

TEMPORARY HYDRANT METER RENTAL PROCEDURE

New Rentals – **Two business days is recommended for temporary hydrant meter rentals.** The customer will need to contact West Valley Water District's (District) Cross Connection Department for scheduling at (909) 875-1804 between the hours of 8:00 a.m. – 4:00 p.m., Monday-Friday. You may also email us at backflow@wvwd.org to place your requests.

1. Customer submits the completed "Hydrant Meter Permit Application" and applicable deposit at the District's Operations office. At this time an installation appointment will be scheduled within two business days.
 - a. Deposit required - \$1,800.00 for a 3" potable temporary hydrant meter, \$2,200.00 for a 4" potable temporary hydrant meter. In addition, there is a \$400.00 minimum water use deposit. Please make check payable to West Valley Water District. Credit cards and cash are not accepted.
 - b. A Reduced Pressure (RP) Backflow Assembly is required for all hydrant meters. A deposit of \$1,500.00 is required for the backflow rental. In addition, \$60.00 is required for the backflow test to ensure that it is working properly. The deposit is refundable but the fee for the backflow test is not refundable.
 - c. The Temporary Fire Hydrant Meter Rental is only for temporary usage of up to six months. If the meter is needed for a longer period of time the customer will be required to come back into the District's office and renew the Application Permit. At this time the customer will be informed of any additional fees or fines that will be imposed to the customer account upon the time that the account is closed.
2. Installation – The Hydrant Meter will be locked onto the hydrant at the time of installation and a Backflow test will be performed on the RP Backflow Assembly.
 - a. It is the customer's responsibility to inform District staff immediately if the temporary hydrant meter and/or backflow assembly is lost or stolen. If the temporary hydrant meter is damaged, lost, and/or stolen the deposit shall be forfeited. A new permit application and deposit will be required to install another hydrant meter and/or backflow assembly.
 - b. If the meter is found being used without backflow device, the meter will be removed and a penalty will be charged for failure to comply with the District's Cross Connection Control Program (See Service Rules and Regulations Article 8 section 807).
 - c. A District Representative will go on site to read the temporary hydrant meter within the first week of the month. If we are unable to obtain a monthly reading for any 30-day period, the meter will be considered stolen, your deposit will be forfeited, and consumption will be estimated.
 - d. For fees see Services Rules and Regulations Article 20.

3. Relocation/Removal - If customer requires the hydrant meter to be relocated or removed, please call the Cross Connection Department at (909) 875-1804 or email us at backflow@wvwd.org. Allow two working days for relocation or removal.
 - a. If the hydrant meter is relocated the Customer will be required to have the RP backflow assembly retested. A certified Backflow Prevention Assembly Tester employed by the backflow rental company, or if requested, the District can perform the testing. A \$60.00 charge for up to 2" backflow assembly and \$75.00 for 3" to 8" backflow assembly will be billed to the existing account. (See Service Rules and Regulations Article 20, Exhibit C, section 2011).
 - b. The water deposit will be applied to the account at the time of the final billing. West Valley Water District reserves the right to withhold all, or a portion of, the deposit up to the amount of any past due account balance(s) the Customer may have in their name. If all account balance(s) are current, any remaining deposit after deducting charges for daily rental, water and other charges due will be credited to the Customer account or refunded upon the Customer's request.

