

MINUTES
HUMAN RESOURCES COMMITTEE MEETING
of the
WEST VALLEY WATER DISTRICT
April 9, 2025

I. CALL TO ORDER

Chair Moore called the meeting to order at 6:00 p.m.

Attendee Name	Present	Absent	Late	Arrived
Kelvin Moore	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Estevan Bennett	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Haydee Sainz	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
John Thiel	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Mariano Alvarado	<input checked="" type="checkbox"/>	<input type="checkbox"/>		

II. PUBLIC PARTICIPATION

Chair Moore inquired if anyone from the public would like to speak. No requests were received therefore, Chair Moore closed the public comment period.

III. CLOSED SESSION

1. Personnel Policies Revisions

The Committee entered into closed session at 6:01 p.m.

The Committee adjourned the closed session at 6:08 p.m. to conduct the business portion of the meeting with all Committee members present. There was no reportable action taken.

DISCUSSION ITEMS

1. Updates to the Human Resources Committee.

Assistant General Manager Jadeski presented an organization chart that was created for internal use only that included staff names, pictures, and titles. Director Moore and Director Bennett thanked staff for creating the organization chart.

2. Update on Employees on FMLA and Medical Leave.

Human Resources Analyst Alvarado provided the update.

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3. Update on Liability Claims.

Human Resources Analyst Alvarado provided the update.

4. Update on Workers Compensation Claims.

Human Resources Analyst Alvarado provided the update.

5. Update on Recruitments.

Human Resources Analyst Alvarado reported that negotiations are ongoing with the Chief Financial Officer candidate; Customer Service Lead candidate is tentatively scheduled to start April 28th; GIS Intern is tentatively scheduled to start April 15th; second interviews for the Water Conservation Specialist position are scheduled for April 15th; Public Outreach and Government Affairs Representative I and Customer Service Representative I interviews are being scheduled; Water Distribution Operator III recruitment is open; and HR is working on reclassifying the Associate Engineer with P.E. position.

IV. ADJOURN

Chair Kelvin Moore adjourned the meeting at 6:30 p.m.

ATTEST:



Elvia Dominguez, Board Secretary

Minutes were approved on May 14, 2025 by the Human Resources Committee of the West Valley Water District.