

MINUTES
FINANCE COMMITTEE MEETING
of the
WEST VALLEY WATER DISTRICT
March 10, 2025

I. CALL TO ORDER

Chair Jenkins called the meeting to order at 5:05 p.m.

| Attendee Name | Present | Absent | Late | Arrived |
|----------------------|-------------------------------------|--------------------------|--------------------------|----------------|
| Daniel Jenkins | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Angela Garcia | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| William Fox | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| John Thiel | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Linda Jadeski | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Gustavo Gutierrez | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Haydee Sainz | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |
| Elvia Dominguez | <input checked="" type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | |

II. PUBLIC PARTICIPATION

Chair Jenkins inquired if anyone from the public would like to speak. No requests were received, therefore Chair Young closed the public comment period.

III. DISCUSSION ITEMS

1. Updates to Finance Committee

Finance Manager Gutierrez reported that staff continue to work on the implementation for IPaySmart which is expected to go live on July 1st; indicated due to the need to include additional factors into the Water Rate Study, staff will meet with Raftelis to discuss the possibility of a new rate implementation date of January 1, 2026 and there will also be a need for a second Board Workshop. An update was also provided on the customer service department staffing levels which continue to be low due to employees out on leave but we currently have temporary assistance in the department. Lastly, in the Engineering Department, the Development Coordinator III will be reclassified to Development Services Supervisor, which will have a fiscal impact of less than \$500 for the remainder of the fiscal year, and this item will be presented to the Board of Directors for review and approval.

2. January 13, 2025 and February 10, 2025 Regular Meeting Minutes

The Committee approved the minutes.

WVWD

Minutes: 3/10/25

3. Fund Transfer Report - February 2025

Finance Manager Gutierrez presented the staff report. Staff was directed to present the item at the March 20, 2025 Board Meeting for approval.

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| RESULT: REFERRED TO BOARD |
| Next: 3/20/2025 6:00 PM |

4. Monthly Cash Disbursements Report - February 2025

Finance Manager Gutierrez presented the staff report. Staff was directed to present the item at the March 20, 2025 Board Meeting for approval.

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| RESULT: REFERRED TO BOARD |
| Next: 3/20/2025 6:00 PM |

5. Purchase Order Report - February 2025

Finance Manager Gutierrez presented the staff report. Staff was directed to present the item at the March 20, 2025 Board Meeting for approval.

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| RESULT: REFERRED TO BOARD |
| Next: 3/20/2025 6:00 PM |

6. Monthly Revenue and Expenditures Report - February 2025

Finance Manager Gutierrez presented the staff report. Staff was directed to present the item at the March 20, 2025 Board Meeting for approval.

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| RESULT: REFERRED TO BOARD |
| Next: 3/20/2025 6:00 PM |

IV. ADJOURN

Chair Jenkins adjourned the meeting at 5:50 p.m.

ATTEST:



Elvia Dominguez, Board Secretary

Minutes were approved on May 12, 2025 by the Finance Committee of the West Valley Water District.

WVWD

Minutes: 3/10/25