



WEST VALLEY WATER DISTRICT
855 W. Base Line Road Rialto, CA

**NOTICE OF CALL OF
AND AGENDA FOR
SPECIAL MEETING**
(Government Code § 54956(a))

PLEASE TAKE NOTICE that the President of Directors of the West Valley Water District has called a Special Meeting of the Board of Directors for

6:00 P.M. on FRIDAY, JANUARY 11, 2019,

at District Headquarters located at 855 W. Base Line Road, Rialto, CA 92376. The only items of business to be considered at this Special Meeting are as set so forth in the following agenda:

**SPECIAL MEETING
AGENDA**

Friday, January 11, 2019 – 6:00 P.M. OPEN SESSION

"In order to comply with legal requirements for posting of agendas, only those items listed in this NOTICE OF CALL AND AGENDA FOR SPECIAL MEETING will be considered by the Board of Directors."

OPENING CEREMONIES

Pledge of Allegiance
Opening Prayer
Call to Order
Roll Call of Board Members

ADOPT AGENDA

PUBLIC PARTICIPATION

Any person wishing to speak to the Board of Directors on matters listed or not listed on the agenda, within its jurisdiction, is asked to complete a Speaker Card and submit it to the District Clerk. Each speaker is limited to three (3) minutes. Under the State of California Brown Act, the Board of Directors is prohibited from discussing or taking action on any item not listed on the posted agenda. Comments related to noticed Public Hearing(s) and Business Matters will be heard during the occurrence of the item.

Public communication is the time for anyone to address the Board on any agenda item or anything under the jurisdiction of the District. No person will be allowed to make comments at any other time in the meeting except if there is a Public Hearing. Also, please remember that no disruptions from the crowd will be tolerated. If someone disrupts the meeting, they will be removed.

CONSENT CALENDAR

All matters listed under the Consent Calendar are considered routine and will be enacted by one vote. There will be no separate discussion of these items unless a member of the Board of Directors, Staff Member, or any member of the public request a specific item(s) be removed for separate action.

Consideration of:

1. November 1, 2018 Regular Board Meeting Minutes.
2. November 15, 2018 Regular Board Meeting Minutes.
3. December 6, 2018 Regular Board Meeting Minutes.

BUSINESS MATTERS

Consideration of:

4. Approval of payment to Varner & Brandt, LLP for professional services rendered in October and November, 2018, Account No. 23767-0000: \$18,285.59 and Account No. 23767-0002: \$6,086.00.
5. Approval of payment to Albright, Yee & Schmit, APC for professional services rendered in July, 2018, Invoice No. 25315: \$2,605.00.
6. Approval of payment to Tafoya & Garcia, LLP for professional services rendered in October 2018, Invoice No. 18-1010: \$43,395.64.
7. Approve CLA invoice for Treasury Services.
8. Approval of payment to Larson O'Brien, LLP for professional services rendered in May 2018, Invoice No. 4490: \$7,228.18; and June 2018, Invoice No. 4561: \$7,854.24.

9. REJECTION OF CLAIMS - Staff recommends that the District Board reject the following claim(s) and direct staff to send appropriate notice of rejection to claimant(s): Claim No. 19-0321, HP Communications Inc. vs West Valley Water District

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

- **Board Members**
- **Legal Counsel**
- **General Manager/Staff**
 - ❖ 4,513 days without a "Lost Time" claim.

UPCOMING MEETINGS

- January 9, 2019 - West Valley Water District Engineering and Planning Committee Meeting at 6:00PM at the District Headquarters
- January 14, 2019 - West Valley Water District Human Resources Committee Meeting at 6:00PM at the District Headquarters
- January 15, 2019 - West Valley Water District Safety and Technology Committee Meeting at 6:00PM at the District Headquarters
- January 17, 2019 - West Valley Water District Board of Directors Regular Meeting at 6:30PM (6:00 PM Closed Session) at the District Headquarters
- January 21, 2019 - The West Valley Water District will be CLOSED in observance of the Martin Luther King, Jr. holiday.
- January 22, 2019 - San Bernardino Valley Municipal Water District Regular Board Meeting at 2:30 PM at 380 E. Vanderbilt Way, San Bernardino, CA
- January 28, 2019 - Association of the San Bernardino County Special Districts (ASBCSD) dinner, hosted by the Cucamonga Valley Water District at the Cucamonga Valley Water District's Frontier Project Building in Rancho Cucamonga, CA. Social hour will begin at 6:00 PM, with a call to order at 6:45 PM.

ADJOURN

DECLARATION OF POSTING:

I declare under penalty of perjury, that I am employed by the West Valley Water District and posted the foregoing Agenda at the District Offices on January 7, 2019.



Crystal L. Escalera, Board Secretary

Please Note:

Material related to an item on this Agenda submitted to the Board after distribution of the agenda packet are available for public inspection in the District's office located at 855 W. Baseline, Rialto, during normal business hours. Also, such documents are available on the District's website at www.wvwd.org subject to staff's ability to post the documents before the meeting.

Pursuant to Government Code Section 54954.2(a), any request for a disability-related modification or accommodation, including auxiliary aids or services, in order to attend or participate in the above-agendized public meeting should be directed to Crystal Escalera, at least 72 hours in advance of the meeting to ensure availability of the requested service or accommodation. Ms. Escalera may be contacted by telephone at (909) 875-1804 ext. 704, or in writing at the West Valley Water District, P.O. Box 920, Rialto, CA 92377-0920.

