1) approved for content by the general manager or their designee; and (2) approved by the public affairs manager. In an emergency situation, the public affairs manager may post content and notify the general manager.
2. The public affairs and information technology departments will work together to use social media proficiently, effectively, and safely to communicate Water District messages and have meaningful dialogue with the public on relevant topics.

3. Any users of WVWD's social media channels must comply with applicable federal, state, and local laws, and the District's Computer Use Policy. This includes adherence to established laws and policies regarding copyright, records retention, California Public Records Act, e-discovery laws, First Amendment, privacy laws, and information security policies established by the District, and therefore must be able to be managed, stored, and retrieved to comply with these laws.

4. The Water District reserves the right to restrict or remove any content that is deemed in violation of this policy or any applicable law. Content violating the Water District Social Media Policy shall be reported to the general manager, public affairs manager and legal counsel. The Water District reserves the right to remove comments or content including, but not limited to, those that contain:
 - i. Profane language or content;
 - ii. Pornographic content;
 - iii. Content that promotes, fosters or perpetuates discrimination;
 - iv. Sexual harassment content;
 - v. Solicitations of commerce or advertisements including promotion or endorsement, unless already part of a Water District-sponsored event;
 - vi. Content that, in the sole discretion of the general manager or their designee(s), is patently offensive or violently hostile;
 - vii. Conduct or encouragement of illegal activity;
 - viii. Promotion or endorsement of clear and specific political issues not involving the District, groups or individuals;
 - ix. Information that will compromise the safety or security of the public or public systems;
 - x. Content in support of, or opposition to, political campaigns, candidates or ballot measures not related to West Valley;
 - xi. Content that WVWD reasonably believes violates a legal ownership interest of any other party, such as trademark or copyright infringement;
 - xii. Making or publishing of false or malicious statements concerning any employee, the Water District or its operations;
 - xiii. Violent or threatening content;
 - xiv. Disclosure of confidential or proprietary information;
 - xv. Content pertaining to confidential or privileged information.

5. Each Water District social media site shall include an introductory statement, which clearly states the purpose of the site. All social media sites shall include an entry that clearly indicates that content posted or submitted for posting are subject to public disclosure.

6. All District social media sites shall clearly indicate that they are maintained by the Water District and shall have the agency's contact information prominently displayed.

7. The public affairs manager shall name a designee to monitor content on social media to ensure adherence to this policy, appropriate messaging, consistent branding, and consistency with the Water Districts goals.
8. Social media pages will be monitored regularly. Comments that contain profanity, or are spam, will be removed.
9. Any employee who discovers negative or inaccurate comments about the Water District on the District's, or other, social media sites should notify the general manager or their designee immediately in order to correct misinformation.

SECTION 3: POSTING GUIDELINES

One of the main goals of social media is to create a *voice* for the District. As such, it is important that content be posted in a similar context or tone across District social media outlets. The general manager or their designee will work with authorized users to identify the tone and review posts to ensure they align with the voice the District is working to convey.

Authorized users are to follow these guidelines when interacting on District social media sites:

- Double check the facts before posting to a site;
- Maintain professionalism, honesty, and respect;
- The tone of social media content is often informal, however staff is encouraged to adhere to the District's more formal writing style whenever possible;
- Some questions cannot and should not be answered on social media. It may be more appropriate to ask the poster (person) to contact the Water District directly;
- The District's social media sites will be viewed as a District resource. Water District employees and board member should keep campaign regulations in mind and avoid any type of campaigning on the District's social media sites.

SECTION 4: TRANSPARENCY

WVWD is committed to using social media to enhance transparency and open communications with customers and the general public. In doing such, the general manager or their designee will not remove any comments from the public that are negative or disparaging to the District unless the post:

- Contains profane, obscene, or pornographic content and/or language;
- Promotes, fosters, or perpetuates discrimination;
- Makes threats to any person or organization, is defamatory, or is a personal attack;
- Is irrelevant to the topic being discussed.

SECTION 5: BOARD OF DIRECTORS' USE

This section is to provide guidance for the use of social media accounts by Board members.

A. Use of District Resources Prohibited

Board members participating in social media are prohibited from utilizing District resources and representing that he/she is speaking on behalf of the District, the Board or any other

Board member. Therefore, regardless of whether an account is personal or public, as explained below, it is required that Board members include on their accounts, for example on the profile page, a disclaimer along the following lines:

"I am a member of the Board of Directors of the West Valley Water District but posts, comments, and messages are personal and not those of the Board of Directors or the District."

B. Removal of Comments and/or Block Followers

Board members could have First Amendment obligations to the public if they have turned those personal accounts into public ones. Conversely, if Board members operate purely private accounts, then they would not have First Amendment obligations and could block individuals and remove comments. Of course, a Board member may wish to have a public account with the First Amendment obligations that come with it.

When evaluating whether a private account has become a public one, the factors that a court would consider include (without limitation):

- Whether an account is open to all or is set to a private setting. Can anyone join or "like" an account or must someone send a request to the Board member and the Board member can decide whether to accept or reject that individual as a "friend" or "follower?"
- Whether the Board member uses the account to engage with constituents/residents;
- The way in which the account is presented. Does it have the look of a public account dealing with District issues or is it limited to comments and pictures involving the Board Member's personal life, such as family and vacations?

A Board member can block a member of the public from his/her personal social media page, and remove comments, unless the page has become public.

C. Best Practices to Avoid Private Accounts Becoming Public

If a Director does not wish to have a public account, then the following are some best practices on how to avoid turning a private social media account into a public one:

- Add a disclaimer to the account that notes that the page is a private page only.
- Make the account a private account where only family and friends may access it.
- Primarily post about personal topics, such as family and vacations, as opposed to District-related matters.
- Do not designate or indicate that the account is an "official" or governmental account.
- Do not engage in District business on the account (e.g., asking for customer details on the publicly-viewed portion of the platform)
- Do not take action on District business on the account. For example, if a constituent posts a request for governmental help (e.g., questions on how to dispute a water bill) direct the constituent to District staff or the District's website.
- Do not use District staff to help maintain the personal account.

- If it is unclear whether a private account has turned into a public forum, refrain from blocking users with differing viewpoints.

D. Best Practice for a Public Account

Consider adding a policy or link to a policy describing why a post may be taken down or someone may be blocked from the account (e.g., posting of profanity or obscene material). If a Director believes that his/her account has become public, it is advisable that the Director post his/her own policy on his/her page that describes why a third party post or comment may be removed by the Director. Such a policy would address removing obscene or offensive posts and blocking individuals who engage in rude or disruptive behavior.

SECTION 6. VIOLATIONS OF THIS POLICY

Violations of the WVWD Social Media Policy by any WVWD employee could result in disciplinary action including but not limited to termination. Violations of the WVWD Social Media Policy by the Board Members could result in a censure by the Board of Directors.

SECTION 7: COMMENT BY PUBLIC

- Public comment shall be permitted per this Social Media Policy.

SECTION 8: SOCIAL MEDIA SITES

Facebook.com/westvalleywaterdistrict

Twitter.com/myWVWD

Instagram.com/myWVWD

YouTube.com (channel has yet to be assigned url due to recent establishment)

SECTION 9: POLICY ADOPTION AND REVIEW

This policy shall be adopted by resolution of the Board. Moreover, the policy shall be reviewed on a biennial basis and the Board must approve modifications, if any.



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: July 9, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: CONSIDER APPROVAL OF A PROFESSIONAL SERVICES AGREEMENT
 FOR ROB KATHERMAN CONSULTING FOR ENGINEERING

DISCUSSION:

The District requires professional consulting engineering services to implement its capital improvement program, water policy program and other work requiring engineering support. The consultant will perform the tasks, obligations and services requested by the District. This includes, but is not limited to planning, feasibility studies for technical and economic matters, performing general and detailed engineering design or overseeing such activities, construction management, application support for grants, loans and other finance instruments, and other such engineering services. Currently, Rob Katherman Consulting has been assigned with managing the District's Oliver P. Roemer Filtration Facility Expansion Project. Consulting engineers such as Rob Katherman possess skills, knowledge, abilities, and experience that is not available on staff. The proposed Professional Services Agreement is attached as EXHIBIT A.

FISCAL IMPACT:

No fiscal impact. The estimated cost of \$35,000 has been included in the Fiscal Year 2020-21 Budget. Expenditures will not exceed \$35,000 without prior approval from the Board of Directors.

STAFF RECOMMENDATION:

That the Board of Directors approves a professional services agreement with Rob Katherman Consulting.

Respectfully Submitted,

Clarence C. Mansell Jr.

Clarence Mansell Jr, General Manager

PA

ATTACHMENT(S):

1. Exhibit A

EXHIBIT “A”



West Valley Water District

AGREEMENT FOR PROFESSIONAL SERVICES

With

Rob Katherman Consulting

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AGREEMENT FOR PROFESSIONAL SERVICES

This AGREEMENT FOR PROFESSIONAL SERVICES (“Agreement”) effective as of this 1st day of July, 2020 (“Effective Date”) is by and between West Valley Water District (“District”) and Rob Katherman Consulting (“Consultant”). The District and Consultant may be collectively referred to as the “Parties” and individually as a “Party.”

RECITALS

A. The Parties desire to enter into this Agreement for the purpose of setting forth the terms and conditions upon which Consultant shall provide certain services to District.

NOW, THEREFORE, THE PARTIES HEREBY AGREE AS FOLLOWS:

Section 1. Term of Agreement.

(a) Subject to subsection (b) below, the term of this Agreement will be for a period of one (1) year commencing on the Effective Date and terminating one (1) year after the Effective Date.

(b) This Agreement shall renew automatically for continuous one (1) year periods for no more than two (2) additional years, unless either Party, prior to the end of the existing one (1) year period, delivers written notice to the other Party, that the Agreement shall not be extended.

Section 2. Scope and Performance of Services.

2.1 (a) District may, from time to time, by written instructions from the general manager or assistant general manager of the District (“Authorized Representative”) issue task orders (“Task Orders”) to the Consultant. The Task Order shall be in such form and content as shall be set forth on Exhibit “A” attached hereto and by this reference incorporated herein. The Task Order shall set forth: (i) the scope of services to be performed by Consultant; (ii) the compensation to be paid to Consultant; and (iii) the time to complete the Task Order. The provisions of this Agreement shall apply to all such Task Orders.

