

MINUTES
REGULAR BOARD MEETING
of the
WEST VALLEY WATER DISTRICT
October 14, 2021

Attendee Name	Present	Excused	Absent
Board of Directors			
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Taylor	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Kyle Crowther	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Clifford Young	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff			
Shamindra Manbahal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Van Jew	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Naseem Farooqi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Peggy Asche	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maisha Mesa	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Jose Velasquez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal Counsel			
Robert Tafoya	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>

OPENING CEREMONIES

- Pledge of Allegiance – Led by Director Greg Young
- Opening Prayer – Pastor Bratton, Grace Community Baptist Church
- Call to Order
- Roll Call of Board Members

ADOPT AGENDA

Director Greg Young motioned to adopt the agenda as is and Director Dr. Michael Taylor second the motion. Hearing no discussion, the following vote was taken:

WVWD

Minutes: 10/14/21

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gregory Young, Director
SECONDER:	Michael Taylor, Director
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Gregory Young
NAYS:	None
ABSENT:	Clifford Young

PUBLIC PARTICIPATION

Peggy Asche, Board Secretary, stated that no requests were received to speak via email. President Channing Hawkins inquired if anyone from the public would like to speak. There were no comments.

PRESENTATION

- **IE Works – Intern Program Certificates**

President Channing Hawkins reported that he attended an Apprenticeship Summit last week with representatives from over 60 agencies that participated. As of October 1, 2021, IE Works Internship participants completed the ten-week pilot program at the district. President Hawkins thanked and congratulated the district's three interns, Jacinda Ashbaugh, Dimitrius Glass, and Roberto Vargas Solis. They are the first to go through the internship program and their training consisted of rotating through various departments including water maintenance, meter service, water treatment, production and water quality. The Board members presented certificates to each intern and congratulated them.

- **Rialto Unified School District – Harbor Freight Fellowship**

The Harbor Freight Fellowship sponsors students who are interested in the water industry. A certificate was presented to Cesar Prado for completing 120 hours of the internship program at the district.

- **Welcome Two New Employees**

The district recently hired Marco Bravo, Associate Engineer and Roberto Ramirez, IT Specialist.

- **Redistricting Overview Process for Transparency and Inclusion**

Mr. Daryl Lucien, Lucien Partners, reported that he is the firm that was contracted to assist the district in its endeavors to comply with the applicable law that relates to the redistricting process. There are state and federal rules to follow, and another aspect that is very important is public participation and community engagement. A PowerPoint presentation was provided with the process and timeline. Mr. Naseem Farooqi, Director of Government & Legislative Affairs, stated that invitations will be going out soon to ratepayers letting them know the location and time of the community workshops.

WVWD

Minutes: 10/14/21

CONSENT CALENDAR

Director Greg Young stated that he would like to remove Item No's 5, 6 and 15 for a separate vote. Director Greg Young motioned to adopt items 1 through 4 and 7 through 14 and pull Item No's 5, 6 and 15 for separate consideration. Director Dr. Michael Taylor second the motion and there was no discussion. The following vote was taken:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Greg Young, Director
SECONDER:	Michael Taylor, Director
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Gregory Young
NAYS:	None
ABSENT:	Clifford Young

