

WEST VALLEY WATER DISTRICT 855 W. Base Line Road, Rialto, CA 92376 PH: (909) 875-1804 FAX: (909) 875-1849

SAFETY AND TECHNOLOGY COMMITTEE MEETING AGENDA

TUESDAY, NOVEMBER 8, 2022 - 6:00 PM

NOTICE IS HEREBY GIVEN that West Valley Water District has called a meeting of the Safety and Technology Committee to meet in the Administrative Conference Room, 855 W. Base Line Road, Rialto, CA 92376.

On March 4, 2020, Governor Newsom declared a State of Emergency resulting from the threat of COVID-19. On September 16, 2021, Governor Newsom signed Assembly Bill No. 361 into law. Assembly Bill No. 361 amends Government Code section 54953(e) by adding provisions for remote teleconferencing participation in meetings by members of a legislative body, without the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions. The West Valley Water District adopted a resolution determining, by majority vote, that, as a result of the declared State of Emergency, the District is adopting the State protocol which allows meetings in person and/or via teleconference. Accordingly, it has been determined that all Board and Workshop meetings of the West Valley Water District will be held pursuant to Assembly Bill No. 361, the Brown Act and will be conducted via teleconference and in person. Members of the public may listen and provide public comment via telephone by calling the following number and access code: Dial: (888) 475-4499, Access Code: 840-293-7790 or you may join the meeting using Zoom by clicking this link: https://us02web.zoom.us/j/8402937790. Public comment may also be submitted via email to administration@wvwd.org. If you require additional assistance, please contact administration@wvwd.org.

BOARD OF DIRECTORS

Director, Kelvin Moore, (Chair) Director, Dan Jenkins

I. CALL TO ORDER

II. PUBLIC PARTICIPATION

The public may address the Board on matters within its jurisdiction. Speakers are requested to keep their comments to no more than three (3) minutes. However, the Board of Directors is prohibited by State Law to take action on items not included on the printed agenda.

III. DISCUSSION ITEMS

- 1. General Updates to Safety and Technology Committee.
- 2. Purchase of Laptops to Support the SCADA Upgrade Project. Pg. 3.

IV. ADJOURN

DECLARATION OF POSTING:

I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Safety and Technology Committee Agenda at the District Offices on November 2, 2022.

Nancy Albitre, Acting Board Secretary

Santa



BOARD OF DIRECTORS SAFETY AND TECHNOLOGY COMMITTEE STAFF REPORT

DATE: November 8, 2022

TO: Safety and Technology Committee FROM: Van Jew, Acting General Manager

SUBJECT: PURCHASE OF LAPTOPS TO SUPPORT THE SCADA UPGRADE

PROJECT

BACKGROUND:

West Valley Water District (District's) SCADA system is the control center and user interface for the automation at each District water system facility. The SCADA system monitors reservoir levels and automatically starts and stops groundwater wells and booster pump stations. Upgrading the server hardware and updating the software is necessary to ensure that the system remains reliable and secure. The last upgrade project was completed in 2017.

DISCUSSION:

The FY 2022 – 2023 Capital Improvement Budget included funding of \$185,000.00 for a SCADA Upgrade project. The scope of the project was to upgrade the software and hardware, with the hardware being defined as "the host SCADA servers in a VMWare ESXi Virtualized configured system." The project was discussed at the July 13, 2022 Engineering, Operations, and Planning Committee. It was approved at the July 21, 2022 Regular Board of Directors Meeting.

To support the SCADA Upgrade project, staff is proposing to replace the laptops that Operations staff uses to connect to the SCADA system. The existing laptops were placed into service in 2017 during the last SCADA upgrade. Staff originally anticipated that ruggedized laptops would be required to meet the needs of Operations staff. However, after reviewing the project needs and testing various laptops, Operations staff and IT staff determined that fully ruggedized laptops are not required and that 15" Microsoft Surface Laptop 4's would meet the operational needs.

Staff obtained quotes from 3 vendors. The results are summarized in the table below and the individual quotes are attached as **Exhibits A, B, and C**.

	Per Unit	Total w/Tax
Vendor	Price	& Fees
CDW-G	1,081.17	17,534.41
Provantage	1,086.76	17,583.09
Insight	1,134.36	18,514.07

FISCAL IMPACT:

The FY 2022 – 2023 Operating Budget for 100-5640-530-5410 Miscellaneous / Computer Supplies & Maintenance included funding of \$37,500.00 for 15 ruggedized laptops to support the SCADA Upgrade Project.

STAFF RECOMMENDATION:

Forward a recommendation to the Board of Directors to approve the purchase of 15 laptops from CDW-G in the amount \$17,534.41 to support the SCADA Upgrade Project.