(b) For each Task Order, Consultant shall confer, as requested, with District representatives to review progress of work elements, adherence to work schedule, coordination of work, scheduling of review and resolution of problems which may develop.

2.2 Consultant will furnish all of the labor, technical, administrative, professional and other personnel, all supplies and materials, equipment, printing,

vehicles, transportation, office space and facilities, and all tests, testing and analyses, calculation, and all other means whatsoever, except as otherwise expressly specified in this Agreement, necessary or proper to perform and complete the services required of Consultant under this Agreement.

- 2.3** Consultant's designated representative(s) who are authorized to act on its behalf and to make all decisions in connection with the performance of services under this Agreement are listed in Exhibit "B" attached hereto and by this reference incorporated herein ("Key Personnel").
- 2.4** Consultant represents and warrants that it has the qualifications, experience and facilities necessary to properly perform the services required under this Agreement in a thorough, competent and professional manner. Notwithstanding Section 3 below, in the event Consultant utilizes the services of subcontractors or sub-consultants, Consultant assumes sole and complete responsibility for the performance of the subcontractor or sub-consultant to the specifications provided hereunder for Consultant's work, and no adjustment will be made to Consultant's requirements under this Agreement for timely completion of services, complete performance of services, or delivery of products or deliverables in a timely fashion, and no adjustment will be made to performance deadlines, or compensation due to Consultant, due to or arising from issues Consultant may have with any subcontractor or sub-consultant. Consultant will at all times faithfully, competently and to the best of its ability, experience and talent, perform all services described in this Agreement. In meeting its obligations under this Agreement, Consultant shall employ, at a minimum, generally accepted standards and practices utilized by persons engaged in providing services similar to those required of Consultant under this Agreement.

Consultant warrants it will perform its engineering and design under the Task Order, as more particularly described in Exhibit A ("Task Order") in accordance with the current standards of care and diligence normally practiced by recognized engineering and design firms in performing services of a similar nature. Further, Consultant warrants that the engineering and design performed has been performed in accordance with the then current standards of care and diligence normally practiced by recognized engineering and design firms in performing services of a similar nature. If within one (1) year after substantial completion of the engineering and design work it is shown that there is an error in that work as a result of the Consultant's failure to meet those standards and the District has notified the Consultant in writing of any such error within that period, Consultant shall re-perform such engineering and design work within the original scope of such services, as may be necessary to remedy such error. All costs incurred by Consultant in performing such corrective services shall be the sole responsibility of the Consultant and such costs shall not be reimbursable in any way.

Section 3. Additional Services and Changes in Services

- 3.1 Consultant will not be compensated for any services rendered in connection with its performance of this Agreement that are in addition to or outside of those set forth in the Task Orders, unless such additional services are authorized in advance and in writing by District.
- 3.2 If Consultant believes that additional services are needed to complete a Task Order, Consultant will provide the Authorized Representative with written notification describing the proposed additional services, the reasons for such services, and a detailed proposal regarding cost.
- 3.3 District may order changes to a Task Order, consisting of additions, deletions, or other revisions, and the compensation to be paid Consultant will be adjusted accordingly. All such changes must be authorized in writing, and executed by Consultant and District. The cost or credit to District resulting from changes in a Task Order will be determined by the written agreement between the Parties.

Section 4. Familiarity with Services and Site.

- 4.1 By executing this Agreement, Consultant warrants that Consultant shall, prior to undertaking a Task Order:
- (a) investigate and consider the services to be performed;
 - (b) carefully consider how and within what time frame the services should be performed;
 - (c) understand the facilities, difficulties, and restrictions attending performance of the services under a Task Order; and
 - (d) possesses all licenses required under local, state or federal law to perform the services contemplated by a Task Order, and maintain all required licenses during the performance of such Task Order.
- 4.2 If services involve work upon any site, Consultant warrants that Consultant has or will investigate the site and will be fully acquainted with the conditions there existing, before commencing its services under a Task Order. Should Consultant discover any latent or unknown conditions that may materially affect the performance of services, Consultant will immediately inform District of such fact and will not proceed except at Consultant's own risk until written instructions are received from the District.

Section 5. Compensation and Payment.

- 5.1** Subject to any limitations set forth in this Agreement, District agrees to pay Consultant the amounts shown in a Task Order.
- 5.2** Each month during the existence of a Task Order, Consultant shall furnish District with an original invoice for all services performed and expenses incurred during the preceding month in accordance with the fee schedule set forth in the Task Order. The invoice must detail charges by the following categories: labor (by subcategory), reimbursable costs, subcontractor contracts and miscellaneous expenses. The invoice must list, as applicable, the hours worked and hourly rates for each personnel category, the tasks performed, the percentage of the task completed during the billing period, the cumulative percentage completed for each task, and the total cost of the services.
- 5.3** District will independently review each invoice submitted by Consultant to determine whether the work performed and expenses incurred are in compliance with this Agreement. In the event that no charges or expenses are disputed, the invoice will be approved and paid. In the event any charges or expenses are disputed by District, the original invoice will be returned by District to Consultant for correction and resubmission.
- 5.4** Except as to any charges for work performed or expenses incurred by Consultant that are disputed by District, District will use its best efforts to cause Consultant to be paid within thirty (30) days of receipt of Consultant's invoice.
- 5.5** No payment or partial payment to Consultant shall constitute acceptance of any work completed by Consultant or waive any claims by the District for any reason whatsoever.

Section 6. Required Documentation Prior to Performance.

- 6.1** Consultant will not perform any services under this Agreement until:
- (a) Consultant furnishes proof of insurance ("Insurance") as required under Exhibit "C" attached hereto and by this reference incorporated herein; and
 - (b) Consultant provides District with a Taxpayer Identification Number.
- 6.2** The District will have no obligation to pay for any services rendered by Consultant in advance of receiving written authorization to proceed for each Task Order, and Consultant acknowledges that any such services are at Consultant's own risk.

Section 7. Project Documents.

- 7.1 All original maps, models, designs, drawings, photographs, studies, surveys, reports, data, notes, computer programs, files and other documents (collectively, "Project Documents") prepared, developed or discovered by Consultant in the course of providing services under this Agreement will become the sole property of District and may be used, reused or otherwise disposed of by District without the permission of Consultant. Consultant will take such steps as are necessary to perfect or protect the ownership interest of District in such Project Documents. Upon completion, expiration or termination of this Agreement, Consultant shall turn over to District all such original Project Documents in its possession; provided, however, that Consultant may retain copies of Project Documents.
- 7.2 Except as necessary for the performance of services under this Agreement, no Project Documents prepared under this Agreement, will be released by Consultant to any other person or entity without District's prior written approval. All press releases, including graphic display information to be published, must be approved and distributed solely by District, unless otherwise agreed to in writing by District.

Section 8. Consultant's Books and Records.

- 8.1 Consultant shall maintain any and all documents and records demonstrating or relating to Consultant's performance of services under this Agreement. Consultant shall maintain any and all ledgers, books of account, invoices, vouchers, canceled checks, or other documents or records evidencing or relating to work, services, expenditures and disbursements charged to District under this Agreement. Any and all such documents or records must be maintained in accordance with generally accepted accounting principles and must be sufficiently complete and detailed so as to permit an accurate evaluation of the services provided by Consultant under this Agreement. Any and all such documents or records must be maintained for three (3) years following the final payment for each Task Order.
- 8.2 Any and all records or documents required to be maintained by this section must be made available for inspection, audit and copying, at any time during regular business hours, upon written request by District or its designated representatives. Copies of such documents or records must be provided directly to District for inspection, audit and copying when it is practical to do so; otherwise, unless an alternative is mutually agreed upon, such documents and records must be made available at Consultant's address indicated for receipt of notices in this Agreement.

- 8.3** Where District has reason to believe that any of the documents or records required to be maintained by this section may be lost or discarded due to dissolution or termination of Consultant's business, District may, by written request, require that custody of such documents or records be given to a person or entity mutually agreed upon and that such documents and records thereafter be maintained by such person or entity at Consultant's expense. Access to such documents and records shall be granted to District, as well as to its successors-in-interest and authorized representatives.

Section 9. Status of Consultant.

- 9.1** Consultant is and will at all times remain a wholly independent contractor and not an officer or employee of District. Consultant has no authority to bind District in any manner, or to incur any obligation, debt or liability of any kind on behalf of or against District, whether by contract or otherwise, unless such authority is expressly conferred under this Agreement or is otherwise expressly conferred in writing by District.
- 9.2** The personnel performing the services under this Agreement on behalf of Consultant will at all times be under Consultant's exclusive direction and control. Neither District, nor any elected or appointed boards, officers, officials, employees or agents of District, will have control over the conduct of Consultant or any of Consultant's officers, subcontractors or sub-consultants, employees or agents, except as provided in this Agreement. Consultant warrants that it will not at any time or in any manner represent that Consultant or any of Consultant's officers, employees or agents are in any manner officials, officers, employees or agents of District.
- 9.3** Neither Consultant, nor any of Consultant's officers, employees or agents, will obtain any rights to retirement, health care or any other benefits which may otherwise accrue to District's employees. Consultant expressly waives any claim to any such rights or benefits.

Section 10. Compliance with Applicable Laws.

Consultant shall keep itself informed of and comply with all applicable federal, state and local laws, statutes, codes, ordinances, regulations and rules in effect during the term of this Agreement.

Section 11. Conflicts of Interest.

Consultant covenants that neither Consultant, nor any officer, principal nor employee of its firm, has or will acquire any interest, directly or indirectly, that would conflict in any manner with the interests of District or that would in any way hinder Consultant's performance of services under this Agreement. Consultant further covenants that neither Consultant, nor any officer, principal or employee of its firm will make, participate in the making, or in any way attempt to use the position of Consultant to influence any decision of the District in which Consultant knows or has reason to know that Consultant, or any officer, principal or employee of Consultant has a financial interest as defined in Government Code section 87103.

Section 12. Confidential Information; Release of Information.