1. **REGULAR BOARD MEETING MINUTES - SEPTEMBER 2, 2021.**
2. **REGULAR BOARD MEETING MINUTES - SEPTEMBER 16, 2021.**
3. **SEPTEMBER 23, 2021 - SPECIAL BOARD MEETING MINUTES.**
4. **ADOPT RESOLUTION NO. 2021-25 - PROCLAIMING A LOCAL EMERGENCY, RATIFYING THE PROCLAMATION OF A STATE OF EMERGENCY BY GOVERNOR GAVIN NEWSOM ON MARCH 4, 2020, AND AUTHORIZING REMOTE TELECONFERENCE MEETINGS OF THE LEGISLATIVE BODIES OF WEST VALLEY WATER DISTRICT FOR THE PERIOD OF OCTOBER 14, 2021, THROUGH NOVEMBER 14, 2021, PURSUANT TO BROWN ACT PROVISIONS.**
5. **ADOPT RESOLUTION NO. 2021-26, TO SUPPORT ORANGE COUNTY WATER DISTRICT FIRST VICE PRESIDENT CATHY GREEN AS A CANDIDATE FOR THE OFFICE OF ACWA VICE PRESIDENT.** (Item No's 5, 6 and 15 was moved to Business Matters for discussion during the adoption of the Consent Calendar).
6. **ADOPT RESOLUTION NO. 2021-27, TO SUPPORT PAMELA TOBIN FOR PRESIDENT OF ACWA.** (Item No's 5, 6 and 15 was moved to Business Matters for discussion during the adoption of the Consent Calendar).
7. **REJECTION OF CLAIMS – STAFF RECOMMENDS THAT THE BOARD REJECT THE FOLLOWING CLAIM(S) AND DIRECT STAFF TO SEND APPROPRIATE NOTICE OF REJECTION TO CLAIMANT(S): AURORA XIMORA RODRIGUEZ VS WEST VALLEY WATER DISTRICT, CLAIM NO. 21-0689; KAYLIN PATRISE AGREDA VS WEST VALLEY WATER DISTRICT, CLAIM NO. 21-0689; AND GUADALUPE RODRIGUEZ VS WEST VALLEY WATER DISTRICT, CLAIM NO. 21-0689.**
8. **APPROVAL OF INVOICE WITH CALIPER CORPORATION FOR ONLINE MAPPING SOFTWARE.**

WVWD

Minutes: 10/14/21

9. APPROVAL OF AGREEMENT WITH LUCIEN PARTNERS FOR REDISTRICTING SERVICES.
10. APPROVAL OF FLEET REPLACEMENT POLICY.
11. RATIFY EXPENDITURES FOR TREATMENT SLUDGE DISPOSAL.
12. APPROVAL OF PAYMENT TO HUNT ORTMANN PALFFY NIEVES, FOR PROFESSIONAL SERVICES RENDERED IN AUGUST 2021, INVOICE NO. 89593; \$8,837.50.
13. APPROVAL OF PAYMENT TO IVIE MCNEILL WYATT PURCELL & DIGGS, FOR PROFESSIONAL SERVICES RENDERED IN AUGUST 2021, DAVIS VS WVWD. INVOICE NO. 745208; \$992.50.
14. APPROVAL OF PAYMENT TO IVIE MCNEILL WYATT PURCELL & DIGGS, FOR PROFESSIONAL SERVICES RENDERED IN AUGUST 2021, ROMERO VS WVWD. INVOICE NO. 745209; \$4,715.87.
15. APPROVAL OF PAYMENT TO LAW OFFICES OF JULIA SYLVA, FOR PROFESSIONAL SERVICES RENDERED IN SEPTEMBER 2021, INVOICE NO. 21-03; \$2,168.00. (Item No's 5, 6 and 15 was moved to Business Matters for discussion during the adoption of the Consent Calendar).

BUSINESS MATTERS

5. ADOPT RESOLUTION NO. 2021-26, TO SUPPORT ORANGE COUNTY WATER DISTRICT FIRST VICE PRESIDENT CATHY GREEN AS A CANDIDATE FOR THE OFFICE OF ACWA VICE PRESIDENT. (Moved from Consent Calendar)

Director Greg Young inquired about both candidates stating that he is not familiar with them and asked staff to enlighten him on these candidates. Mr. Naseem Farooqi stated that the ACWA Nominating Committee nominated these two individuals for President and Vice President. The district received notification requesting action for consideration. Director Greg Young then motioned to adopt Item No's 5 and 6 with one vote. Director Dr. Michael Taylor second the motion and hearing no discussion, the following vote was taken:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gregory Young, Director
SECONDER:	Michael Taylor, Director
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Gregory Young
NAYS:	None
ABSENT:	Clifford Young