Respectfully Submitted,

Van Jew

Van Jew, Acting General Manager

VJ:js

ATTACHMENT(S):

- 1. Exhibit A CDW-G Quote
- 2. Exhibit B Provantage Quote
- 3. Exhibit C Insight Quote

Exhibit A

CDW-G Quote \$17,534.41

25 Items

Software

Services

IT Solutions Brands

Research Hub

5VL-00001

Notifications

Sign In

Lease Option (\$31.89/month)

Microsoft Surface Laptop 4 - 15" - Ryzen 7 4980U - 8 GB RAM - 256 GB SSD -

MFG.PART: 5VL-00001 CDW PART: 6545734 UNSPSC: 43211503

\$1,081.17

\$1,449.99 Save \$368.82

1

Add to Cart

Buy Now

Sourcewell 081419-CDW Tech Catalog

Tech Specs Compare Accessories Warranties



Quick tech specs

- AMD Ryzen 7 4980U / 2 GHz
 Win 10 Pro
- Radeon Graphics
- 8 GB RAM
- 256 GB SSD
- 15" touchscreen 2496 x 1664

Wi-Fi 6

- platinum
- kbd: English
- commercial
- TAA Compliant

View All ↓

Know your gear

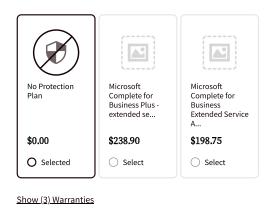
Style and speed. Stand out on HD video calls backed by Studio Mics. Capture ideas on the vibrant touchscreen. Do it all with a perfect balance of sleek design, speed, immersive audio, and significantly longer battery life.

Availability: 14 units In Stock

Get it Thursday, November 3 to 92377 by a CDW partner

Enhance your hardware

Add Warranty



Add Accessories



Shipping Address PEG

West Valley Water District

Name/Attention: Alberrt CLINGER 855 W BaseLine RD Rialto, CA 92377



Shipping Method PEdit

Drop Ship Ground 2-5 business days



Billing & Payment

Billing Address

West Valley Water District, Attn: Acounts Payable (# 8652428) 855 W Base Line Rd Rialto, CA 92376-3103 909-875-1322

Payment Method

Net Terms

If you are not approved for Verbal P.O., a purchase order is required for your order to be processed.

P.O. NUMBER/DESCRIPTION

COST CENTER CODE (optional)

Order Summary

Subtotal

\$16,217.55

Shipping

Free Shipping

\$60.00

Sales Tax

\$1,256.86

Order Total

\$17,534.41

Continue

Notes will appear on invoice(s) for your reference only and will not be read by your account manager. CDW is not responsible for comments entered in this field.

- New Credit/Debit Card
- Request a Lease
- 4) Additional Information



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It's all in the details



Expand all Specs +			
Header	·	Input Device	~
System	·	Keyboard	~
Chassis	·	Mobile Broadband	~
Processor	·	Networking	~
Cache Memory	·	Interfaces	~
RAM	~	OS Provided	~
Hard Drive	·	Software	~
Optical Storage	·	Battery	~
Display	·	Miscellaneous	~
Video Output	·	Dimensions & Weight	~
Digital Camera	·	Service & Support	·
Audio Output	~	Service & Support Details	~
Audio Input	~		

Compare to similar models

Current Item





Microsoft Surface Laptop 4 - 15" - Ryzen 7 4980U - 8 GB RAM - 256 GB SSD - Microsoft Surface Laptop 4 13.5" Ryzen 5 16GB RAM 256GB Windows 10 Pro

	\$1,081.17	\$1,155.67
Availability	Sourcewell 081419-CDW Tech Catalog	Sourcewell 081419-CDW Tech Catalog
Rating	Add to Cart	Add to Cart
Screen Size	• In Stock	• 4-6+ Weeks
Processor Type	Not Yet Rated	Not Yet Rated
RAM Size	15	_
Storage Capacity	Ryzen 7	_
Storage Type	8	_
Operating System (Edition)	256	_
	SSD	_
	Windows 10 Pro	_

WE GET GETTING RESULTS

With full-stack expertise, CDW helps you design, orchestrate and manage technologies that drive business success.

