



WEST VALLEY WATER DISTRICT
855 W. Base Line Road, Rialto, CA 92376
PH: (909) 875-1804 FAX: (909) 875-1849

**SAFETY AND TECHNOLOGY COMMITTEE MEETING
AGENDA**

TUESDAY, NOVEMBER 8, 2022 - 6:00 PM

NOTICE IS HEREBY GIVEN that West Valley Water District has called a meeting of the Safety and Technology Committee to meet in the Administrative Conference Room, 855 W. Base Line Road, Rialto, CA 92376.

On March 4, 2020, Governor Newsom declared a State of Emergency resulting from the threat of COVID-19. On September 16, 2021, Governor Newsom signed Assembly Bill No. 361 into law. Assembly Bill No. 361 amends Government Code section 54953(e) by adding provisions for remote teleconferencing participation in meetings by members of a legislative body, without the requirements of Government Code section 54953(b)(3), subject to the existence of certain conditions. The West Valley Water District adopted a resolution determining, by majority vote, that, as a result of the declared State of Emergency, the District is adopting the State protocol which allows meetings in person and/or via teleconference. Accordingly, it has been determined that all Board and Workshop meetings of the West Valley Water District will be held pursuant to Assembly Bill No. 361, the Brown Act and will be conducted via teleconference and in person. Members of the public may listen and provide public comment via telephone by calling the following number and access code: Dial: (888) 475-4499, Access Code: 840-293-7790 or you may join the meeting using Zoom by clicking this link: <https://us02web.zoom.us/j/8402937790>. Public comment may also be submitted via email to administration@wvwd.org. If you require additional assistance, please contact administration@wvwd.org.

BOARD OF DIRECTORS

Director, Kelvin Moore, (Chair)
Director, Dan Jenkins

I. CALL TO ORDER

II. PUBLIC PARTICIPATION

The public may address the Board on matters within its jurisdiction. Speakers are requested to keep their comments to no more than three (3) minutes. However, the Board of Directors is prohibited by State Law to take action on items not included on the printed agenda.

III. DISCUSSION ITEMS

1. General Updates to Safety and Technology Committee.
2. Purchase of Laptops to Support the SCADA Upgrade Project. **Pg. 3.**

IV. ADJOURN

DECLARATION OF POSTING:

I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Safety and Technology Committee Agenda at the District Offices on November 2, 2022.



Nancy Albitre, Acting Board Secretary



**BOARD OF DIRECTORS
SAFETY AND TECHNOLOGY COMMITTEE
STAFF REPORT**

DATE: November 8, 2022
TO: Safety and Technology Committee
FROM: Van Jew, Acting General Manager
SUBJECT: PURCHASE OF LAPTOPS TO SUPPORT THE SCADA UPGRADE PROJECT

BACKGROUND:

West Valley Water District (District's) SCADA system is the control center and user interface for the automation at each District water system facility. The SCADA system monitors reservoir levels and automatically starts and stops groundwater wells and booster pump stations. Upgrading the server hardware and updating the software is necessary to ensure that the system remains reliable and secure. The last upgrade project was completed in 2017.

DISCUSSION:

The FY 2022 – 2023 Capital Improvement Budget included funding of \$185,000.00 for a SCADA Upgrade project. The scope of the project was to upgrade the software and hardware, with the hardware being defined as “the host SCADA servers in a VMWare ESXi Virtualized configured system.” The project was discussed at the July 13, 2022 Engineering, Operations, and Planning Committee. It was approved at the July 21, 2022 Regular Board of Directors Meeting.

To support the SCADA Upgrade project, staff is proposing to replace the laptops that Operations staff uses to connect to the SCADA system. The existing laptops were placed into service in 2017 during the last SCADA upgrade. Staff originally anticipated that ruggedized laptops would be required to meet the needs of Operations staff. However, after reviewing the project needs and testing various laptops, Operations staff and IT staff determined that fully ruggedized laptops are not required and that 15” Microsoft Surface Laptop 4’s would meet the operational needs.

Staff obtained quotes from 3 vendors. The results are summarized in the table below and the individual quotes are attached as **Exhibits A, B, and C**.

Vendor	Per Unit Price	Total w/Tax & Fees
CDW-G	1,081.17	17,534.41
Provantage	1,086.76	17,583.09
Insight	1,134.36	18,514.07

FISCAL IMPACT:

The FY 2022 – 2023 Operating Budget for 100-5640-530-5410 Miscellaneous / Computer Supplies & Maintenance included funding of \$37,500.00 for 15 ruggedized laptops to support the SCADA Upgrade Project.

STAFF RECOMMENDATION:

Forward a recommendation to the Board of Directors to approve the purchase of 15 laptops from CDW-G in the amount \$17,534.41 to support the SCADA Upgrade Project.