- 12.1** All information gained or work product produced by Consultant in performance of this Agreement will be considered confidential to the full extent permitted by law, unless such information is in the public domain or already known to Consultant. Consultant shall not release or disclose any such information or work product to persons or entities other than District without prior written authorization from an Authorized Representative, except as may be required by law.
- 12.2** Consultant, its officers, employees, or agents, shall not, without prior written authorization from an Authorized Representative or unless requested by the District counsel, voluntarily provide declarations, letters of support, testimony at depositions, response to interrogatories or other information concerning the work performed under this Agreement. Response to a subpoena or court order will not be considered "voluntary" provided Consultant gives District notice of such court order or subpoena.
- 12.3** If Consultant, or any officer, employee, or agent of Consultant, provides any information or work product (including Project Documents) in violation of this Agreement, then District shall have the right to reimbursement and indemnity from Consultant for any damages, costs and fees, including attorneys' fees related to any unauthorized disclosure by consultant or, caused by or incurred as a result of Consultant's conduct.
- 12.4** Consultant shall promptly notify District should, Consultant, its officers, employees, or agents be served with any summons, complaint, subpoena, notice of deposition, request for documents, interrogatories, request for admissions or other discovery request, court order or subpoena from any party regarding this Agreement and the services performed under this Agreement. District retains the right, but has no obligation, to represent Consultant or be present at any deposition, hearing or similar proceeding. Consultant agrees to cooperate fully with District and to provide District with the opportunity to review any response to discovery requests provided by

Consultant. However, this right to review any such response does not imply or mean the right by District to control, direct, or rewrite such response.

Section 13. Indemnification.

Consultant covenants and agrees that, during the term of this Agreement, any injury suffered as a result of Consultant's services shall be the sole responsibility of Consultant and its successors and assigns and District shall not be liable to Consultant, or any other person or persons whatsoever for any such injury, loss or damage to persons or property unless caused by the negligence or intentional acts of District or its Representatives (as solely defined below). Consultant shall defend, indemnify and hold District, its officers, directors and Representatives ("District Indemnitees") harmless from and against any and all claims, costs, liabilities, debts, demands, suits, actions, causes of action, obligations, proceedings, damages, judgments, liens and expenses of whatever nature, including attorneys' fees and disbursements (collectively, "Claims") which may be made against the District Indemnitees arising out of or in connection with (a) the retention by District of Consultant's services; (b) the performance of or failure to perform, the work covered by this Agreement which is caused or occasioned by any act, action, neglect on the part of Consultant, or its Representatives, in the performance of this Agreement and the work to be done under this Agreement; (c) the death and/or injury to any person or damage to any property (real or personal) and/or economic loss which may be caused or is claimed to have been caused, by the negligence, act or omission of Consultant or its Representatives or its or their property; (d) any violation or alleged violation by Consultant of any law or regulation now or hereafter enacted; and (e) any breach by Consultant of its obligations under this Agreement. The foregoing indemnity shall not apply to the extent any such Claims are ultimately established by a court of competent jurisdiction to have been caused by the negligence or willful misconduct of the District Indemnitees or any of them. District shall make all decisions with respect to its representation in any legal proceeding concerning this section. If Consultant fails to do so, District shall have the right, but not the obligation, to defend the same and charge all of the direct or incidental Claims of such defense, including attorneys' fees and costs, to Consultant and to recover the same from Consultant. The term "Representatives" shall mean employees, representatives, agents, contractors, subcontractors or any other persons directly or indirectly employed by any one of the foregoing or reasonably under the control of any of the foregoing or for whose acts any of the foregoing may be liable.

Section 14. Insurance.

Consultant agrees to obtain and maintain in full force and effect during the term of this Agreement the Insurance coverages listed in Exhibit "C." All Insurance policies

shall be subject to approval by District as to form and content. These requirements are subject to amendment or waiver if so approved in writing by an Authorized Representative.

Section 15. Assignment.

- 15.1** The expertise and experience of Consultant are material considerations for this Agreement. District has an interest in the qualifications of and capability of the persons and entities that will fulfill the duties and obligations imposed upon Consultant under this Agreement. Consultant may not assign or transfer this Agreement or any portion of this Agreement or the performance of any of Consultant's duties or obligations under this Agreement without the prior written consent of District. The District can withhold its approval/consent in its sole and absolute discretion. Any attempted assignment will be null and void, and will constitute a material breach of this Agreement entitling District to any and all remedies at law or in equity, including summary termination of this Agreement.
- 15.2** Consultant must obtain District's prior written approval before utilizing any subcontractors to perform any services under this Agreement, which approval may be withheld in District's sole and absolute discretion. This written approval must include the identity of the subcontractor and the terms of compensation. Approval by District does not imply any agreement to or endorsement by the District as to the competency or capability of any proposed subcontractor or sub-consultant, and District reserves any and all rights against both Consultant and such subcontractor or sub-consultant, for any failure to perform or other breach of any of the provisions of this Agreement, or the standards of performance defined herein, and no waiver is intended or to be implied by District's approval of any subcontractor or sub-consultant.

Section 16. Termination of Agreement.

- 16.1** District may terminate this Agreement, with or without cause, at any time by written notice of termination to Consultant. In the event such notice is given, Consultant shall cease immediately all work in progress.
- 16.2** Upon termination of this Agreement, all property belonging exclusively to District which is in Consultant's possession must be returned to District. Consultant shall promptly deliver to District a final invoice for all outstanding services performed and expenses incurred by Consultant as of the date of termination. Compensation for work in progress not based on an hourly rate will be prorated based on the percentage of work completed as of the date of termination.

16.3 Consultant acknowledges District's right to terminate this Agreement as provided in this section, and hereby waives any and all claims for damages that might otherwise arise from District's termination of this Agreement.

Section 17. Notices.

17.1 All written notices required or permitted to be given under this Agreement will be deemed made when received by the other Party at its respective address as follows:

To District: West Valley Water District
855 West Base Line Road
P. O. Box 920
Rialto, CA 92377
Attention: Clarence C. Mansell, Jr.
General Manager

(Tel.) 909-875-1804
(Fax) 909-875-1849

To Consultant: Rob Katherman Consulting
46-E Peninsula Center #284
Rolling Hills Estates, CA 90274
rob.katherman@icloud.com
310.383.0451

*** Please send all invoices by:*

Email: apinvoices@wvwd.org

or

Mail: *West Valley Water District
Accounts Payable
P.O. Box 2090
Rialto, CA 92377*

17.2 Notice will be deemed effective on the date personally delivered or transmitted by facsimile. If the notice is mailed, notice will be deemed given three (3) days after deposit of the same in the custody of the United States Postal Service, postage prepaid, for first class delivery, or upon delivery if using a major courier service with tracking capabilities.

- 17.3 Any Party may change its notice information by giving notice to the other Party in compliance with this section.

Section 18. General Provisions.

- 18.1 **Authority to Execute.** Each Party represents and warrants that all necessary action has been taken by such Party to authorize the undersigned to execute this Agreement and to bind it to the performance of its obligations hereunder.
- 18.2 **Binding Effect.** Subject to Section 15, this Agreement is binding upon the heirs, executors, administrators, successors and assigns of the Parties, including any subcontractors or sub-consultants of Consultant.
- 18.3 **Entire Agreement.** This Agreement, including the attached Exhibits "A" through "C," is the entire, complete, final and exclusive expression of the Parties with respect to the matters addressed in this Agreement and supersedes all other agreements or understandings, whether oral or written, between Consultant and District prior to the execution of this Agreement.
- 18.4 **Modification of Agreement.** No amendment to or modification of this Agreement will be valid unless made in writing and approved by Consultant and approved in writing by the Board of Directors of the District, or in writing by the General Manager, if such power has been delegated to General Manager. The Parties agree that this requirement for written modifications cannot be waived and that any attempted waiver will be void.
- 18.5 **Facsimile Signatures.** Amendments to this Agreement will be considered executed when the signature of a Party is delivered by facsimile transmission. Such facsimile signature will have the same effect as an original signature.
- 18.6 **Waiver.** Waiver by any Party to this Agreement of any term, condition, or covenant of this Agreement will not constitute a waiver of any other term, condition, or covenant. Waiver by any Party of any breach of the provisions of this Agreement will not constitute a waiver of any other provision, or a waiver of any subsequent breach or violation of any provision of this Agreement. Acceptance by District of any services by Consultant will not constitute a waiver of any of the provisions of this Agreement.
- 18.7 **Interpretation.** This Agreement will be interpreted, construed and governed according to the laws of the State of California. Each Party has had the opportunity to review this Agreement with legal counsel. The Agreement will be construed simply, as a whole, and in accordance with its fair meaning, and without resort to rules regarding draftsmanship. It will not be interpreted strictly for or against either Party.

- 18.8 Severability.** If any provision of this Agreement shall be ruled invalid, illegal or unenforceable, the Parties shall: (a) promptly negotiate a substitute for the provisions which shall to the greatest extent legally permissible, effect the intent of the Parties in the invalid, illegal or unenforceable provision, and (b) negotiate such changes in, substitutions for or additions to the remaining provisions of this Agreement as may be necessary in addition to and in conjunction with subsection (a) above to give effect to the intent of the Parties without the invalid, illegal or unenforceable provision. To the extent the Parties are unable to negotiate such changes, substitutions or additions as set forth in the preceding sentence, and the intent of the Parties with respect to the essential terms of the Agreement may be carried out without the invalid, illegal or unenforceable provisions, the balance of this Agreement shall not be affected, and this Agreement shall be construed and enforced as if the invalid, illegal or unenforceable provisions did not exist.
- 18.9 Venue.** The Parties agree any action or proceeding to enforce or relating to this Agreement shall be brought exclusively in the federal court located in Riverside County, California or state court located in San Bernardino County, California and the Parties hereto consent to the exercise of personal jurisdiction over them by such courts for purposes of any such action or proceeding.
- 18.10 Disputes.** If any disputes should arise between the Parties concerning the work to be done under this Agreement, the payments to be made, or the manner of accomplishment of the work, Consultant shall nevertheless proceed to perform the work as directed by District pending settlement of the dispute.
- 18.11 Cooperation.** Consultant shall cooperate in the performance of work with District and all other agents.
- 18.12 Time of Essence.** Time shall be of the essence as to all dates and times of performance contained in this Agreement.
- 18.13 Counterparts.** This Agreement may be signed and delivered in any number of counter parts, each of which, when signed and delivered, shall be an original, but all of which shall together constitute one and the same Agreement.

