

MINUTES

CONTINUATION OF SPECIAL BOARD MEETING

FROM TUESDAY, MAY 19, 2020 AND WEDNESDAY, MAY 27, 2020,

WHICH ADJOURNED

AND CONTINUED

June 6, 2020

WEST VALLEY WATER DISTRICT

| Attendee Name | Present | Absent | Late | Arrived |
|---------------------------|--|--------------------------|--------------------------|---------|
| Board of Directors | | | | |
| Channing Hawkins | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Michael Taylor | <input checked="" type="checkbox"/> Remote | <input type="checkbox"/> | <input type="checkbox"/> | |
| Kyle Crowther | <input checked="" type="checkbox"/> Remote | <input type="checkbox"/> | <input type="checkbox"/> | |
| Clifford Young | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Gregory Young | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Staff | | | | |
| Clarence Mansell | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Joanne Chan | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Linda Jadeski | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Shamindra Manbahal | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Naseem Farooqi | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Peggy Asche | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Albert Clinger | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Legal | | | | |
| Robert Tafoya | <input checked="" type="checkbox"/> Remote | <input type="checkbox"/> | <input type="checkbox"/> | |

OPENING CEREMONIES

Pledge of Allegiance - Led by Director Dr. Clifford Young

Opening Prayer - Led by Pastor Harry Bratton, Greater Faith Grace Bible Church

Call to Order

Roll Call of Board Members

ADOPT AGENDA

WVWD

Minutes: 6/6/20

PUBLIC PARTICIPATION

Comment was read to the Board members by Naseem Farooqi, Public Affairs Manager, from Mr. Gil Navarro, Director at San Bernardino Valley Municipal Water District, Division II.

DISCUSSION

1. BUDGET WORKSHOP FOR FY 2020-21.

Mr. Shamindra Manbahal, Chief Financial Officer (CFO), provided a brief opening statement stating that as the CFO, it is his responsibility to supply the Board of Directors with reliable financial information so that the best decision possible is made for the rate payers and the District. This budget is one of the most conservative budgets that has been provided in recent years. It provides continuous funding for operations and it satisfies all regulatory and reporting requirements, infrastructures, expansions and continued maintenance. It satisfies the minimum bond covenant ratio of 1.2%. It is a balanced budget and it applies some funding to our debt service and CIP funding. Mr. Manbahal asked at this time if there were any questions. Director Greg Young thanked Mr. Manbahal and his team for their efforts in providing him with the detailed information he requested and especially for providing an extremely frugal proposed budget due to expecting the revenues to decline this fiscal year because of the COVID-19 pandemic. Director Greg Young stated before addressing his concerns he would like to make three (3) recommendations:

1. Reduce overtime by 50% from last year and feels that it is an achievable goal. All managers and supervisors need to take ownership of their department and come up with a plan to reduce overtime. Also, provide a monthly report to the Board as a consent item on overtime for their department as well as the Human Resources Committee meetings.
2. Possibility of suspending this fiscal year with the matching of contributions per pay period (employer matches \$25, \$50, or \$75) based on the employee's contribution for the deferred compensation fund. President Hawkins asked Mr. Manbahal to prepare a data sheet with this information to the Board as he is not inclined to do this because he feels employees are doing a great job and should be compensated.
3. Board of Directors fees were voted to automatically update every year and his thoughts are that the Board should show an example and rescind for this fiscal year.

President Hawkins commented on the Professional Services contracts and stated that he would like to have the contracts reviewed that are related to operations, engineering and lobbyist. He would like the managers who are in charge of managing these contracts to be better stewards in monitoring the value that the District pays. President Hawkins would like to see a 10% reduction in these type of contracts.

Director Greg Young continued to address all his concerns of the proposed expenses line by line. Staff responded to each question and concern and the full Board engaged in discussion.

At this time, Director Dr. Clifford Young stated that revisions have been made to the proposed budget and asked that the CFO bring back those revisions at a later date. Therefore, it was decided to adjourn the conversation and continue the meeting to Friday, June 12, 2020, at 6:00 p.m.

CLOSED SESSION

There were no final actions taken during Closed Session to report on.

1. CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of Cases: Three (3).

ADJOURN

The meeting adjourned at 1:09 p.m. and will continue on Friday, June 12, 2020 at 6:00 p.m.



Channing Hawkins
President of the Board of Directors
of West Valley Water District

ATTEST:



Peggy Asche, Executive Assistant

