

MINUTES
POLICY REVIEW AND OVERSIGHT COMMITTEE MEETING
of the
WEST VALLEY WATER DISTRICT
August 14, 2025

I. CALL TO ORDER

Chair Young called the Policy Committee Meeting of the West Valley Water District to order at 6:00 p.m.

Attendee Name	Present	Absent	Late	Arrived
Gregory Young	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Haydee Sainz	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Socorro Pantaleon	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Elvia Dominguez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. PUBLIC PARTICIPATION

Chair Young inquired if anyone from the public would like to speak. No requests were received, therefore Chair Young closed the public comment period.

III. DISCUSSION ITEMS

1. Updates to the Policy Review and Oversight Committee.

None.

2. Personnel Policies and Procedures Proposed Changes

Human Resources and Risk Manager Sainz communicated that staff has proposed to include “On-Call” duties to the Water Distribution positions I and II job descriptions. Currently only the III and Lead job descriptions have the “On-Call” duties included and the union has brought forth a concern from their members about possible burn out. In response to the concern the “On Call” duties will be included for Water Distribution Operators I and II.

The committee also reviewed the section “Cell Phone Use While Driving” and discussed how to best help employees comply with the law.

WVWD

Minutes: 08/14/25

The committee approved moving the policies and procedure manual forward to the Union for their review and comment. Thereafter, it will be presented to the Board of Directors for review and approval.

3. Investment Policy Review

Chief Financial Officer Velasquez presented the staff report. Staff was directed to present the item at the next Board meeting for approval.

RESULT:	REFERRED TO BOARD
Next: 8/21/2025 6:00 PM	

IV. ADJOURN

Chair Young adjourned the meeting at 6:30 p.m.

ATTEST:

Paola Lara

Paola Lara, Acting Board Secretary

Minutes were approved on September 11, 2025 by the Policy Review and Oversight Committee of the West Valley Water District.