MINUTES
REGULAR BOARD MEETING
of the
WEST VALLEY WATER DISTRICT
November 1, 2018

Attendee Name	Present	Absent
Michael Taylor	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Kyle Crowther	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Donald Olinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Clifford Young	<input type="checkbox"/>	<input type="checkbox"/> Excused
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Clarence Mansell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Crystal L. Escalera	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ricardo Pacheco	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Naisha Davis	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Deborah Martinez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Patricia Romero	<input type="checkbox"/>	<input type="checkbox"/> Excused
Robert Tafoya	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Employees in attendance:
Melissa Blount

OPENING CEREMONIES

- Pledge of Allegiance - Lead by Vice President Kyle Crowther
- Opening Prayer - Lead by Director Greg Young
- Call to Order
- Roll Call of Board Members - Director Dr. Young was excused from Open Session and attended Closed Session only.

ADOPT AGENDA

President Dr. Taylor motioned to add an Urgent Item to the agenda as Business Item No. 13 "Consider an Agreement with Merlin Johnson Construction, Inc. for the Replacement of the Baseline Feeder Isolation Valve." Interim General Manager, Clarence Mansell, clarified the valve for the Baseline Feeder is leaking and is critical to the operation of the District and was brought to his attention after the agenda had been posted. The motion was second by Director Greg Young. There were no objections to the motion which passed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
EXCUSED:	Clifford Young

PUBLIC PARTICIPATION

There was no Public Participation

CONSENT CALENDAR

1. APPROVAL OF SEPTEMBER 2018 CASH DISBURSEMENTS REPORT

President Dr. Taylor motioned to approve the Consent Calendar. Director Greg Young second the motion. There were no objections and the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Gregory Young, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
EXCUSED:	Clifford Young

2. APPROVAL OF SEPTEMBER 2018 PURCHASE ORDER REPORT

President Dr. Taylor motioned to approve the Consent Calendar. Director Greg Young second the motion. There were no objections and the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Gregory Young, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
EXCUSED:	Clifford Young

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BUSINESS MATTERS

1. Consideration of Committee assignments.

The reassignment of the current Committees was discussed by the Board. Vice President Crowther suggested to leave the Finance Committee as it currently stood until Director Dr. Young could give his input on possibly staying on the committee. Discussion then ensued regarding whom would serve on each committee resulting in the assignments listed below. President Dr. Taylor motioned to approve the updated Committee List which was second by Vice President Kyle Crowther. There were no objections and motion passed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
EXCUSED:	Clifford Young

Executive

Dr. Michael Taylor, President
Kyle Crowther, Vice President

Human Resources

Kyle Crowther, Vice President
Dr. Michael Taylor, President

Finance

Dr. Clifford O. Young, Sr., Director
Dr. Michael Taylor, President

Bloomington Mac

Kyle Crowther, Vice President
Gregory Young, Director

San Bernardino Valley Water District

Don Olinger, Director

Western Coalition of Western States

Gregory Young, Director
Don Olinger, Director

Engineering/Planning

Kyle Crowther, Vice President
Don Olinger, Director

Safety and Technology

Dr. Michael Taylor, President
Kyle Crowther, Vice President

External Affairs

Dr. Michael Taylor, President
Kyle Crowther, Vice President

ACWA/JPIA

Dr. Michael Taylor, President
Clarence Mansell, Jr., Interim General Manager

ACWA

Dr. Michael Taylor, President
Kyle Crowther, Vice President
Dr. Clifford O. Young, Sr.,
Director Gregory Young,
Director Donald Olinger, Director

***The first name listed denotes the Chair of the Committee**

2. REQUEST FROM CUCAMONGA VALLEY WATER DISTRICT TO PURCHASE WATER FROM CHINO BASIN IN FISCAL YEAR 2018/2019

Director Greg Young inquired with Legal Counsel if the contract was in perpetuity and expressed concern about the contract being in perpetuity and the future plans of the District. He felt the contract would affect the District possibly in a negative way. Discussion ensued regarding the matter. Director Greg Young motioned to have the item tabled until Legal Counsel could review the contract and bring it back to the Board at the next meeting. Vice President Kyle Crowther second the motion. There were no objections and the motion passed.

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RESULT:	TABLED [UNANIMOUS]
	Next: 11/15/2018 6:00 PM
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
EXCUSED:	Clifford Young

3. PURCHASE AN ADDITIONAL VMWARE HOST FOR TYLER INCODE 10

President Dr. Taylor moved to take items No. 1, No. 2 and No. 5 as a separate vote with discuss and to approve the balance of the Business Matters items in one vote. Vice President Kyle Crowther second the motion to which there was no objections. The motion passed with the following vote:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
EXCUSED:	Clifford Young

4. CONSIDER WATER SYSTEM INFRASTRUCTURE INSTALLATION AND CONVEYANCE AGREEMENT WITH K. HOVNANIAN COMMUNITIES, INC.

President Dr. Taylor moved to take items No. 1, No. 2 and No. 5 as a separate vote with discuss and to approve the balance of the Business Matters items in one vote. Vice President Kyle Crowther second the motion to which there was no objections. The motion passed with the following vote:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, Kyle Crowther
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
EXCUSED:	Clifford Young

5. ADOPTION OF POLICIES FOR RULES OF DECORUM, CENSURE, AND PRESIDENTIAL TERMS

Director Greg Young brought forth concerns about how the proposed Rules of Decorum would interface with the current Ethics and District policies. Discussion regarding the matter ensued. President Dr. Taylor motioned to have Legal Counsel review the policy and to bring it back to the Board for approval at the next Board meeting. Director Greg Young asked to amend the motion by also bringing back the existing Ethics Policy with this item. President Dr. Taylor moved the motion which was second by Director Greg Young. There was no objection and the motion passed.