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed effective as of the day and year first above written.

DISTRICT:

**WEST VALLEY WATER DISTRICT,
a public agency of the State of California**

By _____
Clarence C. Mansell, Jr., General Manager

By _____
Peggy Asche, Acting Board Secretary

APPROVED AS TO FORM:

TAFOYA LAW GROUP, APC

By _____
Robert Tafoya

CONSULTANT:

Rob Katherman Consulting

By _____

Name _____

Its _____

EXHIBIT A
TASK ORDER

TASK ORDER NO. 1

This Task Order ("Task Order") is executed this 1st day of July , 2020 by and between West Valley Water District, a public agency of the State of California ("District") and Rob Katherman Consulting ("Consultant").

RECITALS

- A. On or about July 1st , 2020 District and Consultant executed that certain Agreement for Professional Services ("Agreement").
- B. The Agreement provides that the District will issue Task Orders from time to time, for the provision of certain services by Consultant.
- C. Pursuant to the Agreement, District and Consultant desire to enter into this Task Order for the purpose of setting forth the terms and conditions upon which Consultant shall render certain services to the District.

NOW, THEREFORE, THE PARTIES HERETO HEREBY AGREE AS FOLLOWS:

1. Consultant agrees to perform the services set forth on Exhibit "1" attached hereto and by this reference incorporated herein.
2. Subject to any limitations in the Agreement, District shall pay to Consultant the amounts specified in Exhibit "2" attached hereto and by this reference incorporated herein. The total compensation, including reimbursement for actual expenses, may not exceed the amount set forth in Exhibit "2," unless additional compensation is approved in writing by the District.
3. Consultant shall perform the services described in Exhibit "1" in accordance with the schedule set forth in Exhibit "3" attached hereto and by this reference incorporated herein. Consultant shall commence work immediately upon receipt of a notice to proceed from the District. District will have no obligation to pay for any services rendered by Consultant in advance of receipt of the notice to proceed, and Consultant acknowledges that any such services are at Consultant's own risk.
4. The provisions of the Agreement shall apply to this Task Order. As such, the terms and conditions of the Agreement are hereby incorporated herein by this reference.

[SIGNATURES APPEAR ON FOLLOWING PAGE]

IN WITNESS WHEREOF, the parties have caused this Task Order to be executed effective as of the day and year first above written.

DISTRICT:

**WEST VALLEY WATER DISTRICT,
a public agency of the State of California**

Clarence C. Mansell Jr., General Manager

Peggy Asche, Acting Board Secretary

CONSULTANT:

Rob Katherman Consulting_____

By_____

Name_____

Its_____

By_____

Name_____

Its_____

EXHIBIT “1”
TO
TASK ORDER NO. 1

SCOPE OF SERVICES

Consultant agrees to perform during the term of this Agreement, the tasks, obligations, and services requested by the Board or it's General Manager including (but not limited to) providing expert professional engineering assistance, guidance and consultation to implement the Capital Improvement Program, Capital Repair, Rehabilitation and Replacement Program, Water Policy and Resources Management Program and other work requiring engineering support. This includes, but is not limited to planning, feasibility studies for technical and economic matters, performing general and detailed engineering design or overseeing such activities, construction management, application support for grants, bonds, loans and other finance instruments, and other such engineering services. Any changes mutually agreed upon by the parties, and any increase or decrease in compensation, shall be incorporated by written amendments to this Agreement.

Examples of work the consultant is currently/planned to be engaged in include:

- 1) The Roemer Filtration Plant Expansion Project
- 2) The FXB Plant Third Party Performance Verification Project
- 3) The Water Resources Reliability Program

Additional funding will be request of the Board of Director for each area of work as the work programs are developed.

EXHIBIT "2"
TO
TASK ORDER NO. 1

COMPENSATION

The District shall pay for the services performed by Consultant pursuant to the terms of this Agreement as follows: \$85.00 per hour for each worked with up to a maximum of \$35,000 without prior approval from the Board of Directors.

EXHIBIT "3"
TO
TASK ORDER NO. 1
SCHEDULE

Consultant shall perform the services above described in a timely manner in accordance with professional standard practices and the provisions of this Agreement. This Agreement is effective as of the Commencement Date and shall terminate on the Expiration Date. District may terminate this Agreement at any time with a thirty (30) day written notice of termination.

EXHIBIT B
KEY PERSONNEL

Consultant's designated representative(s) who are authorized to act on its behalf and to make all decisions in connection with the performance of services under this Agreement are:

Rob Katherman

EXHIBIT C
INSURANCE

INSURANCE

- A. **General Requirements.** Before commencing the performance of services under this Agreement, and at all other times this Agreement is effective, Consultant must procure and maintain the following types of insurance with coverage limits complying, at a minimum, with the limits set forth below:

<u>Type of Insurance</u>	<u>Limits (combined single)</u>
Commercial General Liability:	\$1,000,000
Business Automobile Liability	\$1,000,000
Professional Liability	\$1,000,000
Workers Compensation	Statutory Requirement

- B. **Commercial General Liability Insurance.** The amount of insurance set forth above must be a combined single limit per occurrence for bodily injury, personal injury, and property damage for the policy coverage. The insurance must be on an “occurrence” not a “claims made” basis.
- C. **Business Automobile Insurance.** Automobile coverage must be written on forms subject to the written approval of District.
- D. **Professional Liability Insurance.** This coverage must be on an “occurrence” basis, including coverage for contractual liability. The Professional Liability Insurance required by this Agreement must be endorsed to be applicable to claims based upon, arising out of or related to services performed under this Agreement.
- E. **Workers Compensation.** Consultant must have a State of California approved policy form providing the statutory benefits required by law with employer’s liability limits of no less than \$1,000,000 per accident for all covered losses, or Consultant must provide evidence of an approved self-insurance program.
- F. **Additional Insureds.** Each Commercial General Liability Insurance policy and Business Auto Insurance policy must provide that the District, its officials, officers, employees, agents and volunteers are “additional insureds” under the terms of the policy, and must provide that an act or omission of one the insureds will not reduce or avoid coverage to the other insureds.
- G. **Deductibles and Self-Insured Retention.** Any deductibles or self-insured retentions applicable to the insurance policies required under this Agreement must be declared to and approved by District. In no event may any required insurance policy have a deductible, self-insured retention or other similar policy provision in excess of \$50,000 without prior written approval by District in its sole discretion. At the option of District, either the insurer will reduce or eliminate such deductibles or self-insured retentions with respect to the District’s additional insureds or Consultant will procure a bond guaranteeing payment of any losses, damages, expenses, costs or settlements up to the amount of such deductibles or self-insured retentions.

- H. **Primary Insurance.** Each of the insurance policies maintained by Consultant under this Agreement must state that such insurance will be deemed “primary” so that any insurance that may be carried by District will be deemed excess to that of Consultant. This endorsement must be reflected on forms as determined by District.
- I. **Certificates of Insurance and Endorsements.** Prior to commencing any services under this Agreement, Consultant must file with the District certificates of insurance and endorsements evidencing the existence of all insurance required by this Agreement, along with such other evidence of insurance or copies of policies as may reasonably be required by District. These certificates of insurance and endorsements must be in a form approved by the Legal Counsel. Consultant must maintain current certificates and endorsements on file with District during the term of this Agreement reflecting the existence of all required insurance. Each of the certificates must expressly provide that no material change in the policy, or termination thereof, will be effective except upon 30 days’ prior written notice to District by certified mail, return receipt requested. The delivery to District of any certificates of insurance or endorsements that do not comply with the requirements of this Agreement will not waive the District’s right to require compliance.
- J. **Insurance Rating.** All insurance required to be maintained by Consultant under this Agreement must be issued by companies licensed by or admitted to conduct insurance business in the State of California by the California Department of Insurance and must have a rating of A or better and Class VII or better by the latest edition of A.M. Best’s Key Rating Guide.
- K. **Aggregate Limits.** The aggregate limits for each insurance policy required under this Agreement must apply separately and solely to the services performed under this Agreement. If the required policies do not have an endorsement providing that the aggregate limit applies separately to the services being performed, or if defense costs are included in the aggregate limit, then the required aggregate limits must be increased to an amount satisfactory to District.
- L. **Waiver of Subrogation Rights.** Consultant and each insurer providing any insurance required by this Agreement must waive all rights of subrogation against District, its officials, officers, employees, agents and volunteers, and each insurer must issue a certificate to the District evidencing this waiver of subrogation rights.
- M. **Failure to Maintain Required Insurance.** If Consultant, for any reason, fails to obtain and maintain the insurance required by this Agreement, District may obtain such coverage at Consultant’s expense and deduct the cost of such insurance from payments due to Consultant under this Agreement or may terminate the Agreement.
- N. **Effect of Coverage.** The existence of the required insurance coverage under this Agreement shall not be deemed to satisfy or limit Consultant’s indemnity obligations under this Agreement. Consultant acknowledges that the insurance coverage and policy limits set forth in this Agreement constitute the minimum coverage and policy limits required. Any insurance proceeds available to District

in excess of the limits and coverage required by this Agreement, and which is applicable to a given loss, must be made available to District to compensate it for such losses.



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: July 9, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: ADOPT RESOLUTION 2020-15 AMENDING SCHEDULE OF CHARGES FOR THE HOURLY LABOR AND VEHICLE/EQUIPMENT HOURLY RATES FOR WATER SERVICE REGULATIONS

BACKGROUND:

Each fiscal year, the West Valley Water District (“District”) reviews the labor and equipment average hourly rate and makes adjustments for inflation. The hourly rates are used if and when the District has to charge for damages to District property and for general cost recovery purposes.

DISCUSSION:

The District must amend the Hourly Labor Rate and the Vehicle and Equipment Hourly Rate, attached as Exhibit A and Exhibit B, respectively, as stated in the District Water Service Regulations Schedules of Rates and Charges, Article 20, Sections 2023 and 2024:

2023. HOURLY LABOR RATE. Hourly labor rates are adjusted on an annual basis by averaging Employee’s salaries and benefit. **(Exhibit A)**.
2024. VEHICLE/EQUIPMENT HOURLY RATE. The hourly rate is established utilizing the State of California Surcharge and Equipment Rental Rate on an annual basis. **(Exhibit B)**

FISCAL IMPACT:

There is no fiscal impact to this action.

