

**MINUTES**  
**REGULAR BOARD MEETING**  
of the  
**WEST VALLEY WATER DISTRICT**  
June 4, 2020

Attendee Name	Present	Excused	Absent
Board of Directors			
Channing Hawkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Michael Taylor	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Kyle Crowther	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>
Clifford Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Staff			
Clarence Mansell	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Shamindra Manbahal	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Naseem Farooqi	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Albert Clinger	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Peggy Asche	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Lizette Santoro	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Maisha Mesa	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Legal Counsel			
Robert Tafoya	<input checked="" type="checkbox"/> remote	<input type="checkbox"/>	<input type="checkbox"/>

President Hawkins stated that there will be a special opening prayer before the meeting begins due to the difficult time our country and local community is facing. The previous Pastors for the District would like to extend prayers over this agency, employees and our local community.

**OPENING CEREMONIES**

Pledge of Allegiance - Led by Director Dr. Clifford Young

Opening Prayer - Led by Pastor David Gomez, Sunrise Church, Pastor Erik Williams, Sunrise Church, Pastor Carlo Mendoza, Sunrise Church, Elder Vernal Townsend, Sunrise Church, Pastor Araya, Casa Del Rey, Pastor Jerald Thompson, San Bernardino Community Seventh Day Adventist Church, Reverend RD Young, San Bernardino County Pastors United

Call to Order

Roll Call of Board Members

## ADOPT AGENDA

- **TABLE ITEM NO. 3 AND MOVE ITEMS NO. 5 AND 6 TO BUSINESS MATTERS**

Director Greg Young requested to table Item No. 3 as it is a continued meeting and the meeting has not been concluded yet and would like Items No. 5 and 6 moved to Business Matters for separate discussion. Director Greg Young motioned to move the agenda with the requested changes. Director Dr. Clifford Young second the motion and the following vote was taken:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Gregory Young, Director
<b>SECONDER:</b>	Clifford Young, Director
<b>AYES:</b>	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

## PUBLIC PARTICIPATION

Comments were read to the Board members by Naseem Farooqi, Public Affairs Manager, for Mr. Don Griggs.

## CONSENT CALENDAR

- **MOVE ITEM NO. 4 TO BUSINESS MATTERS**

Director Greg Young motioned to adopt the balance of the Consent Calendar, but before adopting it he does have a question regarding Item No. 4. Questions ensued and the Board of Director engaged in a lengthy discussion regarding a payment for membership. Director Dr. Clifford Young requested to pull Item No. 4 for separate discussion. There being no further discussion, Director Dr. Clifford Young second the motion to approve Items 1 and 2 and move Item No. 4 to Business Matters. The following vote was then taken:

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Gregory Young, Director
<b>SECONDER:</b>	Clifford Young, Director
<b>AYES:</b>	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

1. BOARD OF DIRECTORS - REGULAR MEETING MINUTES - MAY 7, 2020.
2. BOARD OF DIRECTORS - SPECIAL MEETING MINUTES - MAY 18, 2020.
3. BOARD OF DIRECTORS - SPECIAL MEETING - MAY 19, 2020. **(TABLED)**

## BUSINESS MATTERS

WVWD

Minutes: 6/4/20

**4. APRIL 2020 - PURCHASE ORDER REPORT**

Director Greg Young motioned to approve this item and President Channing Hawkins second the motion. The following vote was taken:

<b>RESULT:</b>	<b>APPROVED [4 TO 1]</b>
<b>MOVER:</b>	Gregory Young, Director
<b>SECONDER:</b>	Channing Hawkins, President
<b>AYES:</b>	Channing Hawkins, Michael Taylor, Kyle Crowther, Gregory Young
<b>NAYS:</b>	Clifford Young

**5. APPROVAL OF PAYMENT TO ALBRIGHT, YEE AND SCHMIT, APC FOR PROFESSIONAL SERVICES RENDERED IN APRIL 2020 AND MAY 2020. INVOICE NO. 26337: \$12,334.00 AND INVOICE NO. 12289: \$5,450.00**