RESULT:	TABLED [UNANIMOUS]
	Next: 12/6/2018 6:00 PM
MOVER:	Michael Taylor, President
SECONDER:	Gregory Young, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
EXCUSED:	Clifford Young

6. BANK ACCOUNT ACCESS

President Dr. Taylor moved to take items No. 1, No. 2 and No. 5 as a separate vote with discuss and to approve the balance of the Business Matters items in one vote. Vice President Kyle Crowther second the motion to which there was no objections. The motion passed with the following vote:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
EXCUSED:	Clifford Young

7. APPROVAL OF PAYMENT TO DAVID TURCH AND ASSOCIATES FOR CONSULTING FEES RENDERED SEPTEMBER 9, 2018 - OCTOBER 8, 2018: \$12,500.00

President Dr. Taylor moved to take items No. 1, No. 2 and No. 5 as a separate vote with discuss and to approve the balance of the Business Matters items in one vote. Vice President Kyle Crowther second the motion to which there was no objections. The motion passed with the following vote:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
EXCUSED:	Clifford Young

8. APPROVAL OF PAYMENT TO TAFOYA & GARCIA, LLP FOR PROFESSIONAL SERVICES RENDERED IN JUNE 2018, STATEMENT NO. 18-1006: \$26,267.63; JULY 2018, STATEMENT NO. 18- 1007: \$35,308.06; AUGUST 2018, STATEMENT NO. 18-1008: \$36,520.55; & SEPTEMBER 2018, STATEMENT NO. 18-009: \$29,546.48

President Dr. Taylor moved to take items No. 1, No. 2 and No. 5 as a separate vote with discuss and to approve the balance of the Business Matters items in one vote. Vice President Kyle Crowther second the motion to which there was no objections. The motion passed with the following vote:

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RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
EXCUSED:	Clifford Young

9. APPROVAL OF ALBRIGHT, YEE & SCHMIT, APC FOR LEGAL SERVICES RENDERED IN THE MONTH OF SEPTEMBER, 2018, INVOICE NO. 25417: \$32,905.68; GENERAL MATTER SERVICES RENDERED IN THE MONTH OF SEPTEMBER, 2018, INVOICE NO. 25423: \$2,655.00

President Dr. Taylor moved to take items No. 1, No. 2 and No. 5 as a separate vote with discuss and to approve the balance of the Business Matters items in one vote. Vice President Kyle Crowther second the motion to which there was no objections. The motion passed with the following vote:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
EXCUSED:	Clifford Young

10. REQUEST TO MAKE CORRECTION TO WEST VALLEY WATER DISTRICT SALARY SCHEDULE EFFECTIVE 10/1/2018 FOR POSITION OF FIELD OPERATIONS SPECIALIST II

President Dr. Taylor moved to take items No. 1, No. 2 and No. 5 as a separate vote with discuss and to approve the balance of the Business Matters items in one vote. Vice President Kyle Crowther second the motion to which there was no objections. The motion passed with the following vote:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
EXCUSED:	Clifford Young

11. REQUEST TO CHANGE JOB TITLE OF WATER RESOURCES ANALYST TO WATER RESOURCES MANAGER

President Dr. Taylor moved to take items No. 1, No. 2 and No. 5 as a separate vote with discuss and to approve the balance of the Business Matters items in one vote. Vice President Kyle Crowther second the motion to which there was no objections. The motion passed with the following vote:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
EXCUSED:	Clifford Young

12. BUDGET AMENDMENT

President Dr. Taylor moved to take items No. 1, No. 2 and No. 5 as a separate vote with discuss and to approve the balance of the Business Matters items in one vote. Vice President Kyle Crowther second the motion to which there was no objections. The motion passed with the following vote:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
EXCUSED:	Clifford Young

13. CONSIDER AN AGREEMENT WITH MERLIN JOHNSON COSNTRUCTION, INC. FOR THE REPLACEMENT OF THE BASELINE FEEDER ISOLATION VALVE

This item was approved to be added to the agenda as an Urgent Item.

President Dr. Taylor moved to take items No. 1, No. 2 and No. 5 as a separate vote with discuss and to approve the balance of the Business Matters items in one vote. Vice President Kyle Crowther second the motion to which there was no objections. The motion passed with the following vote:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Gregory Young
EXCUSED:	Clifford Young

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

- **Board Members**
 - **Director Greg Young:** Expressed his gratitude to the Engineering and Planning Committee and the work they accomplished during his tenure on the Committee and offered his help should they need it moving forward. Director Young also let the Committee know his choice to step away from the Committee was to allow him more time with his family and to tend to personal matters.

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- **President Dr. Taylor:** Thanked Director Young for his service on the Engineering and Planning Committee and reinforced the Boards overall concern for the best interest of the community they serve.
- **Legal Counsel**
 - No report
- **General Manager**
 - No report

CLOSED SESSION

Robert Tafoya announced there was no action taken during Closed Session.

- Review of Executive Performance Evaluation Policy pursuant to Gov. Code Section 54957
- CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of Cases: Three (3)
- CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION - Pursuant to Government Code Section 54956.9(a): San Bernardino Valley Municipal Water District, et al., v San Gabriel Valley Company, et al; San Bernardino County Superior Court Case No. CIVDS1311085 / Fourth District Court of Appeal Division Two, Case No. E063180

ADJOURN

The meeting adjourned at 7:30 PM.

