



WEST VALLEY WATER DISTRICT
855 W. BASE LINE ROAD, RIALTO, CA 92376
PH: (909) 875-1804
WWW.WVWD.ORG

POLICY REVIEW AND OVERSIGHT COMMITTEE MEETING
AGENDA

Thursday, June 11, 2026, 6:00 PM

NOTICE IS HEREBY GIVEN that West Valley Water District has called a meeting of the Policy Review and Oversight Committee to meet in the Administrative Conference Room, 855 W. Base Line Road, Rialto, CA 92376.

BOARD OF DIRECTORS

Director Gregory Young, Chair
Director Daniel Jenkins

Members of the public may attend the meeting in person at 855 W. Base Line Road, Rialto, CA 92376, or you may join the meeting using Zoom by clicking this link: <https://us02web.zoom.us/j/8402937790>. Public comment may be submitted via Zoom, by telephone by calling the following number and access code: Dial: (888) 475-4499, Access Code: 840-293-7790, or via email to administration@wwwd.org.

If you require additional assistance, please contact administration@wwwd.org.

CALL TO ORDER

PUBLIC PARTICIPATION

Any person wishing to speak to the Board of Directors on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the Board Secretary, if you are attending in person. For anyone joining on Zoom, please wait for the Board President's instruction to indicate that you would like to speak. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.

Public communication is the time for anyone to address the Board on any agenda item or anything under the jurisdiction of the District. Also, please remember that no disruptions from the crowd will be tolerated. If someone disrupts the meeting, they will be removed.

PRESENTATIONS

DISCUSSION ITEMS

1. Updates to the Policy Review and Oversight Committee
2. Board Policies and Procedures - Continued Development of Potential Changes on Additional Items

ADJOURN

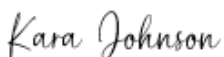
Please Note:

Material related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 855 W. Baseline, Rialto, during normal business hours. Also, such documents are available on the District's website at www.wvwd.org subject to staff's ability to post the documents before the meeting.

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the above-agendized public meeting should be directed to the Acting Board Secretary, Kara Johnson, at least 72 hours in advance of the meeting to ensure availability of the requested service or accommodation. Ms. Johnson may be contacted by telephone at (909) 875-1804 ext. 703, or in writing at the West Valley Water District, P.O. Box 920, Rialto, CA 92377-0920.

DECLARATION OF POSTING:

I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Agenda at the District Offices on June 4, 2026.



Kara Johnson, Acting Board Secretary

Date Posted: June 4, 2026



STAFF REPORT

DATE: June 11, 2026

TO: Policy Review and Oversight Committee

FROM: Paola Lara, Executive Assistant II

SUBJECT: Board Policies and Procedures - Continued Development of Potential Changes on Additional Items

STRATEGIC GOAL:

Strategic Goal 5, Objective 5E - Define, Develop, and Implement Best Practices.

MEETING HISTORY:

04.14.26 - Policy Review and Oversight Committee

05.13.26 - Special Policy Review and Oversight Committee

BACKGROUND:

Over the last few months the Policy Review and Oversight Committee and Board of Directors have reviewed the Board Policies and Procedures to update the policies and follow current and best practice. Great progress has been made in many areas. As the discussions developed over time, additional items in need of discussion were identified. These include the extent and process for Board attendance at conferences, training, seminars, etc., and the need for additional language regarding travel policy.

DISCUSSION:

Similar to the previous process, the Committee will work with staff to develop potential alternatives for adding, expanding, or changing certain additional policy statements related to Board conferences, training, seminars, and other events; travel policy language; and related budgets and reporting. Staff will bring supporting information as needed or requested. The Committee will make recommendation on proposed policy changes. Staff will then develop a PowerPoint presentation to facilitate a future Board discussion and final direction and approval of changes.

FISCAL IMPACT:

N/A

REQUESTED ACTION:

Discuss and provide direction to staff.

BOARD POLICIES AND PROCEDURES

Proposed Updates

6/11/26

Section 9.2 Special Board Meetings

Current Text

Special meetings of the Board of Directors may be called in accordance with Government Code Section 54956 of the State of California.