STAFF RECOMMENDATION:

Adopt Resolution 2020-15, **(Exhibit C)** amending Article 20, Schedule of Charges per Water Service Regulations

Respectfully Submitted,

Clarence C. Mansell Jr.

Clarence Mansell Jr, General Manager

SM

ATTACHMENT(S):

1. Exhibit A - Hourly Labor Rate
2. Exhibit B - Vehicle/Equipment Hourly Rate
3. Resolution FY2020-2021 Billing rates

Water Service Regulations - Article 2023. Hourly Labor Rate.
Exhibit "A"
Fiscal Year 2020-2021

Description	Totals		Averages	
	Annual	Hourly	Annual	Hourly
Salary & Wages	3,558,798.07	1,710.96	80,881.77	38.89
FICA Tax	219,479.34	105.52	4,988.17	2.40
Medicare Tax	51,436.44	24.73	1,169.01	0.56
Longevity Pay	7,025.00	3.38	159.66	0.08
Deferred Comp Match	85,800.00	41.25	1,950.00	0.94
Health Insurance	857,974.70	412.49	19,499.43	9.37
Dental Insurance	48,787.70	23.46	1,108.81	0.53
Vision Insurance	9,541.22	4.59	216.85	0.10
Life/LTD Insurance	37,787.90	18.17	858.82	0.41
Employee Assistance Program	1,424.81	0.69	32.38	0.02
PERS Employee Contributions	144,075.02	69.27	3,274.43	1.57
PERS Employer Contributions	335,546.78	161.32	7,626.06	3.67
PERS UAL Prepayment	240,347.49	115.55	5,462.44	2.63
Workers' Compensation Insurance	147,058.29	70.70	3,342.23	1.61
Sub-total Benefits	<u>2,186,284.69</u>	<u>1,051.12</u>	<u>49,688.29</u>	<u>23.89</u>
Total Salary & Benefits	<u><u>5,745,082.76</u></u>	<u><u>2,762.08</u></u>	<u><u>130,570.06</u></u>	<u><u>62.78</u></u>

Water Service Regulations - Article 2024. Vehicle/Equipment Hourly Rate.
Exhibit "B"
Fiscal Year 2020 - 2021

(All Rates from the **State of California, Labor Surcharge & Equipment Rental Rates**, Effective April 1, 2020 through March 31, 2021)

Cal Trans Pg #	Class	Make	Code	CalTrans Equipment Description	WVWD Equipment Description	Hourly Rate	*O.T. Factor	O.T. Rate
1	AIRCP	PORT	004-016	Air Compressor 40 - 160 C.F.M.	Air Compressor 150 C.F.S.	19.18	0.87	16.69
1	AIRTO	ATOL	60	Air tools 60 lbs & over	Jack Hammer (60lb. & Over)	1.60	0.41	0.66
1	AIRTO	ATOL	40-60	Air tools 40 - 60 lbs	Jack Hammer (40lb. To 60lb.)	1.13	0.41	0.46
4	COMHG	COMP	0-250	Hand guided compactor 0 - 250 lbs	Gas powered Tamper	4.05	0.82	3.32
4	COMHG	COMP	250	Hand guided compactor 250 & Higher	Vibratory Plate Compactor	9.82	0.82	8.05
4	CONMX	SORP	0-3.5	Concrete Mixer 0 - 3.5 cu.ft.	Concrete Mixer	2.22	0.89	1.98
6	ELGEN	GEN	003-008	Generator 3 - 7.5 kW	Generator (4kw)	4.17	0.88	3.67
6	ELGEN	GEN	200-300	Generator 200 - 300 kW	200 kw Generator (Port.)	91.30	0.88	80.34
6	ELGEN	GEN	300-400	Generator 300 - 400 kW	300 kw Generator (Port.)	124.52	0.88	109.58
6	ELGEN	LITE	2 Light	Two (2) Light Stands	Two (2) Light Stands	4.25	0.88	3.74
6	ELTOL	TOOL	045-060	Electric Powered Hand Tools over 450 to 600	Electric Powered Hand Tools	0.32	0.41	0.13
17	LDRRT	CASE	1677	480LL	480LL Skip Loader	34.74	0.89	30.92
17	LDRRT	CASE	1742	580 Super K w/ backhoe	580K Case Backhoe (new)	41.73	0.89	37.14
17	LDRRT	CAT	1861M4	420D 4WD w/ backhoe	420 E 4WD w/Backhoe	50.05	0.89	44.54
21	NONOP	MISC	0220	Plate, 25mm thick, per 9.3 sm (Plate, 1" thick, per 100 sf)	Road Plates (1") per day	1.45	1.00	1.45
22	PUMWA	APMP	030-050	Water hose pump 30K - 50K gallons/hr	Portable Water Pump	23.90	0.67	16.01
23	PUMWA	OUHS	0-2.5	50 lengths of hose, 0 - 2.5 inches in diameter	Fire hose 2 1/2" x 50'	0.07	0.67	0.05
28	SAWCO	ABOP	10-20	Concrete & Masonry Saw 10 - 20 hp	Concrete Saw	7.66	0.85	6.51
32	TRAF A	FLAS	RM	Flashing Arrow Sign (roof mounted)	Flashing Arrow Sign (roof mounted)	0.93	0.68	0.63
32	TRAF A	FLAS	TM	Flashing Arrow Sign (trailer mounted)	Flashing Arrow Sign (trailer mounted)	3.47	0.68	2.36
32	TRAIL	LB-A	100	Trailer two (2) Axles - four (4) tires per axle.	Trailer two (2) Axles LB-A	15.46	0.62	9.59
33	TRAIT	TB-2	18-20	Tilt Bed 2 axle trailer 18 - 20 Tons	*Tilt Bed two (2) Axle Trailers	6.09	0.62	3.78
34	TRUCK	T&TT	06-12	Cars, Trucks 7,000 - 12,000 lbs	1 Ton Service Truck	31.00	0.89	27.59
34	TRUCK	T&TT	06-12	Cars, Trucks 7,000 - 12,000 lbs	2000 Gallon Water Truck	31.00	0.89	27.59
34	TRUCK	T&TT	00-06	Cars, Trucks 1,500 lbs and lighter	Field Service Truck (.5 = 10.89)	27.42	0.89	24.40
34	TRUON	TRUN	2AXL	Trucks, Dump, On-Highway 2 axles	Two (2) Axles Dump Trucks	54.69	0.83	45.39
34	WELD	AWM	0-250	Arc Welder 0-250 amps	Arc Welder 0-250	6.13	0.83	5.09
34	WELD	GWO	ALL	Gas Welding Outfit (all)	Gas Welder (torches)	0.29	0.83	0.24

* The Hourly Rate includes both fixed and variable costs. Variable costs change relative to the level of activity, (for example electric costs). Fixed costs do not change relative to the level of activity, (for example monthly rent). The O.T. Factor reflects only the variable cost portion of the hourly rate. In order to avoid duplication of charges for the fixed cost portion, the O.T. Factor is multiplied by the Hourly Rate to calculate the O.T. Rate.

**RESOLUTION NO. 2020-15
A RESOLUTION OF THE BOARD OF DIRECTORS OF
THE WEST VALLEY WATER DISTRICT AMENDING ARTICLE 20, SCHEDULE OF
CHARGES OF RESOLUTION NO. 2019-20**

WHEREAS, West Valley Water District (District) Water Service Regulations, Article 8, Section 804, "Damages to Water System Facilities, " requires that anyone creating damage to any portion of the District's facilities shall be liable for the repair and or replacement of the damaged facilities, plus any and all administration charges and overhead, and

WHEREAS, the District has agreements, unrelated to damage liability, that include the District's labor, material, administrative and/or overhead costs; and

WHEREAS, the District uses an average hourly rate of salary and benefits for cost recover purposes; and

WHEREAS, the District uses the hourly cost of vehicles and equipment per the State of California, Labor Surcharge and Equipment Rental Rates for cost recovery purposes; and

WHEREAS, the Board of Directors recently approved the budget which included salaries and benefits; and

WHEREAS, the Board of Directors of the West Valley Water District deem it proper and necessary to amend Article 20, Schedule of Charges, of the Water Service Regulations in order to update and use the most current hourly rates for cost recovery purposes.

NOW, THEREFORE, BE IT RESOLVED that the Board of Directors of the West Valley Water District does hereby amend Article 20, Schedule of Charges of the Water Service Regulations as indicated in Exhibit A and B attached.

BE IT RESOLVED that said Resolution shall be effective July 9, 2020.

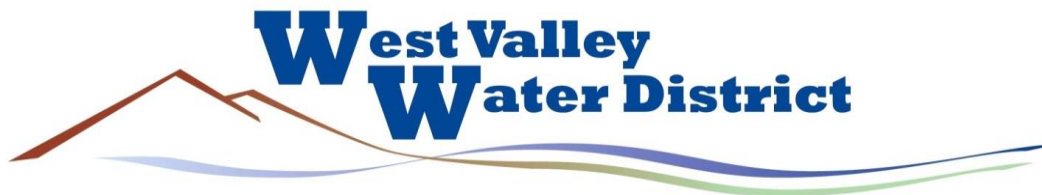
ADOPTED, SIGNED AND APPROVED THIS 9th DAY OF JULY, 2020 BY THE FOLLOWING VOTE:

**AYES: DIRECTORS:
NOES: DIRECTORS:
ABSENT: DIRECTORS:
ABSTAIN: DIRECTORS:**

Channing Hawkins
President of the Board of Directors
West Valley Water District

ATTEST:

Peggy Asche
Acting Board Secretary



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: July 9, 2020
TO: Board of Directors
FROM: Clarence Mansell Jr., General Manager
SUBJECT: CONSIDER REPLACING AN AUTOMATIC TRANSFER SWITCH AT
 THE OLIVER P. ROEMER WATER TREATMENT FACILITY

BACKGROUND:

On June 3, 2020, the switching device that transfers power from utility power to the emergency generator at the Oliver P. Roemer Water Treatment (Roemer) Plant was damaged beyond repair by an Edison outage that repeatedly cycled on and off several times. Utility power has been restored to the facility, but there is no ability to switch to the emergency generator. The scope of work includes the removal and disposal of the existing Generator automatic transfer switch (ATS), installation of the new Eaton's ATS, and the programming needed to match the new ATS to the requirements of the powered equipment and the fixed emergency generator at the Roemer Plant.