Dr. Michael Taylor
President of the Board of Directors
of West Valley Water District

ATTEST:

Crystal L. Escalera, Board Secretary

WVWD

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MINUTES
REGULAR BOARD MEETING
of the
WEST VALLEY WATER DISTRICT
November 15, 2018

Attendee Name	Present	Absent
Michael Taylor	<input type="checkbox"/>	<input type="checkbox"/> Excused
Kyle Crowther	<input type="checkbox"/>	<input type="checkbox"/> Excused
Donald Olinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Clifford Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Clarence Mansell	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Crystal L. Escalera	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ricardo Pacheco	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Naisha Davis	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Deborah Martinez	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Robert Tafoya	<input checked="" type="checkbox"/>	<input type="checkbox"/>

Employees in attendance:

Albert Clinger, Linda Jadeski, Joanne Chan, Melissa Blount and Ernie Montelongo

OPENING CEREMONIES

Pledge of Allegiance - Lead by Director Dr. Clifford Young

Opening Prayer - Lead by Director Don Olinger

Call to Order - Director Greg Young lead the meeting in the absence of President Dr. Taylor.

Roll Call of Board Members - President Dr. Taylor was excused from this meeting due to a prior commitment. Vice President Kyle Crowther was delayed at his job and was also excused from this meeting.

ADOPT AGENDA

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clifford Young, Director
SECONDER:	Donald Olinger, Director
AYES:	Donald Olinger, Clifford Young, Gregory Young
EXCUSED:	Michael Taylor, Kyle Crowther

PUBLIC PARTICIPATION

There was no Public Participation.

CONSENT CALENDAR

1. SEPTEMBER 20, 2018 REGULAR BOARD MEETING MINUTES

Director Dr. Young asked to take Item No. 2 of the Consent Calendar as a separate vote. Director Greg Young asked for a motion to move the remainder of the consent calendar for approval which was moved by Director Don Olinger and seconded by Director Dr. Young. There were no objections and the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Donald Olinger, Director
SECONDER:	Gregory Young, Director
AYES:	Donald Olinger, Clifford Young, Gregory Young
EXCUSED:	Michael Taylor, Kyle Crowther

2. OCTOBER 11, 2018 REGULAR BOARD MEETING MINUTES

This item was taken as a separate vote at the request of Dr. Young. Director Don Olinger moved the item for approval to which Director Greg Young seconded the motion. However, Director Dr. Young abstained from voting causing the item to be defeated due to the lack of a majority vote. It will be brought back to the Board on December 6, 2018 to be voted on again.

RESULT:	DEFEATED
MOVER:	Donald Olinger, Director
SECONDER:	Gregory Young, Director
AYES:	Donald Olinger, Gregory Young
ABSTAINED:	Clifford Young
EXCUSED:	Michael Taylor, Kyle Crowther

3. APPROVE AN AGREEMENT WITH CONVERGEONE TO UPGRADE THE DISTRICT'S CISCO UNIFIED COMMUNICATIONS SYSTEM

Director Dr. Young asked to take Item No. 2 of the Consent Calendar as a separate vote. Director Greg Young asked for a motion to move the remainder of the consent calendar for

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approval which was moved by Director Don Olinger and seconded by Director Dr. Young. There were no objections and the motion passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Donald Olinger, Director
SECONDER:	Gregory Young, Director
AYES:	Donald Olinger, Clifford Young, Gregory Young
EXCUSED:	Michael Taylor, Kyle Crowther

BUSINESS MATTERS

4. LAIF SIGNATURE CARD

Director Dr. Young motioned to take Item No. 4 and Item No. 5 as one vote. Director Don Olinger seconded the motion and the following vote was taken:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clifford Young, Director
SECONDER:	Donald Olinger, Director
AYES:	Donald Olinger, Clifford Young, Gregory Young
EXCUSED:	Michael Taylor, Kyle Crowther

5. ELECTRONIC TRACKING TECHNOLOGY POLICY

Director Dr. Young motioned to take Item No. 4 and Item No. 5 as one vote. Director Don Olinger seconded the motion and the following vote was taken:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Clifford Young, Director
SECONDER:	Donald Olinger, Director
AYES:	Donald Olinger, Clifford Young, Gregory Young
EXCUSED:	Michael Taylor, Kyle Crowther

6. REQUEST FROM CUCAMONGA VALLEY WATER DISTRICT TO PURCHASE 2017-18 "MAKE UP" WATER FROM CHINO BASIN STORAGE

Director Greg Young asked for a motion to approve this item. Director Don Olinger responded with a motioned to approve. Director Dr. Young second the motion with discussion. Director Greg Young expressed concern regarding the content and contract being presented. He pointed out section 1 and section 2 are missing from the contract beginning on page 80 of the agenda packet and a decision to approve the contract could not be made until a complete contract is received for review. Additionally, Director Greg Young also expressed concern about the contract not having an expiration and should be re-evaluated periodically by both parties involved rather than being open ended as presented. Director Dr. Young inquired about the funding impact of the contract if voted down. Discussion then ensued and a call for the vote to

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approve was made. The following vote was taken:

RESULT:	DEFEATED [1 TO 2]
MOVER:	Donald Olinger, Director
SECONDER:	Clifford Young, Director
AYES:	Donald Olinger
NAYS:	Clifford Young, Gregory Young
EXCUSED:	Michael Taylor, Kyle Crowther

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

- **Board Members**
 - **Director Don Olinger:** Commented on the District Retreat held the previous week and felt it was productive.
 - **Director Greg Young:** Welcomed June Hayes from San Bernardino Valley Municipal Water District and Tom Shalhoub from Yucaipa Valley Water District who were in attendance. Director Young also took a moment to thanked Clarence Mansell, Jr. and the staff for their quick response to the fire in Rialto on behalf of the Board of Directors.
 - **Director Dr. Clifford Young:** Also thanked the Rialto Fire and Police Department for their prompt response to the fire and for saving many homes which were threatened by the fire.
- **Legal Counsel**
 - No report
- **General Manager**
 - No report

INFORMATION

• **STATE WATER RESOURCES CONTROL BOARD - EMPLOYEE RECOGNITION LETTER**

Interim General Manager, Clarence Mansell presented a letter from the State Water Resources Control Board which recognized the West Valley Water District for hosting and organizing their Sanitary Survey Training at the Roemer Facility. West Valley Water District employees Ernie Montelongo, Carlos Work, Gary Jimenez, Tony Lopez and Joanne Chan were identified in the letter and thanked for their help and assistance in the training. Mr. Montelongo made a few comments to the Board about the tours they have hosted over the years and the positive feedback that has been received over the years.