Section 9.2 Special Board Meetings, Continued

Proposed Edit Options

Special Board Meetings. Special meetings of the Board of Directors may be called by the presiding officer or a majority of the legislative body in accordance with Government Code Section 54956 of the State of California.

Special Meetings can be called for instances including but not limited to:

- a) Board Workshops:
To call a Special Board Meeting pursuant to section 9.2(a) the Board Secretary shall follow the procedure as outlined in Government Code Section 54956 of the State of California.
- b) Urgent business matters requiring Board action prior to the next Regular Board Meeting:
To call a Special Board Meeting pursuant to section 9.2(b), the Board Secretary shall follow the procedure as outlined in Government Code Section 54956 of the State of California.
- c) To discuss business matters per the request of a Board Member or a majority of the Board.
When a Board Member desires to call for a Special Board Meeting pursuant to section 9.2(c), they shall give notice to the Board Secretary or General Manager who shall conduct a poll of the Board of Directors to determine if there is a majority of the Board of Directors who wish to call for a special meeting, as required per Government Code Section 54956 of the State of California.

If the Board Secretary, or designee, determines that there is a quorum for a special meeting, the meeting will be scheduled taking into consideration Board Member schedules to be as inclusive as possible for Board Member participation.

Committee Recommends:

Section 12.2 Board Censorship Policy Procedure

Current Text	Potential Edit Options
Outlines that the Executive Committee would be the reviewing body of the censorship request. [See existing text]	The request for censure shall be considered by an Ad-Hoc Committee appointed by the President of the Board. The Ad-Hoc Committee shall not include the member making the request or the member who is the subject of the request. If the President is either the subject of the request or the member making the request, the Vice President will appoint the Ad-Hoc Committee. If both the President and the Vice President are conflicted, then the most tenured, non-conflicted Board Member, will appoint the Ad-Hoc Committee. Committee Recommendation:

Note: The rest of the section remains the same except for “Ad-Hoc Committee” replacing “Executive Committee”

Section 17.1 Director Education and Conferences

Current TextS	Potential Edit Options
The Board Policies are currently silent on budget guidelines.	A. There are no individual budget limits for Board Meetings and Events listed on Schedules A, B, and C. For events outside of Schedule A, B, and C, each Board Member shall have a \$5,000 limit. Finance will track expenditures and advise the Board on ongoing budget status. B. Each Board Member shall be allocated \$20,000 for attendance at all Meetings and Events. For events outside of Schedule A, B, and C, each Board Member shall have a \$5,000 limit. Finance will track expenditures and advise the Board when a Board Member is approaching their allocated budget. If requested, the Board may exclude some or all expenses related to legislative advocacy trips from individual travel budgets. Committee Recommendation:

Section 17.1 Director Education and Conferences

Current TextS	Potential Edit Options
If a Director wishes to attend an Outside Meeting or Conference not listed on Schedule "A", "B", "C", "D"; the Director must receive prior approval from the full Board. The Director shall provide details of the meeting including the dates, agenda, estimated costs, and how attendance will benefit the District to the General Manager who will place the request on the next regular meeting agenda as a business item for consideration.	A. If a Director wishes to attend an Outside Meeting or Conference not listed on Schedule "A", "B", "C", the Director must receive prior approval from the full Board. The Director shall provide details of the meeting including the dates, agenda, estimated costs, and how attendance will benefit the District and place the request on the next regular meeting agenda as a business item for consideration. B. No change. Committee Recommends:

Section 18.3 Lodging, Meals, and Other Expenses

Meals New Proposed Section	Additional New Proposed Addition
Meals: The District reimbursement rate for Board member meals when traveling on District business shall be the actual amount incurred, not to exceed \$140.00 per day. The District does not pay for or reimburse for alcoholic beverages. Board Members are encouraged to take advantage of meals which are included in a conference/seminar registration packet, when available. Receipts are required to obtain reimbursement for actual costs. Committee Recommends: Incorporate edits. Question: do we want additional A, B, C options of the amounts?	For multi-day travel, the daily limit will be assessed on the average for all days traveled on district business. Committee Recommends: