

**MINUTES**  
**POLICY REVIEW AND OVERSIGHT COMMITTEE MEETING**  
**of the**  
**WEST VALLEY WATER DISTRICT**  
**July 10, 2025**

**I. CALL TO ORDER**

Chair Young called the Policy Committee Meeting of the West Valley Water District to order at 6:00 p.m.

<b>Attendee Name</b>	<b>Present</b>	<b>Absent</b>	<b>Late</b>	<b>Arrived</b>
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Socorro Pantaleon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Elvia Dominguez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

**II. PUBLIC PARTICIPATION**

Chair Young inquired if anyone from the public would like to speak. No requests were received, therefore Chair Young closed the public comment period.

**III. DISCUSSION ITEMS**

**1. Updates to the Policy Review and Oversight Committee.**

Human Resources and Risk Manager Sainz reported that staff are working with ACWA JPIA, to finalize the process of securing EPLI insurance, and are working to provide requested information so JPIA can review the loss run and determine the next steps in the process. A meeting is anticipated to be scheduled in September with the ACWA Board.

**2. March 13, 2025 Meeting Minutes**

The Committee approved the minutes.

**3. Personnel Policies and Procedures Proposed Changes**

Human Resources and Risk Manager Sainz presented a draft of the proposed changes to the Personnel Policies and Procedures Handbook. The Committee reviewed and discussed all proposed changes which were made due to changes in the law and recommended changes such

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as series reclassifications, on call, standby, and management leave. Ms. Sainz reported that staff is gathering some additional information for the HR Committee with regard to management leave for the Chief positions, and will be presented the item once again to the HR Committee. The union will also have an opportunity to review and opine before the item is presented to the Board.

4. Sponsorship Policy

Manager of Public Outreach and Government Affairs Pantaleon presented the draft policy. The committee reviewed the policy and updated sponsorship form and approved moving the item to the Board of Directors for review and approval.

<b>RESULT:        REFERRED TO BOARD OF DIRECTORS</b>
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<b>Next: 8/7/2025 6:00 PM</b>
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**IV.    ADJOURN**

Chair Young adjourned the meeting at 6:30 p.m.

**ATTEST:**

*Paola Lara*

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**Paola Lara, Acting Board Secretary**

Minutes were approved on September 11, 2025 by the Policy Review and Oversight Committee of the West Valley Water District.

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