DISCUSSION:

The transfer switch is a critical piece of equipment for the Roemer Plant. District staff reached out to four (4) firms that could provide, install, and properly set the operational parameters for a replacement device. Three (3) firms – Quinn Cat, Power Plus, and Davis Electric, Inc. – submitted quotes to provide the specified services.

The three quotes are summarized below:

Quinn Cat	Power Plus!	Davis Electric, Inc.
\$26,756.80 + Bonds	\$30,073.06 + Bonds	\$34,100.00 + Bonds

Based on information received, District Staff examined the lowest quote submitted by Quinn Cat and found it to be in conformance with the requirements of the project. This emergency purchase request has complied with the Procurement Policies & Procedures Policy No. 2016-01 Section 3.4 Emergency Orders. Attached as **Exhibit B** is the Procurement Policies & Procedures Policy No. 2016-01, Section 3.4 Emergency Orders. Another option is to issue a Request for Bids (RFB) for the project and publicly advertise on PlanetBids. This approach will prolong the project completion date significantly leaving the Roemer Plant without an automatic transfer switch the entire summer.

FISCAL IMPACT:

Projects of this type were anticipated in the Fiscal Year 2020/21 Capital Improvement Budget and

will be funded from project number W20006 titled “analyzer(s) and/or Flow Meter(s)”, which has available funds in the amount of \$50,000.00.

STAFF RECOMMENDATION:

Staff recommends that the Board of Directors approve staff's recommendation to replace an Automatic Transfer Switch in the amount not to exceed \$30,000.00 and have the General Manager issue a purchase order to Quinn Cat.

Respectfully Submitted,



Clarence Mansell Jr, General Manager

CM:jc

ATTACHMENT(S):

1. Exhibit A - Quotes
2. Exhibit B - Procurement Policies & Procedures Policy No. 2016-01 Section 3.4 Emergency Orders

EXHIBIT A

WEST VALLEY WATER DISTRICT
 Attention: Account Payable PO BOX 920
 RIALTO 92376-0920

CUSTOMER NO.	QUOTE NO.	DATE	CONTACT
0053770	89503	6/23/2020	JOS SCHAACK
PHONE NO.	FAX NO.	EMAIL	
19099364584		jschaack@wwwd.org	
MODEL	MAKE	SERIAL NO.	
3412 DITA	AA	081Z24683	
UNIT NO.	WO NO.	P.O. NO.	
WATERPLNT			

Note

GENERATOR ADDRESS: 855 W .BASELINE , RIALTO CA, 92377

ON SITE CONTACT: JOE SCHAACK 1-909-936-4584

REPLACE FAILED ATS WITH NEW EATON1600A ATS(open chassis) Replacement

10-12 WEEKS LEAD -TIME TO GET FROM SUPPLIER

Product Family: Wall Mount
 Switch Type: Automatic Contactor 40A thru 1600A
 480/277v, 60hz, 3 Phase, 4 Wire, 3 poles
 Transition Mode: Open
 Controller Type: ATC-900
 Continuous Current: 1600 Amps
 Withstand: 65kA spc/50kA (0.05 sec)
 Normal Source Terminals: (4) 1/0-750 CU/AL
 Emergency Source Terminals: (4) 1/0-750 CU/AL
 Load Side Terminals: (4) 1/0-750 CU/AL
 Neutral Terminals: (12) 1/0-750 CU/AL
 Standard Features: 1b, 1c, 1d, 2a, 3b, 3c, 3d, 4b, 5h, 5j, 5k, 5l, 5m, 6b, 7a, 8e, 10b, 10d, 12c, 12d, 12g, 12h, 14e, 14f, 15e, 15f, 23m, 26h, 26j, 26k, 26l, 26m, 32d, 48f, 48u, 49c, 80b,
 Optional Features: 34c,

ADVANCED ELECTRICAL DEPARTMENT WILL REQUIRE TO HAVE THE SITE POWERED DOWN DURING THE ATS REPLACEMENT

THIS QUOTE IS FOR NORMAL BUSINESS HOURS 7:00AM - 3:30PM

TAXES INCLUDED

SEGMENT: 01

NOTES:

REMOVAL AND REPLACEMENT OF FAILED 1600 AMP GENERAC ATS SWITCH

THE REPLACEMENT EATON ATS SWITCH WILL INSTALL INTO THE SAME NEMA 3 RATED ENCLOSURE LOCATION AS THE FAILED ATS TO INCLUDE NEW ATS CONTROL AND PANEL

UTILIZING THE SAME FOOT PRINT AND CONFIGURATION WILL SAVE THE CUSTOMER FROM DEMOING THE EXISTING ENCLOSURE AND ADDING A WIDER CONCRETE PAD WITH THE EXPENSE AND ADDITIONAL COSTS TO REVAMP THE CURRENT ENCLOSURE TO FIT A CUSTOM ATS SWITCH WITH THE SAME RATINGS

1 YEAR FACTORY WARRANTY

Qty List of Materials

- 1 ATC9C5 3 Poles 1600 Amps
- 1 No Enclosure
- 1 1b. Time Delay Normal to Emergency Adj. 0-9999 sec
- 1 1c. Time Delay Normal Disconnect Adjustable 0-10 Sec
- 1 1d. Time Delay Normal Reconnect Adjustable 0-60 Sec
- 1 2a. Time Delay Engine Start Adj. 0-120 sec
- 1 3b. Time Delay Emergency to Normal Adj. 0-9999 sec
- 1 3c. Time Delay Emergency Disconnect Adjustable 0-10 Sec
- 1 3d. Time Delay Emergency Reconnect Adjustable 0-10 Sec
- 1 4b. Time Delay Engine Cool-off Adj. 0-9999 sec
- 1 5h. Emergency (S2) Sensing Phase Reversal
- 1 5j. Emergency (S2) Sensing Under Voltage/Under Freq
- 1 5k. Emergency (S2) Sensing Over Voltage/Over Freq
- 1 5l. Emergency (S2) Sensing Voltage Unbalance
- 1 5m. Emergency (S2) Sensing Phase Loss
- 1 6b. Test Pushbutton
- 1 7a. Time Delay Engine Fail Adj. 0-6 sec
- 1 8e. Bypass All Timers
- 1 10b. Source Selector - Utility to Utility or Utility to Gen
- 1 10d. Source Selector - Generator to Generator
- 1 12c. LED Indicator Normal Position
- 1 12d. LED Indicator Emergency Position
- 1 12g. LED Indicator Normal Source Available
- 1 12h. LED Indicator Emergency Source Available
- 1 14e. Normal (S1) Source Available (1 Form C)
- 1 14f. Emergency (S2) Source Available (1 Form C)
- 1 15e. Normal (S1) Position Indication (1 Form C Micro Switch Outputs)
- 1 15f. Emergency (S2) Position Indication (1 Form C Micro Switch Outputs)
- 1 22. Ground Bar
- 1 23m. Auto Plant Exerciser Selectable-Disabled/Daily/Calendar Dates, 0-600 min, Load/No Load w/Fail Safe
- 1 26h. Normal (S1) Sensing Phase Reversal
- 1 26j. Normal (S1) Sensing Under-voltage/Under-frequency
- 1 26k. Normal (S1) Sensing Over-voltage/Over-frequency
- 1 26l. Normal (S1) Sensing Voltage Unbalance
- 1 26m. Normal (S1) Sensing Phase Loss
- 1 32d. In-Phase Transition defaults to Time Delay Neutral
- 1 34c. Logic Extender Cable 96"
- 1 48f. MODBUS Communication
- 1 48u. USB Port for Memory Stick
- 1 49c. Multi-Tap Transformer
- 1 80b. Input Terminal Blocks

Parts

Total Estimated Parts: 20,800 **3.1.a**

Labor

Description	Ext Price
ADVANCED ELECTRICAL SERVICE TO REPLACE FAILED ATS NORMAL BUSINESS HOURS	4,000.00
Total Estimated Labor:	4,000.00

Misc

Description	Ext Price
FREIGHT IN ATS FROM SUPPLIER	320.00
SALES TAX	1,636.80
Total Estimated Misc:	1,956.80

Segment 01 Total: 26,756.80

Total Segments: 26,756.80

Sub Total (before taxes) 26,756.80

THIS ESTIMATE IS BASED ON LABOR RATES, PARTS PRICES, AND CONDITION OF THE MACHINE EXISTING ON THE DATE OF THE ESTIMATE INDICATED ABOVE. THE CUSTOMER WILL BE INFORMED OF ANY REVISIONS IN LABOR RATES, PARTS PRICES OR ADDITIONAL WORK REQUIRED BEFORE THE WORK IS STARTED. UNLESS OTHERWISE SPECIFIED, THIS ESTIMATE DOES NOT INCLUDE TRAVEL TIME AND MILEAGE, FREIGHT, SHIPPING CHARGES, ENVIRONMENTAL FEE OR TAXES WHERE APPLICABLE. THIS ESTIMATE IS EFFECTIVE FOR 30 DAYS FROM THE DATE INDICATED ABOVE.

ESTIMATED REPAIR TIME: _____ from start date

Thank you for giving QUINN the opportunity to quote your service repair options.

My Signature below indicates I have read, understand and agree with the attached terms and conditions.

Issued PO#: _____, Authorized Name _____ Please Print

Date ____/____/____. _____ (Signature)

Prepared by: Les Miller Phone: (951)712-7284 Email: Les.Miller@quinnpower.com Fax: 951-788-5112



5500 E. LA PALMA AVE * ANAHEIM, CA 92807 * Phone: (888) 970-0007 * Fax: (714) 388-3808

West Valley Water District -- ATS for a 500KW CAT Gen
Repair Proposal Reference # S106662-2
Proposal expires 30 days from issue date.