Director Dr. Michael Taylor motioned to approve this item and Director Greg Young second the motion. At this time, Director Dr. Clifford Young stated that all legal invoices in the past were always placed in Business Matters for discussion and he would like to request that it goes back to Business Matters. The following vote was then taken:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Michael Taylor, Director
<b>SECONDER:</b>	Greg Young, Director
<b>AYES:</b>	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

**6. APPROVAL OF PAYMENT TO TAFOYA & GARCIA, LLP FOR PROFESSIONAL SERVICES RENDERED IN MARCH, 2020 INVOICE NO. 20-1002: \$23,553.96**

There was no discussion on this item. Director Dr. Michael Taylor motioned to approve this item and Director Greg Young second the motion. The following vote was taken:

<b>RESULT:</b>	<b>APPROVED [4 TO 1]</b>
<b>MOVER:</b>	Michael Taylor, Director
<b>SECONDER:</b>	Greg Young, Director
<b>AYES:</b>	Channing Hawkins, Michael Taylor, Kyle Crowther, Gregory Young
<b>NAYS:</b>	Clifford Young

**7. AUDIT FIRM SELECTION TO CONDUCT WEST VALLEY WATER DISTRICT'S ANNUAL FINANCIAL AUDIT**

Director Dr. Clifford Young motioned to approve this item, but would like to have a discussion. Dr. Michael Taylor second the motion. At this time, Director Dr. Clifford Young stated that he is in favor of the contract and does not want to hold it up, but before the firm signs the contract, he would like a pre-conference call with the Finance Committee for several questions. Mr. Rickey Manbahal, CFO, stated that normally there is a pre-audit conference, but he will mention

to the firm that the Finance Committee would like to have a pre-conference before signing the contract. There being no further discussion, the following vote was taken:

<b>RESULT:</b>	<b>APPROVED [UNANIMOUS]</b>
<b>MOVER:</b>	Clifford Young, Director
<b>SECONDER:</b>	Michael Taylor, Director
<b>AYES:</b>	Channing Hawkins, Michael Taylor, Kyle Crowther, Clifford Young, Gregory Young

## **PUBLIC HEARING**

None

**REPORTS - LIMITED TO 5 MINUTES MAXIMUM (Presentations or handouts must be provided to Board Members in advance of the Board Meeting).**

### **1. Board Members**

- President Hawkins reported that at the request of Vice President Kyle Crowther and Director Greg Young, he would like the General Manager and staff to begin a plan to re-open the District. His suggestions are to see the possibility of opening up some services in the customer service area as well as reviewing productivity of employees' teleworking from home and report back at the next Board meeting.
- Director Greg Young thanked the Pastors for their prayers and stated that it is a very difficult and painful time in our country. He would like to repeat what one of the Pastors said stating that there needs to be love in our hearts for our fellow man.

### **2. Legal Counsel**

Mr. Robert Tafoya reported out of Closed Session that the Board of Directors considered several items; however, there were no reportable actions taken. Mr. Tafoya thanked everyone from West Valley Water District who sent their condolences to him regarding his brother and stated that he is very grateful.

### **3. General Manager**

## **CLOSED SESSION**

Mr. Robert Tafoya reported out of Closed Session that the Board of Directors considered several items; however, there were no reportable actions taken.

- **CONFERENCE WITH LEGAL COUNSEL - ANTICIPATED LITIGATION**  
Significant exposure to litigation pursuant to paragraph (2) of subdivision (d) of Section 54956 9: Number of Cases: Five (5)

WVWD

Minutes: 6/4/20

- CONFERENCE WITH LABOR NEGOTIATOR (54957 6) District Negotiators; Martin Pinon, Robert Tafoya, Union Negotiators; Re: International Union of Operating Engineers, Local 12
- PUBLIC EMPLOYEE APPOINTMENT - Government Co Section 54957(b) 1 Assistant General Managers
- PUBLIC EMPLOYEE PERFORMANCE EVALUATION Pursuant to Government Code Section 54957 Title(s): General Manager, General Counsel

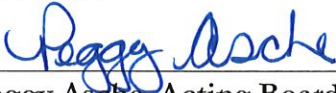
**ADJOURN**

There being no further business, the meeting adjourned at 7:56 p.m.



**Channing Hawkins**  
President of the Board of Directors  
of West Valley Water District

**ATTEST:**



**Peggy Asche, Acting Board Secretary**