Respectfully Submitted,

Van Jew

Van Jew, Acting General Manager

VJ:js

ATTACHMENT(S):

1. Exhibit A - CDW-G Quote
2. Exhibit B - Provantage Quote
3. Exhibit C - Insight Quote

Exhibit A

CDW-G Quote

\$17,534.41

5VL-00001

Microsoft Surface Laptop 4 - 15" - Ryzen 7 4980U - 8 GB RAM - 256 GB SSD -

MFG.PART: 5VL-00001 CDW PART: 6545734 UNSPSC: 43211503

~~\$1,449.99~~ Save \$368.82

[Lease Option](#) (\$31.89/month)

\$1,081.17

1

Add to Cart

Buy Now

Sourcewell 081419-CDW Tech Catalog

Tech Specs Compare Accessories Warranties






Availability: 14 units In Stock

Get it Thursday, November 3 to 92377 by a CDW partner

Enhance your hardware

Add Warranty

 <p>No Protection Plan</p> <p>\$0.00</p> <p><input checked="" type="radio"/> Selected</p>	 <p>Microsoft Complete for Business Plus - extended se...</p> <p>\$238.90</p> <p><input type="radio"/> Select</p>	 <p>Microsoft Complete for Business Extended Service A...</p> <p>\$198.75</p> <p><input type="radio"/> Select</p>
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[Show \(3\) Warranties](#)

[Add Accessories](#)


Quick tech specs

- AMD Ryzen 7 4980U / 2 GHz
- Win 10 Pro
- Radeon Graphics
- 8 GB RAM
- 256 GB SSD
- 15" touchscreen 2496 x 1664
- Wi-Fi 6
- platinum
- kbd: English
- commercial
- TAA Compliant

[View All](#) ↓

Know your gear

Style and speed. Stand out on HD video calls backed by Studio Mics. Capture ideas on the vibrant touchscreen. Do it all with a perfect balance of sleek design, speed, immersive audio, and significantly longer battery life.

✓ Shipping Address  Edit

West Valley Water District
Name/Attention: Alberrt CLINGER
855 W BaseLine RD
Rialto, CA 92377

✓ Shipping Method  Edit

Drop Ship Ground
2-5 business days

③ Billing & Payment

Billing Address

West Valley Water District, Attn: Accounts Payable (# 8652428)
855 W Base Line Rd
Rialto, CA 92376-3103
909-875-1322

Payment Method

Net Terms

If you are not approved for Verbal P.O., a purchase order is required for your order to be processed.

P.O. NUMBER/DESCRIPTION

COST CENTER CODE (optional)

Order Summary

Subtotal	\$16,217.55
Shipping	Free Shipping
	\$60.00
Sales Tax	\$1,256.86

Order Total \$17,534.41

Continue

▶ **Add Customer Notes** (optional)

Notes will appear on invoice(s) for your reference only and will not be read by your account manager.
CDW is not responsible for comments entered in this field.

- New Credit/Debit Card**
- Request a Lease**

④ Additional Information



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TECH SPEC

It's all in the details



Compare to Similar Model ↓

Expand all Specs +

Header	▼	Input Device	▼
System	▼	Keyboard	▼
Chassis	▼	Mobile Broadband	▼
Processor	▼	Networking	▼
Cache Memory	▼	Interfaces	▼
RAM	▼	OS Provided	▼
Hard Drive	▼	Software	▼
Optical Storage	▼	Battery	▼
Display	▼	Miscellaneous	▼
Video Output	▼	Dimensions & Weight	▼
Digital Camera	▼	Service & Support	▼
Audio Output	▼	Service & Support Details	▼
Audio Input	▼		

Compare to similar models

Current Item





Microsoft Surface Laptop 4 - 15" - Ryzen 7 4980U - 8 GB RAM - 256 GB SSD -

Microsoft Surface Laptop 4 13.5" Ryzen 5 16GB RAM 256GB Windows 10 Pro

\$1,081.17

\$1,155.67

Sourcewell 081419-CDW Tech Catalog

Sourcewell 081419-CDW Tech Catalog

Availability		
Rating		Add to Cart
Screen Size		Add to Cart
Processor Type	● In Stock	● 4-6+ Weeks
RAM Size	Not Yet Rated	Not Yet Rated
Storage Capacity	15	—
Storage Type	Ryzen 7	—
Operating System (Edition)	8	—
	256	—
	SSD	—
	Windows 10 Pro	—

WE GET GETTING RESULTS

With full-stack expertise, CDW helps you design, orchestrate and manage technologies that drive business success.