WVWD

Minutes: 10/14/21

6. ADOPT RESOLUTION NO. 2021-27, TO SUPPORT PAMELA TOBIN FOR PRESIDENT OF ACWA. (Moved from Consent Calendar)

Director Greg Young inquired about both candidates stating that he is not familiar with them and asked staff to enlighten him on these candidates. Mr. Naseem Farooqi stated that the ACWA Nominating Committee nominated these two individuals for President and Vice President. The district received notification requesting action for consideration. Director Greg Young then motioned to adopt Item No's 5 and 6 with one vote. Director Dr. Michael Taylor second the motion and hearing no discussion, the following vote was taken:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gregory Young, Director
SECONDER:	Michael Taylor, Director
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther, Gregory Young
NAYS:	None
ABSENT:	Clifford Young

15. APPROVAL OF PAYMENT TO LAW OFFICES OF JULIA SYLVA, FOR PROFESSIONAL SERVICES RENDERED IN SEPTEMBER 2021, INVOICE NO. 21-03; \$2,168.00. (Moved from Consent Calendar)

Director Dr. Michael Taylor motioned to approve payment to the Law Offices of Julia Sylva and Vice President Kyle Crowther second the motion. Hearing no discussion, the following vote was taken:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, Director
SECONDER:	Kyle Crowther, Vice President
AYES:	Channing Hawkins, Michael Taylor, Kyle Crowther
NAYS:	None
ABSTAIN:	Gregory Young
ABSENT:	Clifford Young

16. RECOMMENDATION FOR LOCATION OF EXECUTIVE COACHING AND STRATEGIC PLANNING.

President Channing Hawkins requested that this item be postponed until the next regularly scheduled Board meeting. This will allow the opportunity for each Board member to provide their input before a formal action is taken. Mr. Shamindra Manbahal reported that staff is proposing for a Strategic Plan for the next five years. He has arranged interviews and meetings for the Executive Team to meet first with the facilitator and then the Board members. The facilitators name is Greg Larson, Management Partners, and his bio has been forwarded to all Board members for review.

RESULT:	TABLED TO NEXT BOARD MEETING - OCTOBER 21, 2021
	No vote was taken.

WVWD

Minutes: 10/14/21

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

1. Board Members

- Director Greg Young thanked again the interns who completed their internship at the district and thanked President Hawkins for his leadership in the program. Thanked those who have reached out to him regarding his family and reported that his dad is doing much better. He mentioned that today is his mother's birthday and wished her happy birthday.
- President Hawkins mentioned an item that is on the Consent Calendar, which was adopted, Resolution No. 2021-25, noting in order for the district to continue remote teleconference meetings, a new Resolution will be made every 30 days and placed on the Consent Calendar thereafter to continue to meet under the teleconferencing procedures.

2. General Manager

- Shamindra Manbahal also thanked the interns and staff for taking the time to train the interns. Last week he attended a Watersmart Innovations Conference and enjoyed the training sessions on drought and water conservation.

3. Legal Counsel

- Robert Tafoya reported that several items were considered in Closed Session; however, no final actions were taken.

CLOSED SESSION

- CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION – Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9(b): Number of Cases: Seven (7).
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION – San Bernardino County vs. West Valley Water District et al. Case No. CIV SB 2113136.
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION - Pursuant to Paragraph One (1) of Subdivision (d) of the Government Code Section 54956.9 Case Name: Patricia Romero vs. West Valley Water District, Case No. CIVDS2024402.
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION - Pursuant to Paragraph One (1) of Subdivision (d) of the Government Code Section 54956.9 Case Name: Nadia Loukeh. vs West Valley Water District, Case No. CIVSB2116242.
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION - Pursuant to Paragraph One (1) of Subdivision (d) of the Government Code Section 54956.9 Case Name: Diana Gunn. vs West Valley Water District, Case No. CIVSB2117195.

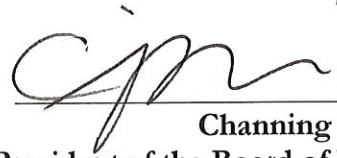
WWWD

Minutes: 10/14/21

- CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION - Naisha Davis v. West Valley Water District et al. Case No. 20STCV0323.

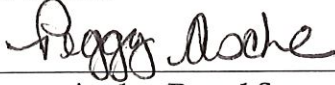
ADJOURN

There being no further business, the meeting adjourned at 7:00 p.m.



Channing Hawkins
President of the Board of Directors
of West Valley Water District

ATTEST:



Peggy Asche, Board Secretary