WVWD

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ADJOURN

The meeting adjourned at 6:30 PM.

Dr. Michael Taylor
President of the Board of Directors
of West Valley Water District

ATTEST:

Crystal L. Escalera, Board Secretary

WVWD

Minutes: 11/15/18

MINUTES
REGULAR BOARD MEETING
of the
WEST VALLEY WATER DISTRICT
December 6, 2018

Attendee Name	Present	Absent	Late
Michael Taylor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kyle Crowther	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Donald Olinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clifford Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clarence Mansell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Crystal L. Escalera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ricardo Pacheco	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Naisha Davis	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deborah Martinez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Patricia Romero	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melissa Blount	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Robert Tafoya	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Guest in attendance:

June Hayes, Gil Navarro and Susan Longville

OPENING CEREMONIES

- Pledge of Allegiance - Lead by Vice President Kyle Crowther
- Opening Prayer - Lead by Director Don Olinger
- Call to Order
- Roll Call of Board Members

WVWD

Minutes: 12/6/18

ADOPT AGENDA

A request was made by Dr. Young to include Future Board Items on agendas as part of his Motion to approve the agenda. It was second by Vice President Kyle Crowther and approved as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Clifford Young, Director
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

PUBLIC PARTICIPATION

Comments were made to the Board of Directors.

INFORMATION

- Treasures Report: Clifton, Larson and Allen.

Michael Key from Clifton, Larson and Allen made a presentation to the Board of Directors regarding the Treasure's report for July August and September of 2018. His report included a Satisfactory Board Rating for the District's.

CONSENT CALENDAR

1. OCTOBER 11, 2018 REGULAR BOARD MEETING MINUTES

Director Dr. Young requested that Item No. 1 of the Consent Calendar to be taken as a separate vote. Director Greg Young Motioned to adopt the October 11, 2018 that was second by Vice President Kyle Crowther. Director Olinger questioned why a separate vote was being taken and discussion ensued. A substitute Motion was then made by President Dr. Taylor to Table the minutes. Director Olinger second the Motion to which there were no objections.

RESULT:	TABLED
MOVER:	Michael Taylor, President
SECONDER:	Don Olinger, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

2. NOVEMBER 1, 2018 REGULAR BOARD MEETING MINUTES

Director Dr. Young requested that Item No. 1 of the Consent Calendar to be taken as a separate vote. Director Greg Young also requested to have Item No. 4 and No. 9 pulled for discussion. President Dr. Taylor Motioned to approve the balance of the Consent Calendar which was second by Director Greg Young. There were no objections to the Motion which passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Gregory Young, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

WVWD

Minutes: 12/6/18

3. NOVEMBER 15, 2018 REGULAR BOARD MEETING MINUTES

Director Dr. Young requested that Item No. 1 of the Consent Calendar to be taken as a separate vote. Director Greg Young also requested to have Item No. 4 and No. 9 pulled for discussion. President Dr. Taylor Motioned to approve the balance of the Consent Calendar which was second by Director Greg Young. There were no objections to the Motion which passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Gregory Young, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

4. APPROVAL OF OCTOBER 2018 CASH DISBURSEMENTS REPORT

Director Greg Young asked for clarification on some of the payments to contractors that were noted in the Cash Disbursement Report. Interim General Manager Clarence Mansell explained the scope of work being done by each contractor and discussion ensued. Director Greg Young Motioned to approve the report, second by Director Dr. Young and passed with no objections.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Gregory Young, Director
SECONDER:	Clifford Young, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

5. APPROVAL OF OCTOBER 2018 PURCHASE ORDER REPORT

Director Dr. Young requested that Item No. 1 of the Consent Calendar to be taken as a separate vote. Director Greg Young also requested to have Item No. 4 and No. 9 pulled for discussion. President Dr. Taylor Motioned to approve the balance of the Consent Calendar which was second by Director Greg Young. There were no objections to the Motion which passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Gregory Young, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

6. TREASURER REPORT JULY 2018

Director Dr. Young requested that Item No. 1 of the Consent Calendar to be taken as a separate vote. Director Greg Young also requested to have Item No. 4 and No. 9 pulled for discussion. President Dr. Taylor Motioned to approve the balance of the Consent Calendar which was second by Director Greg Young. There were no objections to the Motion which passed.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Gregory Young, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

7. TRESURER REPORT AUGUST 2018

Director Dr. Young requested that Item No. 1 of the Consent Calendar to be taken as a separate vote. Director Greg Young also requested to have Item No. 4 and No. 9 pulled for discussion.

