

MINUTES
FINANCE COMMITTEE MEETING
of the
WEST VALLEY WATER DISTRICT
November 10, 2025

I. CALL TO ORDER

Chair Jenkins called the meeting to order at 5:03 p.m.

Attendee Name	Present	Absent	Late	Arrived
Daniel Jenkins	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Angela Garcia	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
John Thiel	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Jose Velasquez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Gustavo Gutierrez	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Linda Jadeski	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Luz Granados	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

II. PUBLIC PARTICIPATION

Chair Jenkins inquired if anyone from the public would like to speak. No requests were received, therefore Chair Jenkins closed the public comment period.

III. DISCUSSION ITEMS

1. Updates to Finance Committee

Chief Financial Officer Velasquez introduced newly hired Support Services Supervisor Luz Granados to the committee, reported that the 2024/25 audit will be completed next month;; staff is still working with IPaySmart on implementing the Spanish version of the payment portal; staff is also working with Tyler ERP Pro on how to implement the water rate increases should they be approved by the Board in December, and expects the new rates to be implemented in February 2026; and staff is also working on updating the fees that are part of the Rules and Regulations.

2. Monthly Revenue and Expenditures Report – October 2025

Chief Financial Officer Velasquez presented the staff report. Staff was directed to present the item at the next Board meeting for approval.

RESULT: REFERRED TO BOARD

Next: 11/20/2025 6:00 PM

3. Purchase Order Report – October 2025

Chief Financial Officer Velasquez presented the staff report. Staff was directed to present the item at the next Board meeting for approval.

RESULT: REFERRED TO BOARD

Next: 9/18/2025 6:00 PM

4. Treasurer’s Report – September 2025

Chief Financial Officer Velasquez presented the staff report. Staff was directed to present the item at the next Board meeting for approval.

RESULT: REFERRED TO BOARD

Next: 9/18/2025 6:00 PM

5. Monthly Cash Disbursements Report - October 2025

Chief Financial Officer Velasquez presented the staff report. Staff was directed to present the item at the next Board meeting for approval.

RESULT: REFERRED TO BOARD

Next: 9/18/2025 6:00 PM

IV. ADJOURN

Chair Jenkins adjourned the meeting at 5:29 p.m.

ATTEST:

Paola Lara

Paola Lara, Acting Board Secretary

Minutes were approved on 12/08/25 by the Finance Committee of the West Valley Water District.