

MINUTES
FINANCE COMMITTEE MEETING
of the
WEST VALLEY WATER DISTRICT
September 8, 2025

I. CALL TO ORDER

Chair Jenkins called the meeting to order at 5:00 p.m.

Attendee Name	Present	Absent	Late	Arrived
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Angela Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jose Velasquez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Gustavo Gutierrez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Paola Lara	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. PUBLIC PARTICIPATION

Chair Jenkins inquired if anyone from the public would like to speak. No requests were received, therefore Chair Jenkins closed the public comment period.

III. DISCUSSION ITEMS

1. Updates to Finance Committee

Acting Board Secretary Lara reported on the current procedure for processing legal invoices for payment, and informed the committee of changes being made to that process to provide transparency to the Board when it comes to legal invoices and fees paid. Director Garcia recommended looking into implementing a method for tracking legal costs spent on certain projects, to be used for future project cost projections.

Chief Financial Officer Velasquez provided an update on the rate study, indicating Raftelis completed the Cost of Service Report draft, and staff is working with JPW to create the Prop 218 notice for a public hearing tentatively scheduled for December 4th. Director Garica requested a timeline for the Prop 218 process be provided to the Board.

2. July 14, 2025 and August 11, 2025 Meeting Minutes

The Committee approved the minutes.

3. Treasurer's Report - July 2025

WVWD

Minutes: 9/8/25

Chief Financial Officer Velasquez presented the staff report. Staff was directed to present the item at the next Board meeting for approval.

RESULT: REFERRED TO BOARD

Next: 9/18/2025 6:00 PM

4. Monthly Revenue and Expenditures Report - August 2025

Chief Financial Officer Velasquez presented the staff report. Staff was directed to present the item at the next Board meeting for approval.

RESULT: REFERRED TO BOARD

Next: 9/18/2025 6:00 PM

5. Monthly Cash Disbursements Report - August 2025

Chief Financial Officer Velasquez presented the staff report. Staff was directed to present the item at the next Board meeting for approval.

RESULT: REFERRED TO BOARD

Next: 9/18/2025 6:00 PM

6. Purchase Order Report - August 2025

Chief Financial Officer Velasquez presented the staff report. Staff was directed to present the item at the next Board meeting for approval.

RESULT: REFERRED TO BOARD

Next: 9/18/2025 6:00 PM

IV. ADJOURN

Chair Jenkins adjourned the meeting at 5:47 p.m.

ATTEST:

Paola Lara

Paola Lara, Acting Board Secretary

Minutes were approved on 12/08/2025 by the Finance Committee of the West Valley Water District.