June 11, 2020

Attn: Joe Schaack
 West Valley Water District
 855 W. Baseline
 Rialto, CA 92377-
 Phone: (909) 936-4584

Project: Cedar St, ID 74244
 3010 N. Cedar, Rialto, CA 92377
 Model:
 Serial Number:

Site Contact Email: jschaack@wwwd.org

Power Plus would like to thank you for the opportunity to submit this proposal. The parts and services are detailed below:

Parts and Services	Qty	Unit Price	Ext Price
REPAIR LABOR			\$3,000.00
ATS, 1600A 3-POLE 3PH 3-WIRE NO ENCLOSURE	1	\$20,677.73	\$20,677.73
INSULATED CONNECTOR, 750-250MCM	12	\$167.68	\$2,012.16
FREIGHT TRUCK			\$1,800.00
		Environmental Surcharge:	\$824.70
		Subtotal:	\$28,314.59
		Tax:	\$1,758.47
		TOTAL:	\$30,073.06

UPON APPROVAL THE FOLLOWING REPAIRS WILL BE COMPLETED:

1. USING THE EXISTING TRANSFER SWITCH ENCLOSURE, REPLACE THE CONTACTOR AND ATS CONTROLLER WITH NEW COMPONENTS. Program and set parameters. With customer approval, perform building transfer test.

Test run unit and check for leaks and proper operation, return all controls and breakers to original configuration.

Remove all old parts and coolant for proper disposal from site.

*** THIS QUOTE IS VOID AFTER 30 DAYS AND DOES NOT INCLUDE REPAIRS TO HIDDEN OR UNFORESEEN DAMAGE. PLEASE ALLOW 8-10 WEEK LEAD TIME FOR DELIVERY OF PARTS UPON INITIAL ORDER
 ACCEPTANCE ***

West Valley Water District -- ATS for a 500KW CAT Gen

Repair Proposal Reference # S106662-2 (Page 2 of 4)

Please call me at (888) 970-0007 if you have questions pertaining to this proposal. Please fax over the signed proposal as an authorization to proceed. If required, please include Purchase Order. Fax to (714) 388-3808.

Regards,

House Sale
Power Plus!

**** For scheduling questions or emergencies,
please call (888) 970-0007****

Proposal Accepted By:

Print Name	Signature	Date
------------	-----------	------

Title	Purchase Order Number
-------	-----------------------

*West Valley Water District -- ATS for a 500KW CAT Gen
Repair Proposal Reference # S106662-2 (Page 3 of 4)*

Generator Repair Agreement Terms and Conditions

Acceptance of Terms: By submitting a purchase order or accepting a price quotation of SR Bray, LLC dba Power Plus! for the products or services described therein, Customer accepts and is bound to these standard terms and conditions. No additional or differing terms or conditions proposed or delivered by Customer, whether proposed or delivered verbally, through writing, electronic communication, facsimile, or any other means, shall retroactively alter SR Bray, LLC dba Power Plus!'s price quotation, contract agreement or these terms and conditions in any way. This Contract, including all of its terms and conditions, may only be amended in a writing signed by both parties.

Maintenance Agreement: SR Bray, LLC dba Power Plus! agrees to maintain the equipment listed above "the System" according to the terms of this System Maintenance Agreement, including the Statement of Terms and Conditions set forth below (together, herein referred to as the "Agreement").

Term of Agreement: This Agreement shall commence (the "Commencement Date") on the "Date of Agreement" set forth above. For full service contracts, emergency coverage is not guaranteed until payment is received.

Payment Terms: Customer's initial payment terms are net thirty (30) days after receipt of invoice and execution of this agreement. Thereafter, customer's payment terms are net thirty (30) days after receipt of invoice. Additional charges apply for contracts billed with extended payment terms. Late payments shall be subject to a late payment charge of 1.5% per month (18% per year) on any undisputed outstanding and delinquent balance. All quoted prices are in US dollars.

Maintenance: During the Term of this agreement, SR Bray, LLC dba Power Plus! shall, in accordance with service levels purchased, furnish all necessary service, parts and materials to maintain the System in good working condition and repair. All parts replaced by SR Bray, LLC dba Power Plus! shall comply with the equipment manufacturer's published standards and/or specifications. See "LIMITATION ON EQUIPMENT AND SERVICES COVERED BY THIS AGREEMENT" below. Customer hereby grants SR Bray, LLC dba Power Plus! reasonable access to the Service Location at which the System is located for the performance of these services. SR Bray, LLC dba Power Plus! shall not be liable for damages to the equipment if Customer authorizes service, operation, and/or modification of said equipment by another party whereby it results in a shut down, removal or alteration of the equipment by the other party. In the event of such an occurrence, SR Bray, LLC dba Power Plus! reserves the right to immediately terminate the Agreement, or if SR Bray, LLC dba Power Plus! agrees to continue services, then SR Bray, LLC dba Power Plus! will invoice separate of this Agreement for costs incurred to return the equipment to industry standards, in accordance with SR Bray, LLC dba Power Plus! then current time and materials rates, and SR Bray, LLC dba Power Plus! shall not be liable for future damages arising from the services performed by Customer-authorized third party.

Preventative Maintenance Visits: With respect to the Preventative Maintenance (PM) purchased under this Agreement, SR Bray, LLC dba Power Plus! will use its best effort to schedule the PM visits as stated in the Contract Coverage section. Should the Customer cancel a confirmed PM visit with less than 5-business day's notice prior to the scheduled service date, Customer shall be charged for any actual expenses incurred (including but not limited to, associated travel expenses and field engineer time). Should the Customer not permit a PM to be completed within ninety (90) days of the original proposed scheduled service date or prior to the Agreement End Date, Customer agrees that SR Bray, LLC dba Power Plus!'s obligation for that PM has been fulfilled.

Discontinuance of Parts: For those systems deemed obsolete by the manufacturer (systems typically greater than 15 years of age), SR Bray, LLC dba Power Plus! will continue to source replacement parts to the best of its ability. Should replacement parts for these obsolete systems not be available, SR Bray, LLC dba Power Plus! will notify customer of such; and, where applicable, provide a pro-rata refund for the balance of the Agreement for the un-repaired obsolete system where parts coverage is included as an entitlement of the Agreement.

Termination of Agreement: SR Bray, LLC dba Power Plus! shall have the right to terminate this Agreement at any time and for any reason, upon thirty (30) days' written notice to the Customer of SR Bray, LLC dba Power Plus!'s intent to terminate, which notice shall specify the date of termination. If SR Bray, LLC dba Power Plus! terminates this Agreement at any time prior to the end of the Term SR Bray, LLC dba Power Plus! shall refund to the Customer a prorated amount of any prepaid Maintenance Charge, less any amounts which are owed to SR Bray, LLC dba Power Plus! by Customer. Customer has the right to cancel this contract with a thirty (30) day written notice. SR Bray, LLC dba Power Plus! will provide a refund which will be less the costs associated with any performed Preventative Maintenance visits.

Customer's Representations, Warranties, and Responsibilities: The customer hereby warrants that, prior to the effective date of this Agreement, the equipment which is the subject of this Agreement has been properly maintained and serviced in accordance with the manufacturer's written recommendations. If SR Bray, LLC dba Power Plus! determines the equipment subject to this Agreement has not been properly maintained and/or has a pre-existing condition whereby SR Bray, LLC dba Power Plus! must perform maintenance to bring the equipment up to such standards, then SR Bray, LLC dba Power Plus! will provide Customer with a written quotation for bringing the equipment up to such standards. SR Bray, LLC dba Power Plus! will not perform any such maintenance without Customer's prior authorization. Customer is liable for all parts, labor, and expenses (at SR Bray, LLC dba Power Plus!'s then current time and materials rates) incurred by SR Bray, LLC dba Power Plus! to evaluate, and diagnose equipment found defective based on the terms of each equipment manufacturer's warranty.

West Valley Water District -- ATS for a 500KW CAT Gen**Repair Proposal Reference # S106662-2 (Page 4 of 4)**

Limitation on Equipment and Services Covered by this Agreement: This Agreement, and SR Bray, LLC dba Power Plus! 's obligations hereunder, covers only the equipment listed above. Any equipment not listed above may be serviced by SR Bray, LLC dba Power Plus! at the Customer's request, or if deemed necessary by SR Bray, LLC dba Power Plus!, but all such work shall be billed to Customer at SR Bray, LLC dba Power Plus! s standard prevailing rates for such labor and materials, and Customer agrees to pay all such charges pursuant to the terms of this Agreement. This Agreement only covers labor and materials required due to damages to or failure of the System caused by wear and tear resulting from normal use, except battery and full capacitor replacements. This Agreement does not cover damages caused by misuse, negligence, accident, theft or unexplained loss, abuse, fire, flood, wind, lightning or other electrical surge, tornado, sandstorm, hail, explosion, earthquake, smoke, vandalism, terrorism, acts of God or public enemy, or improper wiring, installation, repair or alteration by anyone other than SR Bray, LLC dba Power Plus!. Misuse shall apply whereby the equipment is operated in a condition extending outside of the equipment manufacturer's written recommended operating conditions or specifications, or exceeds the equipment's original design limits. Examples include, but are not limited to, phase-imbalanced conditions (more than 20%). Repairs required by any of the above excepted causes will be quoted in writing by SR Bray, LLC dba Power Plus! at the standard prevailing rates for the necessary labor and materials. SR Bray, LLC dba Power Plus! will not perform any such repairs without the Customer's prior authorization.

Limitation/Disclaimer of Liability: SR Bray, LLC dba Power Plus! shall not be liable for any indirect, incidental, special, or consequential damages, loss, or expense (including, but not limited to loss of use, revenue, data, or profit), directly or indirectly arising from use of, or inability to use, the system either separately or in combination with other equipment, or for personal injury or loss or destruction of other property, or from any other cause. Customer will pay any Municipal, County, State or Federal sales, excise or other taxes which may be levied upon the service or materials provided pursuant to this Agreement, and shall be responsible all costs associated with customer required union labor requirements. Customer shall indemnify SR Bray LLC against and hold SR Bray LLC harmless from any and all claims, actions, suits, proceeds, costs, expenses, damages and liabilities, including attorney's fees, claims by any person, organization, association, or otherwise arising out of, or relating to the system, use, possession, operation and/or condition, thereof, arising out of any event on or after the date of this agreement. SR Bray, LLC dba Power Plus! shall indemnify Customer against and hold Customer harmless from any and all claims, actions, suits, proceeds, costs, expenses, damages and liabilities, including attorney's fees, claimed by any person, organization, association, or otherwise to the extent caused by SR Bray, LLC dba Power Plus!'s negligence or willful misconduct.

