

MINUTES
SPECIAL BOARD MEETING
of the
WEST VALLEY WATER DISTRICT
August 27, 2019

Attendee Name	Present	Excused	Absent
Board of Directors			
Michael Taylor	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Kyle Crowther	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Donald Olinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Clifford Young	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Gregory Young	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Staff			
Clarence Mansell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Ricardo Pacheco	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Logan Old	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jeremiah Brosowski	<input checked="" type="checkbox"/> 6:20 PM	<input type="checkbox"/>	<input type="checkbox"/>
Crystal L. Escalera	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Deborah Martinez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Joanne Chan	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Jon Stephenson	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rosa Gutierrez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Melissa Blount	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Telat Yalcin	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Naseem Farooqi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Socorro Pantaleon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sergio Granda	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal Counsel			
Robert Tafoya	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Consultant(s)			
Misty Cheng	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

OPENING CEREMONIES

- Pledge of Allegiance - Led by Vice President Kyle Crowther
- Opening Prayer - Led by Director Don Olinger
- Call to Order
- Roll Call of Board Members

WVWD

Minutes: 8/27/19

ADOPT AGENDA

President Dr. Taylor motioned to adopt the agenda, Vice President Kyle Crowther second the motion which passed by the following vote:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger
ABSENT:	Clifford Young, Gregory Young

PUBLIC PARTICIPATION

The West Valley Water District Board meetings normally schedule Closed Session at 6:00 PM and Open Session at 6:30 PM however, the agenda posted had the times transposed and reflected Open Session beginning at 6:00 PM and Closed Session at 6:30 PM. As a result, Public Comments were taken at the beginning of the meeting and reopened to the public following the Consent Calendar and Business Matters. Al Vogler, Kelly Gregg and June Hayes made comments to the Board of Directors at the beginning of the meeting. The Board then proceeded with the agenda. President Dr. Taylor then reopened Public Participation at 6:40 PM to allow the public that arrived late as a result of the abnormal posted time on the agenda, an opportunity to address the Board. At this time Jazmin Tovar, Chad Morgan, Diana Araiza, Elia Diaz, Butch Araiza and Linda Gonzalez addressed the Board.

CONSENT CALENDAR

President Dr. Taylor motioned to adopt the Consent Calendar. Vice President Kyle Crowther second the motion and the recorded vote was taken. There was no discussion on the items.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger
ABSENT:	Clifford Young, Gregory Young

1. APPROVAL OF JULY 2019 PURCHASE ORDER REPORT
2. CONSIDER NOTICE OF COMPLETION RECORDATION FOR VALLEY BLVD WATER LINE INSTALLATION
3. AUTHORIZATION TO APPROVE CHANGE ORDER NO. 1 FOR THE CUSTOMER SERVICE FOYER RENOVATION PROJECT
4. CONSIDER NOTICE OF COMPLETION RECORDATION FOR THE WELL NO. 41 ION EXCHANGE TREATMENT PROJECT
5. CONSIDER PURCHASING A NEW 350HP MOTOR AT THE WELL 6 SITE

BUSINESS MATTERS

6. TREASURER REPORT MAY 2019

President Dr. Taylor motioned to pull Items No. 11 and approve Items No. 6, 7,8, 9, 10, 12, 13, and 14. Director Don Olinger second the motion. There was no discussion. The vote was taken as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Donald Olinger, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger
ABSENT:	Clifford Young, Gregory Young

7. TREASURER REPORT JUNE 2019

President Dr. Taylor motioned to pull Items No. 11 and approve Items No. 6, 7,8, 9, 10, 12, 13, and 14. Director Don Olinger second the motion which passed as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Donald Olinger, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger
ABSENT:	Clifford Young, Gregory Young

8. APPROVAL FOR BUDGET TRANSFER FOR QUIET ROOM CIP PROJECT

President Dr. Taylor motioned to pull Items No. 11 and approve Items No. 6, 7,8, 9, 10, 12, 13, and 14. Director Don Olinger second the motion which passed as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Donald Olinger, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger
ABSENT:	Clifford Young, Gregory Young

9. AUTHORIZATION FOR SIGNATORY CHANGES FOR ALL JP MORGAN CHASE, US BANK, CALTRUST, LAIF ACCOUNTS.

President Dr. Taylor motioned to pull Items No. 11 and approve Items No. 6, 7,8, 9, 10, 12, 13, and 14. Director Don Olinger second the motion. There was no discussion. The vote was taken as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Donald Olinger, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger
ABSENT:	Clifford Young, Gregory Young

10. APPROVAL TO CLOSE CHASE BANK ACCOUNT - SPECIAL REBATE

President Dr. Taylor motioned to pull Items No. 11 and approve Items No. 6, 7,8, 9, 10, 12, 13, and 14. Director Don Olinger second the motion. There was no discussion. The vote was taken as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Donald Olinger, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger
ABSENT:	Clifford Young, Gregory Young

11. PRESENTATION BY PUN GROUP FOR THE SPECIAL AUDIT JULY 1, 2018-JAN 31, 2019

President Dr. Taylor pulled Item No. 11 for a separate discussion and presentation. He introduced Ken Pun, Engagement Partner from The Pun Group, who was assigned to the Special Audit requested by the District. Mr. Pun then presented their findings to the Board for the time period of July 1, 2018 through January 31, 2019. Mr. Pun covered the auditor’s responsibility and assessment of the “audit risk of internal controls.” At the conclusion of the report, Mr. Pun addressed the deficiencies identified and made recommendations to correct them. President Dr. Taylor thanked Mr. Pun for his thorough report and opened up the Board to comments and questions. Director Olinger inquired if the Pun group would be working with staff to address the deficiencies reported on. Mr. Pun informed Director Olinger and the Board that his team would be working closely with staff to rectify the issues. Director Olinger then made a request to the General Manger to have a periodic report from the CFO or the district consultant, Misty Cheng, to outline the actions taken to address the identified deficiencies. General Manger Mansell informed the Board that district staff has already begun working on a plan to provide a step by step procedure being taken by the district in regards to the issues. The Board then thanked Mr. Pun for his work and commented with their satisfaction with the results and saw it as an opportunity to use the findings to correctly move the district forward.