What We Solve
Research Hub
Why CDW
Products
About Us
Accessibility Statement
Careers
Quick Order Status
Diversity and Inclusion
ESG
Investor Relations
International Solutions
Locations
Newsroom & Media

Suppliers

Customer Support / FAQs
eProcurement
e-Waste Recycling
Leasing Services
Product Recalls
Product Finders
CDW Outlet

Exhibit A

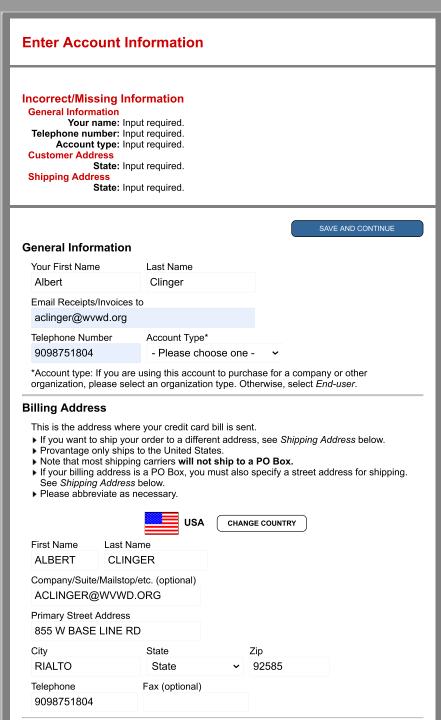
Provantage Quote \$17,583.09

3.2.b

Wish List | Comparisons

INDEXES COMPUTING STORAGE PRINTING NETWORKING CABLES OFFICE SUPPLIES ELECTRONICS HOUSEWARES SOFTWARE LICENSES

Home > Indexes > Check Out



Checkout Summary

Microsoft Surface Laptop 4 R7 8GB 256GB 15" Platinum

\$1086.79

\$16301.85 Shipping*: \$17.85 \$1263.39 Sales tax:

> \$17583.09 Total:

*Shipping based on Ground Service to

Qty 15

CHANGE SELECTION

Billing Address

ALBERT CLINGER ACLINGER@WVWD.ORG 855 W BASE LINE RD RIALTO . 92585 USA 9098751804

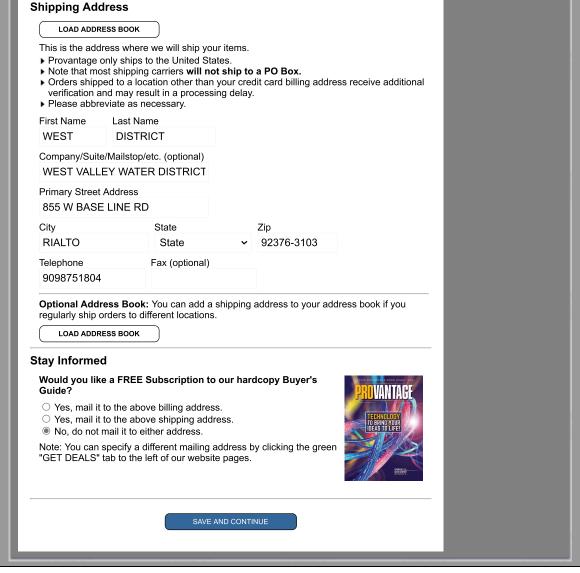
Shipping Address

WEST DISTRICT WEST VALLEY WATER DISTRICT 855 W BASE LINE RD RIALTO , 92376-3103 USA 9098751804

CHANGE ACCOUNT INFO

Order Options

None specified











3.2.b

Provantage LLC, 7576 Freedom Ave NW, North Canton, Ohio 44720 USA

Contact us - 800-336-1166

NAVIGATION MENU

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Packet Pg. 13

Exhibit C

Insight Quote \$18,514.07

Packet Pg. 15



9098751804

Payment info			
Payment method			
Procurement card	▼		×
Reporting fields			d b
West Valley Water District			F e e
P.O. number *		P.O. release number (optional)	
Select Card			
AMEX			
Card Number *			
☐ Add to my stored cards			
Order information			
Name * West Valley Water District	Phone * 9098751804	Email * aclinger@wvw	d.org
Shipping address			
ALBERT CLINGER			
West Valley Water District			
855 W BASE LINE RD			
RIALTO, CA 92376-3103			

Shipping options			3.2.c
Shipping carrier SLS Ground Shipping related notes	Notification email(s) aclinger@wvwd.org		
-			
Billing address			
ALBERT CLINGER			
West Valley Water District			
855 W BASE LINE RD			
RIALTO, CA 92376-3103			
US			
9098751804			
Your cart			
Item	Unit price	Qty	Tota
Contract: Open Market			
licrosoft Surface Laptop 4 - 15" - Ryzen 7 4980U - 8 GB RAM - 256 GB SSD - English	us p \$1,134.36	15	usd \$17,015.4 0
nsight #: 5V8-00001 Mfr #: 5V8-00001			
Electronic Waste Recycling Fee	usd \$5.00	15	usd \$75.0 0
	Subtotal		USD \$17,015.4 (
	Estimated Shipping		usd \$104.9
	(SLS Ground)		332 4 13 113
	EWR?		usd \$75.0
	Tax estimate		usd \$1,318.6
	Total		usd \$18,514.0