

MINUTES
HUMAN RESOURCES COMMITTEE MEETING
of the
WEST VALLEY WATER DISTRICT
May 13, 2026

I. CALL TO ORDER

Chair Moore called the Human Resources Committee meeting to order at 6:05 p.m.

Attendee Name	Present	Absent	Late	Arrived
Kelvin Moore	☒	☐	☐	
Estevan Bennett	☒	☐	☐	
John Thiel	☒	☐	☐	
Linda Jadeski	☒	☐	☐	
Haydee Sainz	☒	☐	☐	

II. PUBLIC PARTICIPATION

Chair Moore inquired if anyone from the public would like to speak. No requests were received, therefore Chair Moore closed the public comment period.

III. DISCUSSION ITEMS

1. Updates to the Human Resources Committee

Human Resources and Risk Manager Sainz reported that staff will be discussing the Operations Department in closed session at the Board of Directors Meeting on May 21, 2026.

2. Minutes for the April 22, 2026, Special Committee Meeting

The Committee approved the minutes as presented

3. Update on Employees on FMLA and Medical Leave

Human Resources and Risk Manager Sainz provided the update.

4. Update on Liability Claims

Human Resources and Risk Manager Sainz provided the update.

5. Update on Workers Compensation Claims

Human Resources and Risk Manager Sainz provided the update.

6. Update on Recruitments

Human Resources and Risk Manager Sainz reported that the Public Outreach and Government Affairs Representative 1 recruitment will close on May 15. Board Secretary recruitment closed on May 8, with the final list of selected candidates to participate in the recruitment process will be discussed with the Executive Management staff and the Board of Directors. Senior Accountant has been selected and will start on June 1. Customer Service Lead started May 11 and Electrical Instrument Technician recruitment will close May 22.

7. Inland Empire Black Worker Center's Transformative IE Works Program

Human Resources and Risk Manager Sainz introduced the representatives of IE Works, who then gave a presentation on the benefits of an internship program. Staff will continue discussion on collaboration.

8. Proposed Amended Job Description – Director of Technical Services

Human Resources and Risk Manager Sainz reported that the Director of Technical Services will be retiring at the end of 2026. Staff also recommend transferring the GIS Division from the Engineering Department to the Technical Services Department.

IV. ADJOURN

Chair Moore adjourned the meeting at 7:14 p.m.

ATTEST:


Kara Johnson, Acting Board Secretary

Minutes were approved on June 10, 2026 by the Human Resources Committee of the West Valley Water District.