Following the presentation President Dr. Taylor reopened Public Participation. After comments were exhausted, it was brought to President Dr. Taylor that a vote needed to be taken on Item No. 11. He then motioned to approve Item No. 11 which was second by Vice President Kyle Crowther. The following vote was then taken:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Kyle Crowther, Vice President
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger
ABSENT:	Clifford Young, Gregory Young

12. APPROVAL OF PAYMENT TO TAFOYA LAW GROUP, APC FOR PROFESSIONAL SERVICES RENDERED IN MAY 2019, INVOICE NO. 19-005: \$28,671.60 AND JUNE 2019, INVOICE NO. 19-006: \$26,869.40

President Dr. Taylor motioned to pull Items No. 11 and approve Items No. 6, 7,8, 9, 10, 12, 13, and 14. Director Don Olinger second the motion. There was no discussion. The vote was taken as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Donald Olinger, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger
ABSENT:	Clifford Young, Gregory Young

13. APPROVAL OF PAYMENT TO LEAL TREJO FOR PROFESSIONAL SERVICES RENDERED IN MAY 2019, INVOICE NO. 17538: \$6,440.00

President Dr. Taylor motioned to pull Items No. 11 and approve Items No. 6, 7,8, 9, 10, 12, 13, and 14. Director Don Olinger second the motion. There was no discussion. The vote was taken as follows:

RESULT:	APPROVED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Donald Olinger, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger
ABSENT:	Clifford Young, Gregory Young

14. APPROVAL OF PAYMENT TO ALBRIGHT, YEE AND SCHMIT, APC FOR PROFESSIONAL SERVICES RENDERED IN JULY 2019, INVOICE NO. 26013: \$3,657.68, INVOICE NO. 26014; \$18,604.59; INVOICE NO. 26015; \$16,594.50

President Dr. Taylor motioned to pull Items No. 11 and approve Items No. 6, 7,8, 9, 10, 12, 13, and 14. Director Don Olinger second the motion. There was no discussion. The vote was taken as follows:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Michael Taylor, President
SECONDER:	Donald Olinger, Director
AYES:	Michael Taylor, Kyle Crowther, Donald Olinger
ABSENT:	Clifford Young, Gregory Young

REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).

BOARD MEMBERS

- **Vice President Kyle Crowther:** Thanked the public for attending. Made a statement that the Board is trying to make the right choices for the District based on the information they received.
- **President Dr. Taylor:** Thanked the public for the comments they brought to the

Board. He commented that he was satisfied with the results from the audit and looks forward to addressing the areas found to be deficient in the auditor's report and spoke briefly about bringing more accountability to the district as a primary focus.

- **Director Don Olinger:** No report.

LEGAL COUNSEL

- No report.

GENERAL MANAGER/STAFF

- **Clarence Mansell:** Informed the Board that Assistant General Manager, Logan Olds, will be giving a brief presentation to a staff member. Mr. Olds then came forward and introduced Sergio Granda, Chief Operator to the Board and public. He reported on an incident that occurred a couple of weeks ago when Mr. Granda was on his way home and witnessed a fire burning at a fireworks factory. Mr. Granda quickly responded to the fire and reported it promptly to the local fire department and coordinated with the West Valley Water District staff to have the proper staff in place to assist the fire department. Mr. Olds presented a certificate on behalf of the district to Mr. Granda in recognition of making a quick and responsive action to an emergency situation, taking steps to ensure the safety of the residents and our communities, and going above and beyond his call to duty. Mr. Granda then came forward to accept his certificate and took pictures with the attending Directors and select staff.

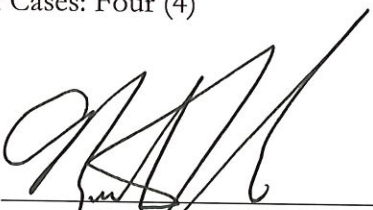
CLOSED SESSION

The Board recessed into Closed Session at 6:55 PM. Upon return, Legal Counsel reported that there was no final action taken during Closed Session.

- CONFERENCE WITH LEGAL COUNSEL -EXISTING LITIGATION Pursuant to Paragraph (1) of subdivision (d) of Government Code Section 54956.9 Case Name: Clifford Young, Patricia Romero, Naisha Davis, West Valley Water District v. Tafoya and Garcia, et al. Case No.: 19STCV05677
- ANTICIPATED LITIGATION Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956.9: Number of Cases: Four (4)


ADJOURN

The meeting adjourned at 7:30 PM.



Dr. Michael Taylor
President of the Board of Directors
of West Valley Water District

ATTEST:



Crystal L. Escalera, Board Secretary

WVWD

Minutes: 8/27/19