Insurance: SR Bray, LLC dba Power Plus! maintains insurance coverage and limits as it deems necessary. Upon Owners request, SR Bray, LLC dba Power Plus! (a) shall provide Owner with a Certificate of Liability Insurance, and (b) shall provide Owner with thirty (30) days advance notice of any cancellation or material change in coverage. If the Owner requires coverage or limits in addition to those in effect as of the date of the agreement, premiums for additional insurance shall be paid by the Owner.

Assignment: Neither party may assign this agreement without the prior written consent of the other party.

Failure of Customer to Make Timely Payment: Excluding any disputed amounts. If Customer fails to pay SR Bray, LLC dba Power Plus! any amounts due pursuant to the terms of this Agreement within the time period required hereunder, SR Bray, LLC dba Power Plus! may withhold services to be provided under this Agreement, even if this Agreement is still in effect. This shall be in addition to any other remedy which SR Bray, LLC dba Power Plus! may have under this Agreement or under applicable law.

Governing Law and Venue: This Agreement shall be governed by, and construed in accordance, with the law of the State of Texas, and the venue of any court action initiated pursuant to this Agreement shall be held in the State of Texas.

Legal Costs: n any legal proceedings instituted by either party for the enforcement of the terms and provisions of this Agreement where SR Bray LLC is the prevailing party shall be reimbursed for all of its reasonable costs, expenses and attorneys' fees.

Partial Invalidity: The terms and provisions of this Agreement shall be deemed separable. If any term or provision of this Agreement or the application thereof to any person or circumstances shall to any extent be invalid or unenforceable, the remainder of this Agreement, or the application of such term or provision to person(s) or circumstance(s) other than those as to which it is invalid or unenforceable, shall not be affected thereby. Each term and provision of this Agreement shall be enforceable to the fullest extent permitted by law.

Purchase Orders: Notwithstanding terms and conditions contained in the Customer's purchase order, the terms and conditions of this Agreement shall prevail.

Entire Agreement: THE TERMS OF THIS AGREEMENT INCLUDING THE REFERENCED DETAILS REPRESENT THE COMPLETE AND ENTIRE AGREEMENT BETWEEN SR Bray, LLC dba Power Plus! AND CUSTOMER REGARDING THE MATTERS DESCRIBED HEREIN. NO VERBAL REPRESENTATION OF ANY SALESPERSON, AGENT, OFFICER, OR EMPLOYEE OF SR Bray, LLC dba Power Plus! SHALL OPERATE TO VARY THE WRITTEN TERMS HEREOF. ANY ALTERATIONS OR MODIFICATIONS MUST BE IN WRITING, REFERENCE THIS AGREEMENT, AND BE SIGNED BY BOTH PARTIES.

Waiver: : A waiver of the strict performance of any term of this Agreement by SR Bray, LLC dba Power Plus! shall not be deemed waiver of any other provision of this Agreement.

 Print Name

Signature

Date

DAVIS ELECTRIC, INC

Certified Small Business * Certified Veteran Owned Business *

13556 Douglas Street, Yucaipa CA 92399

Phone: (909) 446-0054 Fax: (909) 446-0366

July 1, 2020

Hi Joe,

Our price for replacing the existing 1600-amp ATS is: \$34,100.00

This price is based upon replacing the interior of the existing panel if possible. If the interior of the new panel will not fit in the existing enclosure, we will remove the old enclosure and install a new one in the same location. We will disconnect the existing wire and reconnect them on the new ATS. All work is based on straight-time rates and of course, the power will have to be off. This price includes all labor & materials. Lead time is 5-7 weeks after approved submittal.

Thank you for the opportunity, let me know if you have any questions.

Wayne Davis

EXHIBIT B



ADMINISTRATIVE PROCEDURES WEST VALLEY WATER DISTRICT

APPROVAL DATE 10-20-2016	FINANCE POLICIES	POLICY NO. 2016-01
APPROVED BY Board of Directors	POLICY TITLE PROCUREMENT POLICIES & PROCEDURES	EFFECTIVE DATE 10-20-16

3.3 PURCHASE ORDER CHANGES

Requests for modification of contract documents must be approved by the Department head based on the amounts indicated in the Authorization Table. A Request to Increase the Dollar Amount of a Standard or Blanket Purchase Order Form or Change Order must state the reason for the change, as well as, refer to the PO/FPO number and the vendor/contractor involved. This policy particularly applies to those circumstances where increase in the dollar amount of the order is required. Revised POs/FPOs will be issued to the vendor/contractor to confirm the authorized changes.

3.4 EMERGENCY ORDERS

An emergency purchase includes any immediate need for supplies or services wherein following normal procurement procedures could threaten District operations, property, or public health and safety.

Emergency purchases shall be subject to the approval of the General Manager, or his designee. Board of Directors approval and/or notification on the Agenda Consent Calendar will be within 30 days of an emergency expenditure that exceeds the General Manager's approval limit of \$25,000.

In many cases, emergency orders may be made using either Online Purchasing or the Procurement Card methods.

4.0 RECEIVING PROCESS

Delivery of requested products or services marks a transition in the purchase-to-pay process from a purchasing activity to a payables activity. All purchases must be "received" to release payment to the vendor. The "receiving" staff must determine if the products or services received are acceptable and conform to the District's requirements. At all times, the purchasing staff member receiving the delivery shall not be the purchasing staff who entered the requisition. The entire receiving process consists of the following:



IVIE McNEILL WYATT
PURCELL & DIGGS

**Bill to: West Valley Water District
855 West Base Line Road
Rialto, California, 92376**

**Invoice No: 742662
Dated: February 29, 2020
File No: 8007002
File Name: Debbie Martinez Matter**

FOR PROFESSIONAL SERVICES

Total Fees:	\$ 6,075.00
Total Costs:	<u>131.92</u>
	\$ 6,206.92



IVIE McNEILL WYATT
PURCELL & DIGGS

**Bill to: West Valley Water District
855 West Base Line Road
Rialto, California, 92376**

**Invoice No: 742974
Dated: April 30, 2020
File No: 8007005
File Name: Davis v WVWD**

FOR PROFESSIONAL SERVICES

Total Fees:	\$15,445.00
Total Costs:	<u>0.00</u>
	\$15,445.00



IVIE McNEILL WYATT
PURCELL & DIGGS

**Bill to: West Valley Water District
855 West Base Line Road
Rialto, California, 92376**

**Invoice No: 742664 Dated:
February 29, 2020
File No: 8007005
File Name: Davis v WVWD**

FOR PROFESSIONAL SERVICES

Total Fees:	\$ 450.00
Total Costs:	<u>0.00</u>
	\$ 450.00



IVIE McNEILL WYATT
PURCELL & DIGGS

**Bill to: West Valley Water District
855 West Base Line Road
Rialto, California, 92376**

**Invoice No: 743142
Dated: May 31, 2020
File No: 8007002
File Name: Debbie Martinez Matter**

FOR PROFESSIONAL SERVICES

Total Fees:	\$250.00
Total Costs:	64.96
	<hr/>
	\$314.96



IVIE McNEILL WYATT
PURCELL & DIGGS

**Bill to: West Valley Water District
855 West Base Line Road
Rialto, California, 92376**

**Invoice No: 742663
Dated: February 29, 2020
File No: 8007003
File Name: Paul Becker Matter**

FOR PROFESSIONAL SERVICES

Total Fees:	\$ 525.00
Total Costs:	<u>0.00</u>
	\$ 525.00



IVIE McNEILL WYATT
PURCELL & DIGGS

**Bill to: West Valley Water District
855 West Base Line Road
Rialto, California, 92376**

**Invoice No: 742838
Dated: March 31,2020
File No: 8007002
File Name: Debbie Martinez Matter**

FOR PROFESSIONAL SERVICES

Total Fees:	\$ 8,625.00
Total Costs:	<u>1,358.00</u>
	\$ 9,983.00



IVIE McNEILL WYATT
PURCELL & DIGGS

**Bill to: West Valley Water District
855 West Base Line Road
Rialto, California, 92376**

**Invoice No: 742839
Dated: March 31, 2020
File No: 8007003
File Name: Paul Becker Matter**

FOR PROFESSIONAL SERVICES

Total Fees:	\$ 4,550.00
Total Costs:	<u>0.00</u>
	\$ 4,550.00

RECEIVED

JUN 23 2020

L. Santoro

H. FRANCISCO LEAL
WILLIAM J. TREJO
MARIBEL B. MEDINA
DAVID J. ALVAREZ
MICHAEL E. WOLFSOHN
DENISE A. MARTINEZ
JENNIFER A. CHAMBERLAIN
ARTURO N. FIERRO
ANA MARIA QUINTANA

3767 WORSHAM AVENUE
LONG BEACH, CALIFORNIA 90808
(213) 628-0808
FAX (213) 628-0818
WWW.LEAL-LAW.COM

June 17, 2020

Clarence Mansell
General Manager
West Valley Water District
855 W. Base Line Road
Rialto, CA 92376

**Re: Professional Services Rendered through April 2020 for
West Valley Water District – Qui Tam Litigation Legal matters.**

Dear Mr. Mansell:

Enclosed is the statements for general legal services rendered by Leal • Trejo APC under our agreement for services with the Water District. Please find below a summary of the statements submitted to you for review and payment.

Qui Tam Litigation Inv. No. 18027 \$ 19,497.50

Kindly make your check payable to Leal • Trejo APC, forwarding the same directly to the undersigned. Should you have any questions, please feel free to contact our office.

Very truly yours,
LEAL • TREJO APC



H. Francisco Leal

HFL/meg
Enclosures



316 W. 2nd St. • Suite 1000
 Los Angeles, CA 90012
 Office 213.617.0600 • Fax 213.617.2226

Statement No.: 20-1005

Date: May 2020

Billing Period: May 1, 2020-May 31, 2020

Bill to: West Valley Water District
 855 West Base Line Road
 Rialto, California 92376

PROFESSIONAL SERVICES

Total Fees for May 2020:	\$ 34,166.50
Total Costs for May 2020:	<u>\$ 200.80</u>
Total for May 2020:	\$ 34,367.30