What We Solve
Research Hub
Products

My Account
Quick Order Status

ABOUT US
Why CDW
About Us
Accessibility Statement
Careers
Diversity and Inclusion
ESG
Investor Relations
International Solutions
Locations
Newsroom & Media
Suppliers

HOW CAN WE HELP
Customer Support / FAQs
eProcurement
e-Waste Recycling
Leasing Services
Product Recalls
Product Finders
CDW Outlet

Exhibit A

Provantage Quote

\$17,583.09



Enter Account Information

Incorrect/Missing Information

- General Information**
- Your name:** Input required.
- Telephone number:** Input required.
- Account type:** Input required.
- Customer Address**
- State:** Input required.
- Shipping Address**
- State:** Input required.

SAVE AND CONTINUE

General Information

Your First Name Last Name

Email Receipts/Invoices to

Telephone Number Account Type*

*Account type: If you are using this account to purchase for a company or other organization, please select an organization type. Otherwise, select *End-user*.

Billing Address

- This is the address where your credit card bill is sent.
- ▶ If you want to ship your order to a different address, see *Shipping Address* below.
 - ▶ Provantage only ships to the United States.
 - ▶ Note that most shipping carriers **will not ship to a PO Box**.
 - ▶ If your billing address is a PO Box, you must also specify a street address for shipping. See *Shipping Address* below.
 - ▶ Please abbreviate as necessary.

USA

First Name Last Name

Company/Suite/Mailstop/etc. (optional)

Primary Street Address

City State Zip

Telephone Fax (optional)

Checkout Summary

▶ Microsoft Surface Laptop 4 R7 8GB 256GB 15" Platinum	Qty 15	\$1086.79
Subtotal:		\$16301.85
Shipping*:		\$17.85
Sales tax:		\$1263.39
Total:		\$17583.09

*Shipping based on Ground Service to .

Billing Address

ALBERT CLINGER
 ACLINGER@WVWD.ORG
 855 W BASE LINE RD
 RIALTO , 92585 USA
 9098751804

Shipping Address

WEST DISTRICT
 WEST VALLEY WATER DISTRICT
 855 W BASE LINE RD
 RIALTO , 92376-3103 USA
 9098751804

Order Options

None specified

Shipping Address

LOAD ADDRESS BOOK

This is the address where we will ship your items.

- ▶ Provantage only ships to the United States.
- ▶ Note that most shipping carriers **will not ship to a PO Box.**
- ▶ Orders shipped to a location other than your credit card billing address receive additional verification and may result in a processing delay.
- ▶ Please abbreviate as necessary.

First Name Last Name
 WEST DISTRICT

Company/Suite/Mailstop/etc. (optional)
 WEST VALLEY WATER DISTRICT

Primary Street Address
 855 W BASE LINE RD

City State Zip
 RIALTO State ▼ 92376-3103

Telephone Fax (optional)
 9098751804

Optional Address Book: You can add a shipping address to your address book if you regularly ship orders to different locations.

LOAD ADDRESS BOOK

Stay Informed

Would you like a FREE Subscription to our hardcopy Buyer's Guide?

- Yes, mail it to the above billing address.
- Yes, mail it to the above shipping address.
- No, do not mail it to either address.

Note: You can specify a different mailing address by clicking the green "GET DEALS" tab to the left of our website pages.



SAVE AND CONTINUE



Provantage LLC, 7576 Freedom Ave NW, North Canton, Ohio 44720 USA

[Contact us](#) – 800-336-1166

NAVIGATION MENU

Exhibit C

Insight Quote

\$18,514.07

Payment info

Payment method

Procurement card ▼

Reporting fields

West Valley Water District

P.O. number *

P.O. release number (optional)

Select Card

AMEX

Card Number *

Add to my stored cards

Feedback

Order information

Name *
West Valley Water District

Phone *
9098751804

Email *
aclinger@wwd.org

Shipping address

ALBERT CLINGER
West Valley Water District
855 W BASE LINE RD
RIALTO, CA 92376-3103
US
9098751804

Shipping options

3.2.c

Shipping carrier

SLS Ground

Notification email(s)

aclinger@wwwd.org

Shipping related notes

-

Billing address

ALBERT CLINGER
 West Valley Water District
 855 W BASE LINE RD
 RIALTO, CA 92376-3103
 US
 9098751804

Feedback

Your cart

Item

Unit price

Qty

Total

Contract: **Open Market**

Microsoft Surface Laptop 4 - 15" - Ryzen 7 4980U - 8 GB RAM - 256 GB SSD - English

USD **\$1,134.36**

15

USD **\$17,015.40**

Insight #: 5V8-00001 Mfr #: 5V8-00001

Electronic Waste Recycling FeeUSD **\$5.00**

15

USD **\$75.00****Subtotal**USD **\$17,015.40****Estimated Shipping**USD **\$104.98**

(SLS Ground)

EWRUSD **\$75.00****Tax estimate**USD **\$1,318.69****Total**USD **\$18,514.07****Packet Pg. 16**