WVWD

Minutes: 12/6/18

President Dr. Taylor Motioned to approve the balance of the Consent Calendar which was second by Director Greg Young. There were no objections to the Motion which passed.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael Taylor, President
SECONDER: Gregory Young, Director
AYES: Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

8. TREASURER REPORT SEPTEMBER 2018

Director Dr. Young requested that Item No. 1 of the Consent Calendar to be taken as a separate vote. Director Greg Young also requested to have Item No. 4 and No. 9 pulled for discussion. President Dr. Taylor Motioned to approve the balance of the Consent Calendar which was second by Director Greg Young. There were no objections to the Motion which passed.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael Taylor, President
SECONDER: Gregory Young, Director
AYES: Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

9. CONSIDER NOTICE OF COMPLETION RECORDATION

Director Greg Young asked if staff has verified that the project was complete before approving. Linda Jadeski spoke to the matter and confirmed that the project has been completed. Director Greg Young Motioned to approve the Notice of Completion and Director Dr. Young seconded the Motion. No objections were made and it passed as follows:

RESULT: ADOPTED [UNANIMOUS]
MOVER: Michael Taylor, President
SECONDER: Gregory Young, Director
AYES: Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

BUSINESS MATTERS

10. CONSIDER AWARD OF CONTRACT FOR CUSTOMER SERVICE FOYER RENOVATION PROJECT TO CALTEC CORP.

Director Dr. Young Motioned to have Item No. 10 and Item No. 20 pulled and returned to their respective committees before bringing them to the Board for approval following a brief discussion of these items. Director Olinger second this motion which passed unanimously.

RESULT: REFERRED TO COMMITTEE

Next: 1/9/2019 6:00 PM

11. APPROVAL OF PAYMENT TO ALBRIGHT, YEE AND SCHMIT, APC FOR PROFESSIONAL SERVICES RENDERED IN OCTOBER 2018, INVOICE NO. 25474: \$31,472.30

WVWD

Minutes: 12/6/18

A Motion was made by President Dr. Taylor to approve Items No. 11, 12, 13, 14 and 15 in one vote to which Director Greg Young second the Motion. There were no objections and the Motion passed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Gregory Young, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

12. APPROVAL OF PAYMENT TO ZIPRICK & CRAMER, LLP FOR PROFESSIONAL SERVICES RENDERED IN OCTOBER 2018, INVOICE NO. 1385: \$990.00

A Motion was made by President Dr. Taylor to approve Items No. 11, 12, 13, 14 and 15 in one vote to which Director Greg Young second the Motion. There were no objections and the Motion passed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Gregory Young, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

13. APPROVAL OF PAYMENT TO VARNER & BRANDT, LLP FOR PROFESSIONAL SERVICES RENDERED THROUGH OCTOBER 31, 2018, ACCOUNT NO. 23767M: \$12,210.59

A Motion was made by President Dr. Taylor to approve Items No. 11, 12, 13, 14 and 15 in one vote to which Director Greg Young second the Motion. There were no objections and the Motion passed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Gregory Young, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

14. CLOSURE OF BANK ACCOUNT WITH BANK OF HOPE FOR REMOTE BILL PAYMENT CENTER DEPOSITS

A Motion was made by President Dr. Taylor to approve Items No. 11, 12, 13, 14 and 15 in one vote to which Director Greg Young second the Motion. There were no objections and the Motion passed.

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Gregory Young, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

15. FILE THE OPEB ACTUARIAL REPORT AS OF MEASUREMENT DATE JUNE 30, 2017 COMPLETED SEPTEMBER 25, 2018

A Motion was made by President Dr. Taylor to approve Items No. 11, 12, 13, 14 and 15 in one vote to which Director Greg Young second the Motion. There were no objections and the Motion passed.

WVWD

Minutes: 12/6/18

RESULT: APPROVED [UNANIMOUS]
MOVER: Michael Taylor, President
SECONDER: Gregory Young, Director
AYES: Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

16. WEST VALLEY WATER DISTRICT UPDATED COMMITTEE LIST

President Dr. Taylor announced the vacancy of a Director to serve on the Finance Committee to which Director Olinger promptly volunteered his service. President Taylor then Motioned to adopt the Committee list with the amendment of the Finance Committee to reflect President Dr. Taylor as Chair and Director Olinger as the second Director on the Committee. Director Greg Young seconded the Motion which passed with no objections.

RESULT: ADOPTED AS AMENDED [UNANIMOUS]
MOVER: Michael Taylor, President
SECONDER: Gregory Young, Director
AYES: Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

17. CONSIDER EXECUTIVE COMMITTEE OR GENERAL MANAGER APPROVAL OF WATER SYSTEM INFRASTRUCTURE INSTALLATION AND CONVEYANCE AGREEMENTS

Director Greg Young Motioned to approve the agreement and to allow the Executive Committee to approve Water System Infrastructure Installation and Conveyance Agreements with the caveat that the Committees bring a Staff Report or list the agreements as an Informational Item back to the Board of Directors at the earliest Board meeting following the approval. Vice President Crowther second the Motion which passed with no objections.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Gregory Young, Director
SECONDER: Kyle Crowther, Vice President
AYES: Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

18. REQUEST FROM CUCAMONGA VALLEY WATER DISTRICT TO PURCHASE 2017-2018 "MAKE UP" WATER FROM THE CHINO GROUNDWATER BASIN

Director Greg Young expressed concern over the agreement length and the sale of the water resulting in a discussion by the full Board of Directors. At the conclusion of the discussion Director Young Motioned to **not** approve the "Make Up" agreement presented. The following vote was taken and the Motion failed:

RESULT: DEFEATED [2 TO 3]
MOVER: Gregory Young, Director
SECONDER: Clifford Young, Director
AYES: Clifford Young, Gregory Young
NAYS: Michael Taylor, Kyle Crowther, Donald Olinger

APPROVAL OF THE REQUEST FROM CUCAMONGA VALLEY WATER DISTRICT TO PURCHASE 2017-18 "MAKE UP" WATER FROM THE CHINO GROUNDWATER BASIN.

WVWD

Minutes: 12/6/18

A second Motion was made by President Dr. Taylor following the previous vote to approve the agreement, seconded by Director Olinger. This Motion passed with a 3-2 vote as follows:

RESULT:	APPROVED [3 TO 2]
MOVER:	Michael Taylor, President
SECONDER:	Donald Olinger, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger
NAYS:	Clifford Young, Gregory Young

19. APPROVE SALE OF WATER IN STORAGE IN THE CHINO GROUNDWATER BASIN FOR FISCAL YEAR 2019-2020

Director Young encouraged the Board of Directors to renegotiate the terms of the agreement stated in the sale of water from the Chino Groundwater Basin. The Board agreed to approve the agreement as presented and to work on creating a new contract for the following year to update the terms. Director Young Motioned to approve the agreement, seconded by Director Olinger. The following vote was taken:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Gregory Young, Director
SECONDER:	Donald Olinger, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

20. CREATION OF STAFF POSITIONS FOR THE IMPLEMENTATION OF AN ASSET MANAGEMENT PROGRAM

Director Dr. Young Motioned to have Item No. 10 and Item No. 20 pulled and returned to their respective committees before bringing them to the Board for approval following a brief discussion of these items. Director Olinger second this motion which passed.

RESULT:	WITHDRAWN [UNANIMOUS]
MOVER:	Clifford Young, Director
SECONDER:	Donald Olinger, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger, Clifford Young, Gregory Young

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

- **Board Members**
 - **Director Dr. Young:** Made a request to have “Future Agenda Items” added to the agenda, and to have a statement of Cash Flow added as an item of discussion for the next Board of Directors meeting.
 - **Director Greg Young:** Commented to the rain and wished everyone an early Merry Christmas
 - **Vice President Kyle Crowther:** Also commented to the rain and reminded the attending community members of the several Holiday Parades that would be taking place and encouraged them to attend.

WVWD

Minutes: 12/6/18

- **Director Dr. Young:** Commented to a request made by Linda Gonzalez during Public Participation to close the meeting in honor of Jerry Egans who recently passed away and was a previous legal counsel for the West Valley Water District.
- **Director Don Olinger:** No report
- **President Dr. Taylor:** Reminded the public that the Board of Directors are all rate payers and share their interest in taking care of the rate payers and ensured the concerns expressed during Public Participation will be looked into.
- **Legal Counsel**
 - **Robert Tafoya:** No report
- **General Manager**
 - **Clarence Mansell:** Thanked Deborah Martinez and the committee that prepared the Holiday Seminar for the West Valley Water District. Mrs. Martinez made a few remarks about the success of the seminar and thanked Director Olinger and Director Greg Young for their attendance.
 - Ricardo Pacheco: Announced a Toy Drive being hosted by the West Valley Water District and encouraged people to bring in toys that will be collected until December 20th. He also reminded the public of the upcoming Holiday Parades that would be taking place in different cities and thanked Vice President Kyle Crowther for his participation in the Rialto Christmas Parade.

FUTURE AGENDA ITEMS

CLOSED SESSION

There was no action taken during Closed Session.

- Public Employee Appointment - Pursuant to Government Code Section 54957 - Title: General Manager
- PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Cal. Gov. Code Section 54957 Title(s): Assistant General Manager, Chief Financial Officer and Human Resources/Risk Manager
- Draft Cash Management Policy

ADJOURN

This meeting adjourned at 8:25 PM.

WVWD

Minutes: 12/6/18

Dr. Michael Taylor
President of the Board of Directors
of West Valley Water District

ATTEST:

Crystal L. Escalera, Board Secretary

WVWD

Minutes: 12/6/18

VARNER & BRANDT LLP

2.1.a

Lawyers
A Registered Limited Liability Partnership

POST OFFICE BOX 12014
RIVERSIDE, CALIFORNIA 92502-2214
3750 UNIVERSITY AVENUE, SUITE 610
RIVERSIDE, CALIFORNIA 92501-3323

Tel: (951) 274-7777
Fax: (951) 274-7770
Email: vb@varnerbrandt.com

ONTARIO OFFICE
3237 E. GUASTI ROAD
SUITE 220
ONTARIO, CALIFORNIA 91761-1243

Tel: (909) 931-0879
Fax: (909) 931-9219

PLEASE REPLY TO
RIVERSIDE OFFICE

Tax ID # 33-0736926

For Professional Services Rendered Through 11/30/2018

ATTN CRYSTAL ESCELERA
WEST VALLEY WATER DISTRICT
855 W BASE LINE ROAD
RIALTO CA 92376

Page: 1
November 30, 2018
Account No: 23767M

Previous Balance	Fees	Costs	Payments	Balance
23767-0000 General Labor & Employment				
W767.0000				
11,543.59	6,742.00	0.00	0.00	\$18,285.59
23767-0002				
W767.0002 /RDM				
667.00	5,419.00	0.00	0.00	\$6,086.00
<u> 12,210.59</u>	<u> 12,161.00</u>	<u> 0.00</u>	<u> 0.00</u>	<u> \$24,371.59</u>

PLEASE INCLUDE YOUR ACCOUNT NO. ON YOUR PAYMENT
PAYMENTS INCLUDED THROUGH 12/12/2018

Packet Pg. 27

ALBRIGHT, YEE & SCHMIT, APC

888 W. 6TH STREET, 14TH FLOOR
 LOS ANGELES, CALIFORNIA 90017
 TEL.: (213) 833-1700
 FAX: (213) 833-1710
 WWW.AYSLAW.COM

Law Firm's Invoice # 25315
 Date: 08/13/2018

West Valley Water District
 855 West Base Line Road
 Rialto, California 92377

WVWD-General Matters (1092.01)
 In Reference to: General Matter (1092.01)

Total Fees for July 2018:	\$2,605.00
Total Costs:	\$0.00
Total Account Balance	\$2,605.00

Terms 30 days.

Make check payable to: ALBRIGHT, YEE & SCHMIT, APC

We also accept payment by credit card. Please contact our office for a credit card authorization: (213) 833-1700 ext. 228.

Taxpayer ID # 37-1779958



Tafoya & Garcia LLP

316 W. 2nd St. • Suite 1000
 Los Angeles, CA 90012
 Office 213.617.0600 • Fax 213.617.2226

Statement No.:

Date: October 2018

Billing Period: October 1, 2018-October 31, 2018

Bill to: West Valley Water District
 855 West Base Line Road
 Rialto, California 92376

PROFESSIONAL SERVICES

Total Fees for October 2018:	\$ 43,213.00
Total Costs:	\$ <u>182.64</u>
October 2018 Total:	\$ 43,395.64



**BOARD OF DIRECTORS
STAFF REPORT**

DATE: January 11, 2019
TO: Board of Directors
FROM: Clarence Mansell Jr., Interim General Manager
SUBJECT: APPROVE CLA INVOICE FOR TREASURY SERVICES

DISCUSSION:

Clifton Larson Allen was engaged to provide Treasury Services on behalf of West Valley Water District.

FISCAL IMPACT:

\$2500 was budgeted monthly

STAFF RECOMMENDATION:

Please consider for approval the attached invoice for treasury services rendered for the months of July, August and September. \$2500 per month for 3 months, \$7500 total

Respectfully Submitted,

A handwritten signature in blue ink that reads "Clarence C. Mansell Jr.".

Clarence Mansell Jr., Interim General Manager

CM;nd

ATTACHMENT(S):

1. CLA



Direct Billing Inquiries to:

CliftonLarsonAllen LLP
301 North Lake Avenue
Suite 900
Pasadena, CA 91101
(626) 793-3600

West Valley Water District
Attn: Ms. Naisha Davis
855 W. Baseline Road
P. O. Box 920

Rialto, CA 92377

Account Number 006-001712
Invoice Date 12/13/2018
Invoice # 1971928
Authorization Number 0001285601

For professional services rendered in connection with the months of July, August and September Treasurer's Report Investment and Reserve Policy compliance:

Total fees and expenses incurred \$11,141.83
Less: Investment made during client onboarding period (3,641.83)

Invoice Total \$7,500.00

We Appreciate Your Business and Referrals

Payment is due upon receipt.

CliftonLarsonAllen LLP PO Box 31001-2500 Pasadena, CA 91110-2500 (626) 793-3600

Please detach and remit payment to the address below.

CliftonLarsonAllen LLP
PO Box 31001-2500
Pasadena, CA 91110-2500

Amount Remitted \$ _____
Account Number 006-001712
Invoice Number 1971928

To pay your bill electronically please visit claconnect.com/billpay

West Valley Water District
040714
042146

LARSON · O'BRIEN^{LLP}

Stephen G. Larson
Direct: (213) 436-4864
SLarson@larsonobrienlaw.com

December 6, 2018

Client/Matter No. 1008.0002

West Valley Water District
Attn: Greg Gage
855 West Baseline Road
Rialto, CA 92376

Re: adv. San Bernardino Valley Municipal Water District

Dear Mr. Gage,

Please find enclosed Invoice No. 4974 in the amount of \$15,082.42 for past due legal services in the *adv. San Bernardino Valley Municipal Water District* matter.

Please remit payment upon receipt.

Let Paul Rigali or me know if you have any questions.

Sincerely,



Stephen G. Larson

Enclosure

LARSON · O'BRIEN_{LLP}

West Valley Water District
855 West Baseline Road
Rialto, CA 92376

Invoice Date: 12/06/2018
Invoice No.: 4974
Matter No. 1008.0002

Attn: Greg Gage

RE adv. San Bernardino Valley Municipal Water Dist.

Previous Balance \$15,082.42

Balance Due \$15,082.42

Aged Due Amounts

<u>Stmt Date</u>	<u>Stmt #</u>	<u>Billed</u>	<u>Due</u>
05/30/2018	4490	7,228.18	7,228.18
06/28/2018	4561	7,854.24	<u>7,854.24</u>
			15,082.42

Please Remit \$15,082.42

LARSON · O'BRIEN_{LLP}

West Valley Water District
855 West Baseline Road
Rialto, CA 92376

Invoice Date: 12/06/2018
Invoice No.: 4974

Attn: Greg Gage

RE adv. San Bernardino Valley Municipal Water Dist.

Previous Balance	Fees	Expenses	Advances	Payments	Balance
1008-0002					
15,082.42	0.00	0.00	0.00	0.00	<u>\$15,082.42</u>

Wiring Instructions (if applicable):

Bank:	Wells Fargo Bank 433 N. Camden Drive Beverly Hills, CA 90210 310-285-5865	Please reference the following:	
ABA #:	121000248 (For Wires only)	Client/Matter #:	1008.0002
ABA #:	121000248 (For ACH only)	Client Name:	West Valley Water District
SWIFT Code	WFBIUS6S (For international use)	Invoice Number:	4974
Account #:	9340641720		
Beneficiary Name:	Larson O'Brien LLP		
Beneficiary Address:	555 S. Flower Street, Suite 4400 Los Angeles, CA 90071 213-436-4888 dceballos@larsonobrienlaw.com		

Please Detach and Return This Portion With Your Remittance

Please remit payments to the following address::

Larson O'Brien LLP
555 South Flower Street
Suite 4400
Los Angeles, CA 90071

Amount Remitted	_____
Check No.	_____
Invoice Date	12/06/2018
Invoice No.	4974
Matter No.	1008.0002

INTEREST CHARGED ON UNPAID BALANCE AFTER THIRTY DAYS - 1% PER MONTH